

SUPPLEMENTAL BID BULLETIN

Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)

July 13, 2023

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES, VARIOUS INK CARTRIDGES AND PRINTING SERVICES

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

- I. Section III- Bid Data Sheet has been changed to read as:
- ITB Clause 5.3 (2nd paragraph)
 - **The Bidder must have completed within the last three (3) years, a contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC.** If the bidder submits for two (2) or more lots, the lot with the largest ABC shall be the basis of determining compliance with the required percentage.
- II. Section VI- Schedule of Requirements have been changed to read as:
- Lot IV
 - Various Ink Cartridges
 - Full delivery within **ninety (90)** calendar days from receipt of Notice to Proceed
- III. Section VII- Technical Specifications have been changed to read as:
- **Lot I**
 - Please see attached photos of item nos. 1 to 3
 - **Lot II**

| Item No. | From | To |
|-----------------|--|---|
| 25 | ClearBook, Legal size | ClearBook, Legal size, 20 pockets, Black and Blue |
| 26 | ClearBook, A4 size | ClearBook, A4 size, 20 pockets, Black and Blue |
| 29 | Elastic Garter, 1", P15.00 x 2516yards, color: (TBD) | Elastic Garter, 1", P15.00 x 2516yards, color: Black |

• Lot III

| Item No. | From | To |
|----------|---------------------------|---|
| 27 | Tape Dispenser, Table Top | Tape Dispenser, Table Top, Hold rolls up to 24mm wide on 75mm core |

- Please see attached photos for Lot II, item nos. 30,32,34 and 52

• Lot IV

| Item No. | From | To |
|----------|-------------------------------------|---|
| 11 | Ribbon, 5 panel color ribbon, YMCKO | Ribbon, 5 panel color ribbon YMCKO, for Hiti model CS-200e |

The corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


MELPIN A. GONZAGA
 Chairman

Received by: _____

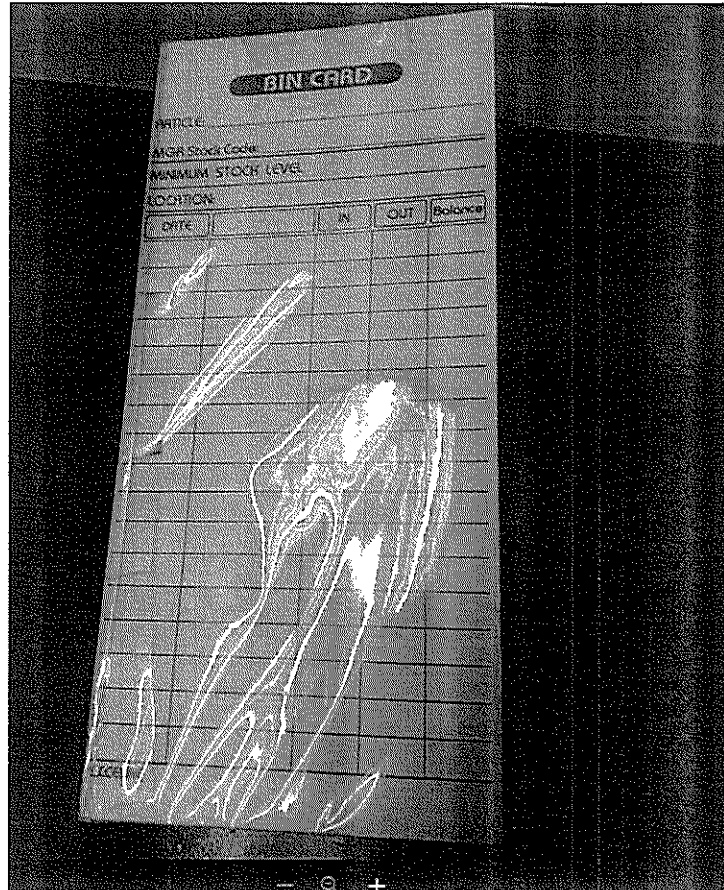
(Signature over printed name)

