

**SUPPLEMENTAL BID BULLETIN**

**Republic of the Philippines  
PHILIPPINE INTERNATIONAL CONVENTION CENTER  
PICC Complex, 1307 Pasay City  
BIDS AND AWARDS COMMITTEE (BAC)**

September 19, 2024

**PROCUREMENT OF CHRISTMAS DECORATIONS AND ELECTRICAL MATERIALS**

**ADDENDUM NO. 01**

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Section I- Invitation to Bid has been revised to read as:

- 1. The *Philippine International Convention Center (PICC)*, through the *Approved Budget for CY 2024*, intends to apply the sum of ONE MILLION EIGHTY-SEVEN THOUSAND ONE HUNDRED SIXTY-FOUR PESOS (Php1,087,164.00), VAT Inclusive, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Christmas Decorations and Electrical Materials (APP2024-MC-32) and (APP2024-UP-24). The Procurement Project consists of two (2) lots, with the corresponding sub-ABC:

Item No.	Articles/Description	Sub-ABC
LOT I	Procurement of Christmas Decorations and Civil/Electrical Materials for Christmas Decorations	Php825,000.00
LOT II	<b>Electrical Materials</b>	Php262,164.00

- 5. A complete set of Bidding Documents may be acquired by prospective bidders on September 7, 2024 from the given address and website(s) below and upon payment of a non-refundable fee in the amounts of:

LOT I	Procurement of Christmas Decorations and Civil/Electrical Materials for Christmas Decorations	Php900.00
LOT II	<b>Electrical Materials</b>	Php500.00

II. Section III- Bid Data Sheet has been revised to read as:

- ITB Clause 16.1- The address for submission of bids is:

- The deadline for submission of bids is **September 30, 2024 at 9:30 a.m.**
- ITB Clause 17.1- The place of bid
  - The date and time of bid opening is September 30, 2024 at 10:00 a.m.
- ITB Clause 20.2
  - **d. Detailed working drawing of the Lanterns and Christmas Trees with the corresponding materials to be used, for approval of the end-user.**
  - **e. Certificate of Ocular Inspection**
  - **f. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any.**

III. Section V- Special Conditions of the Contract has been revised to read as:

- Warranty period
  - Lot II
    - All materials supplied shall have a warranty of **Three (3) months**. The obligation for the warranty shall be covered by either retention money or special bank guarantee in the amount equivalent to at least five percent (5%) of the total contract price. The said amount shall only be released after the lapse of the warranty period.

IV. Section VII- Technical Specifications of the Contract have been revised to read as:

- Terms and Conditions
  - **Lot I – A. Supply and Delivery of Christmas Decors**
    - **B. Civil/Electrical Materials for Christmas Decorations**

39	80	set	Outdoor LED Christmas lights with 100 fixed YELLOW lights and transparent heavy duty wirings ( <b>submit sample- 1 set</b> )
40	20	meters	Golden Yellow Neon lights with transformer ( <b>submit sample- meter</b> )

V. Section VIII- Checklist of Requirements has been revised to read as:

- Bid Form

Quantity	Description	Total Amount
<b>Lot I</b>	Procurement of Christmas Decorations and Civil/Electrical materials for the Christmas Decorations	TOTAL AMOUNT OF BID IN WORDS _____ _____ (P. _____) VAT Inclusive
<b>Lot II</b>	<b>Electrical Materials</b>	TOTAL AMOUNT OF BID IN WORDS _____ _____ (P. _____) VAT Inclusive

- Annex "E"- NFCC
  - Name of the Project: **Procurement of Christmas Decorations and Electrical Materials**
- Cost Breakdown
  - Lot II- **Electrical Materials**

The corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.

