

Notice of Award

07

April, 2025

MR. CHRISTOPHER C. SY

Executive Vice President

UNISON COMPUTER SYSTEMS, INC.

Banner Business Hub, #13 Banner St.

Brgy. Bagong Ilog

Pasig City

Sir:

We are pleased to notify you that the Management has approved the award to your firm of the contract for the **Supply and delivery of 180 License Microsoft Office 2024 Standard Perpetual License (Lot I)**, in the total amount of **FIVE MILLION SEVEN HUNDRED ELEVEN THOUSAND FOUR HUNDRED TWENTY ONE PESOS AND SIXTY CENTAVOS ONLY (P 5,711,421.60), VAT inclusive**. Full delivery within fifteen (15) calendar days from receipt of Notice to Proceed.

You are hereby required to provide within ten (10) calendar days from receipt of this notice, the performance security in any of the following forms:

- a. Cash or Cashier's check/ Manager's check, or bank draft/guarantee issued by a Universal or Commercial Bank in the amount of **P285,571.08**, which is equivalent to five percent (5%) of the Contract Price.
- b. Surety bond callable upon demand in the amount of **P1,713,426.48** which is equivalent to thirty percent (30%) of the Contract Price issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,


NICOLETTE ANN P. CRUZ
General Manager

Conforme:


MR. CHRISTOPHER C. SY
UNISON COMPUTER SYSTEMS, INC.
Date: APRIL 8, 2025