Telephone/Fax No. _____

Date: _____

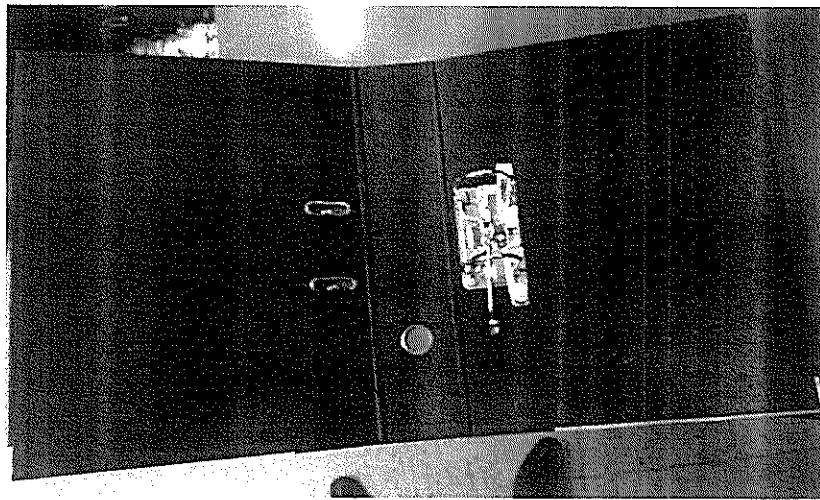
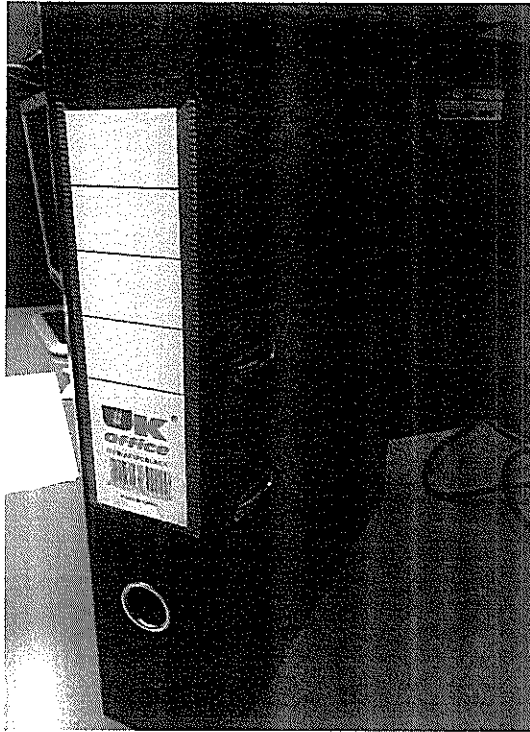
Name of Company: _____

