

**Republic of the Philippines
Philippine International Convention Center
BIDS AND AWARDS COMMITTEE (BAC)**

MINUTES OF BAC ACTIVITIES

March 13, 2024

Function Room B

Secretariat Building

Present:

Melpin A. Gonzaga	- BAC Chairman
Elizabeth B. Aguila	- BAC Vice-Chairperson
Percival M. Salonga	- BAC Member
Maria Socorro S. Avila	- BAC Member
Romulo N. Bacas	- TWG, Member
Alfonso D. Ileteo Jr.	- End-user

Pre-bid Conference for Thirty (32) Month
Security Services for the Main Complex
and Forum

Josephine Naval	- Optimum Security Services, Inc.
Alfredo Diego	- Optimum Security Services, Inc.
Adolfo Leonardo	- Optimum Security Service, Inc.
Edgar Pagpaguitan	- Hackett Security Inc.
Mary Jane G. Villareal	- Fortress Security Inc.
Roberto N. Lanting	- Best Security Agency
Gerlie Rebutar	- Best Security Agency
Arnel Agustin	- Best Security Agency
Bersamel Security Agency Corp.	- Bersamel Security Agency Corp.
April Rose Lubiano	- Lifeguard Gabriel Security Agency*
Jacqueline Asme	- Vetra Security Services Inc.*
Christian Turla	- Goldlink Security*
Wilma Bulanier	- Goldlink Security*
Boojie Santiago	- Northcom Security*
Jonalyn Kis-ing	- Lockheed Federal*
Mary Grace Mella	- Silver Link Security*
Maryin R. Banigan	- Hackett Security*
Domingo Dulay Jr.	- Powerlink*
Dennis Mescallado	- Circa Security*
	- Masda Security*
Arthur Arsis	- Southlink Security*
Edsel D. Viernes	- EE4 Security Agency
Joel G. Viela	- EE4 Security Agency
Ronald E. Theoso	- Renjamel Security Agency Corp.
Ronald Uludal	- Renjanmel Security Agency Corp.
Mary Jane Villareal	- Arsenal Security Agency Inc.
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*Via Google Meet

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The meeting was called to order at 11:00 A.M

I. Pre-Bid Conference: Thirty (32) Month Security Services for the Main Complex and Forum – 11:00 A.M

1. Determination of Quorum

The BAC Secretariat Head confirmed the presence of a quorum with the attendance of the BAC Chairman, BAC Vice-Chairperson, and BAC Members. Likewise acknowledged was the presence of the Technical Working Group (TWG), the End-User and the prospective bidders.

2. Proceedings

The BAC Chairman discussed the Legal, Technical, and Financial documents as well as the mechanics of their submission. The End-User briefly went over the salient features of the Terms and Reference (TOR) of the Project. Questions/queries were raised by the prospective bidders which were answered, as follows:

Bidder	Question	Answer
Lucky Federal	1. If a similar contract was completed in 5 years, can it be 5 years intermittently?	Yes
	2. Is a membership Club, like of the Manila Polo Club, acceptable as a similar contract?	No.
Powerlink	1. A hotel contract with a high-rise condo acceptable as a similar contract?	No.
Masada	1. Are contracts with any government institution accepted as per bid documents "I"?	Yes
	2. Should the SLCC be for award or completed?	Completed.
Lockheed Federal	1. Can the extension of the project amount be considered in the SLCC requirement?	Yes.
	2. Is an ocular inspection required for certificate during post-qualification?	Yes.
	3. How often should pay slips be submitted?	Every first collection.
	4. How many hours should a 5-day training session last?	We will provide the program of the training
Circa Security	1. Should post-qualification documents be attached during bid document opening?	No.
Optimum Security	1. Is the license of the Versa radio unit provided by the seller sufficient for NTC compliance?	No. It is different from the NTC license to operate.
	2. Are any attachments needed for technical aspects?	No.
	3. Will you provide a form for cost distribution?	Yes.
	4. Is the 5% Philhealth already included in the ABC?	Yes.
	5. Where can we obtain a copy of the cost distribution?	BAC Secretariat will provide.

	6. Can we impose an admin fee of no less than 20% as per RA 11917?	No. We are following RA 9184.
Gold Link Security	1. In "i" length of service required? 2. Can basic training suffice for S.O. (Security Officer) training? 3. Must first aid training be conducted by the Red Cross? 4. Can training be conducted during takeover?	No. Yes. Not required. No. Training should be conducted 5 days prior to takeover. You can conduct your inspection on Saturday.
Silver Link Security	5. When will the ocular inspection take place? 1. How can a new bidder comply with the requirement for the Certificate of Acceptance from PICC? 2. As per the DOLE regulations if we don't follow the 20% admin fee, it will be a violation?	For new bidder, it's not required. On your side, you can implement it. But as we have said, this Bidding is governed by RA 9184.
Hackett Security	1. Do we need to submit the 201 files of the guard we will deploy? 2. A Senior High School graduates acceptable as security guards?	Not necessary. Yes.
Mr. Tejano	1. How many documents need to be submitted?	Provide 1 original for both technical and financial documents and 1 copy for both.
Mr. Jingo	1. After accepting the NTP (Notice to Proceed), how long until we know the winning bidder? This will affect the prescribed 15 days delivery period.	The lowest bidder will be identified immediately after the bidding. The 15-day delivery period can be extended if necessary for delivery.
Ultra-Security	1. Can we request a copy of the Minutes of the Pre-Bid Conference?	We will provide it within 5 days. We just need to transcribe it.

3. Below are the corrections and amendments in the Bid documents:

- Section VII- Technical Specifications have been revised to read as follows:
 - Item (a) SPECIFIC PROVISIONS
 - Male Security Guard
 - (b) At least **Senior High school graduate**
 - Female Security Guard
 - (b) At least **Senior High school graduate**
- Section VIII-Checklist of Technical and Financial Documents has been changed to read as:
 - I. TECHNICAL COMPONENT ENVELOPE
 - Legal Documents
 - Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR; **If any of the documents in Annex "A" has expired, the updated document shall be submitted during post-qualification;**
 - II. FINANCIAL COMPONENT ENVELOPE

- Original of duly signed and accomplished Financial Bid Form
- **j. Cost Distribution of Bid Price**
- Other documentary requirements under RA No. 9184 (as applicable)
 - **k.**[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 - **l.** Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

There being no other matter to be discussed, the meeting was adjourned at 12:37 P.M.

Prepared by:


KRISTINE ANGELICA E. AGUJO
 Head, BAC Secretariat

APPROVED/CONFIRMED:


MELPIN A. GONZAGA
 BAC Chairman


ELIZABETH B. AGUILA
 BAC Vice-Chairperson


MARIA SOCORRO S. AVILA
 BAC Member


PERCIVAL M. SALONGA
 BAC Member