  
**ELIZABETH B. AGUILA**  
 Vice-Chairperson

Received by:

\_\_\_\_\_  
 (Signature over printed name)  
 Telephone/Fax No. \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Name of Company: \_\_\_\_\_

**BIDS AND AWARDS COMMITTEE**

**Invitation to Bid for the Procurement of Christmas Decorations  
and Electrical Materials**

1. The *Philippine International Convention Center (PICC)*, through the *Approved Budget for CY 2024*, intends to apply the sum of **ONE MILLION EIGHTY-SEVEN THOUSAND ONE HUNDRED SIXTY-FOUR PESOS (Php1,087,164.00), VAT Inclusive**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Christmas Decorations and Electrical Materials (APP2024-MC-32) and (APP2024-UP-24)**. The Procurement Project consists of two (2) lots, with the corresponding sub-ABC:

Item No.	Articles/Description	Sub-ABC
LOT I	<b>Procurement of Christmas Decorations and Civil/Electrical Materials for Christmas Decorations</b>	<b>Php825,000.00</b>
LOT II	<i>Electrical Materials</i>	<b>Php262,164.00</b>

Bids received in excess of ABC shall be automatically rejected at bid opening.

2. The *PICC* now invites bids for the above Procurement Project. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from the *PICC-BAC* and inspect the Bidding Documents at the address given below during office hours.
5. A complete set of Bidding Documents may be acquired by prospective bidders on September 7, 2024 from the given address and website(s) below and upon payment of a non-refundable fee in the amounts of:

LOT I	<b>Procurement of Christmas Decorations and Civil/Electrical Materials for Christmas Decorations</b>	<b>Php900.00</b>
LOT II	<i>Electrical Materials</i>	<b>Php500.00</b>

16.1	<p>The address for submission of bids is:  PICC-Bids and Awards Committee (BAC) Secretariat  Ground floor, Delegation Building  PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is <i>September 30, 2024 at 9:30 a.m.</i></p>						
17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM  Function Room B, 2<sup>nd</sup> Floor, Secretariat Building  PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is September 30, 2024 at 10:00 a.m.</p> <p>In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 2:00 p.m. of the next working day.</p>						
19.3	<p>Total ABC is <b>ONE MILLION EIGHTY-SEVEN THOUSAND ONE HUNDRED SIXTY-FOUR PESOS (Ph1,087,164.00), VAT inclusive.</b></p> <p>The Sub-ABC per Lot is as follows:</p> <table border="1" data-bbox="402 981 1353 1209"> <tr> <td data-bbox="402 981 544 1093">LOT I</td> <td data-bbox="544 981 1118 1093">Procurement of Christmas Decorations and Civil/Electrical for Christmas Decorations</td> <td data-bbox="1118 981 1353 1093">Php825,000.00</td> </tr> <tr> <td data-bbox="402 1093 544 1209">LOT II</td> <td data-bbox="544 1093 1118 1209" style="text-align: center;"><i>Electrical Materials</i></td> <td data-bbox="1118 1093 1353 1209">Php262,164.00</td> </tr> </table>	LOT I	Procurement of Christmas Decorations and Civil/Electrical for Christmas Decorations	Php825,000.00	LOT II	<i>Electrical Materials</i>	Php262,164.00
LOT I	Procurement of Christmas Decorations and Civil/Electrical for Christmas Decorations	Php825,000.00					
LOT II	<i>Electrical Materials</i>	Php262,164.00					
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ol style="list-style-type: none"> <li>a. Certified Photocopy of the CY 2023 Income and Business Tax Returns with proof of payment;</li> <li>b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative;</li> <li>c. Company Profile with sketch of office location;</li> <li>d. <i>Detailed working drawing of the Lanterns and Christmas Trees with the corresponding materials to be used, for approval of the end-user;</i></li> <li>e. <i>Certificate of Ocular Inspection; and</i></li> <li>f. <i>Certificate of Satisfactory Completion &amp; Acceptance of previous PICC projects undertaken within the last three (3) years, if any.</i></li> </ol>						
21.2	No additional requirement						

4	<p>Inspection and Tests</p> <p>PICC may reject any materials that do not conform to the specifications. The Supplier shall replace such materials to meet the specifications at no cost to PICC.</p>
5	<p>Warranty period</p> <p>Lot I</p> <p>Three (3) months after acceptance by the PICC authorized representative of the delivered Goods.</p> <p>The obligation for the warranty shall be covered by either retention money in an amount equivalent to five percent (5%) of the total contract price, or a special bank guarantee &amp; equivalent to five percent (5%) of the total contract price. (Note: GPPB RES NO. 30-2017).</p> <p>The said amount shall be released after the lapse of the warranty period or after consumption thereof, provided, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.</p> <p>Lot II</p> <p>All materials supplied shall have a warranty of <i>Three (3) months</i>, The obligation for the warranty shall be covered by either retention money or special bank guarantee in the amount equivalent to at least five percent (5%) of the total contract price. The said amount shall only be released after the lapse of the warranty period.</p>
6	<p>The period for correction of defects in the warranty period is seven (7) calendar days upon receipt of notice from PICC project-in-charge.</p>

32	1	roll	Electrical Wire # 18 black
33	1	roll	Electrical Wire # 18 white
34	1	roll	Electrical Wire # 14 black
35	1	roll	Electrical Wire # 14 white
36	1	roll	Electrical Wire # 12 black
37	2	roll	G.I Wire # 22
38	2	roll	G.I Wire # 10
39	80	set	Outdoor LED Christmas lights with 100 fixed YELLOW lights and transparent heavy duty wirings ( <i>submit sample- 1 set</i> )
40	20	meters	Golden Yellow Neon lights with transformer ( <i>submit sample- 1 set</i> )

**TERMS AND CONDITIONS**

1. Upon receipt of the Notice to Proceed, the CONTRACTOR shall submit a product brochure or an actual sample (if applicable) of each items as indicated in the list of requirements within seven (7) calendar days for approval of the end user.

The samples must be delivered to PICC for quality check. After the samples have been approved, The CONTRACTOR may proceed to the delivery of the remaining items.

2. Deliveries may be made on a staggered basis for the seasonal items for Christmas such as the Christmas ribbons, balls and lights.

3. Upon inspection and acceptance by end-user representative, CONTRACTOR may submit billing statement for finished works;

4. Final or last payment shall be subject to 5% retention money which shall be equivalent to the total project cost and shall be refunded by PICC after three (3) months from final acceptance

5. PICC shall have the right to deduct from the CONTRACTOR’s billings such amount as may be necessary to cover the uncorrected discovered defects in the project.

**Lot II – Electrical Materials for the installation of Capiz Ball at the Garden and Courtyard**

Qty.	Unit	Article/Description
60	piece	Rubber Electrical Tape, Self Fusing, 0.8mm x 19mm x 8mm
20	roll	Flatcord Wire, #16/2, with PS mark @150m/roll
150	piece	Fiber Glass Ball, 10” diameter with E27 bulb socket and metallic hanging ring
30	piece	Nylon Cable Tie, transparent, heavy duty, 7.6mm x 450mm long @100pcs/pack

**STATEMENT OF COMPLIANCE**

*Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.*

Note:

PHILIPPINE INTERNATIONAL CONVENTION CENTER

Name of the Project: *Procurement of Christmas Decorations and Electrical Materials*

**FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK**

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached Income Tax Return and Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	
7.	Value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.

NFCC = P \_\_\_\_\_

The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR.

or

A committed Line of Credit, in an amount to at least ten percent (10%) of the ABC, issued by a Universal of Commercial Bank.

Submitted by:

\_\_\_\_\_  
Name of Supplier / Distributor / Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative

Date: \_\_\_\_\_

Note:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.



**BID FORM**

Date: \_\_\_\_\_

Project Identification No.: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Procurement of Christmas Decorations and Repair of Lanterns in conformity with the said PBDs for the sum of:

Quantity	Description	Total Amount
Lot I	Procurement of Christmas Decorations and Civil/Electrical materials for the Christmas Decorations	TOTAL AMOUNT OF BID IN WORDS _____ (P_____ ) VAT Inclusive
Lot II	<i>Electrical Materials</i>	TOTAL AMOUNT OF BID IN WORDS _____ (P_____ ) VAT Inclusive

or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules (see attached),

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.