LOT 1



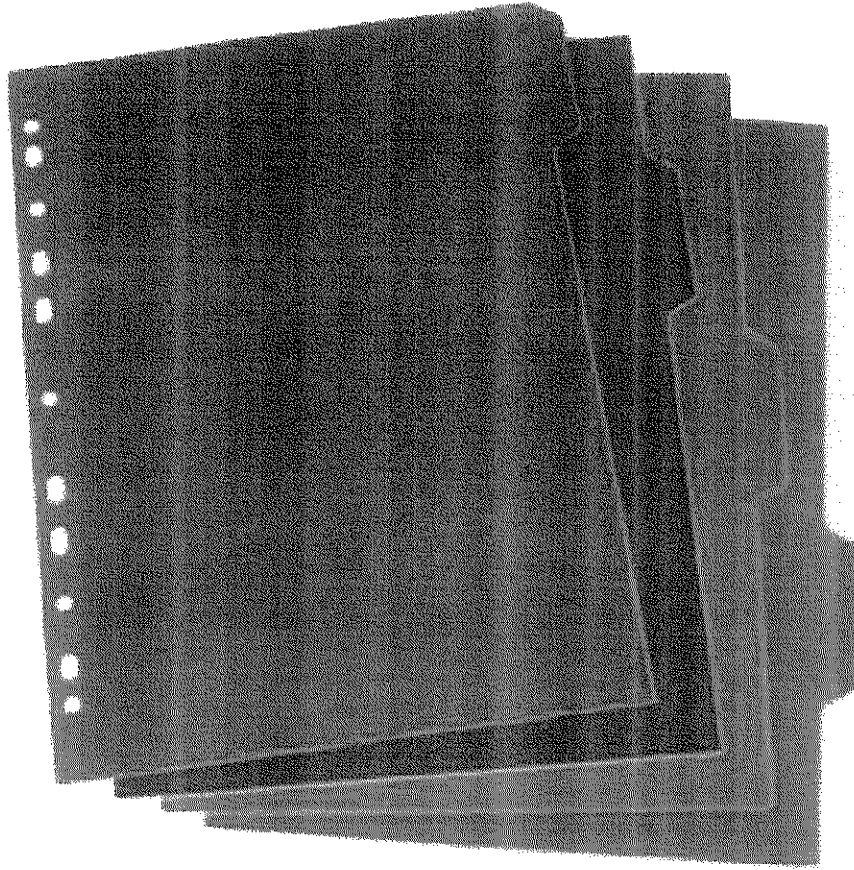
Item No. 1

**Binder Ring, 2 Ring Holes, Legal Size for 210 x
330, Black**



Item No. 2

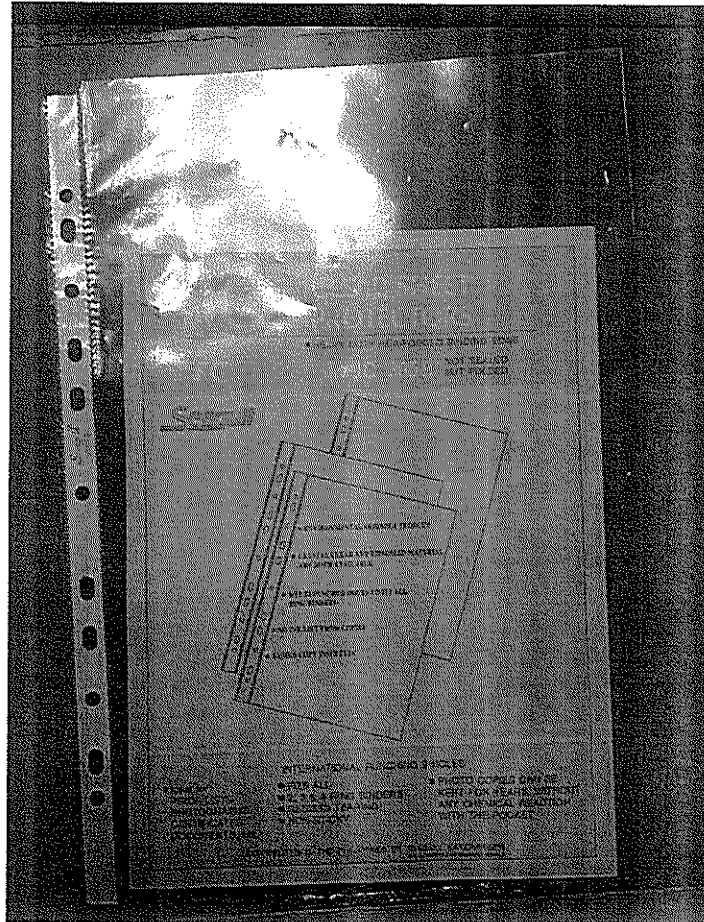
Binder Ring, 2 Ring Holes, Legal Size for 210 x 330, Black



Item No. 3

Binder Tabs, File divider, Colored Long

LOT 2



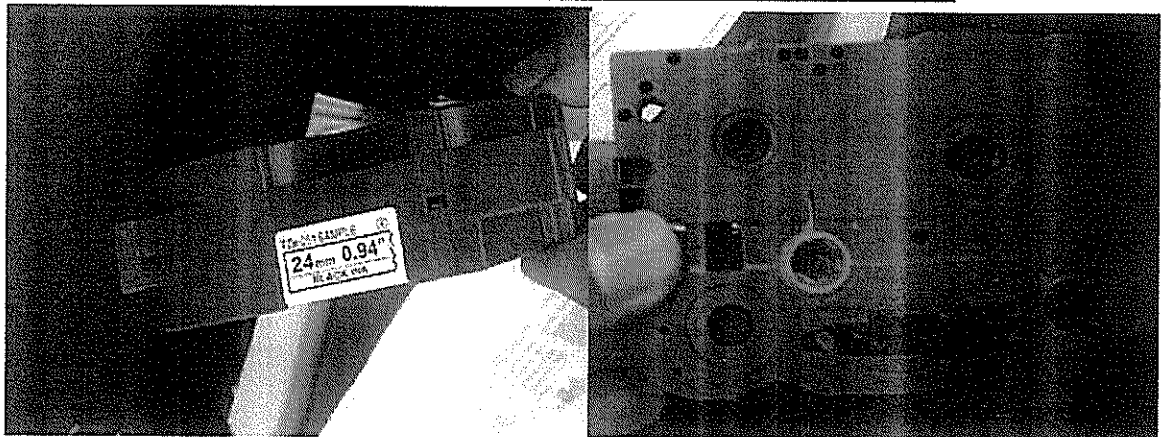
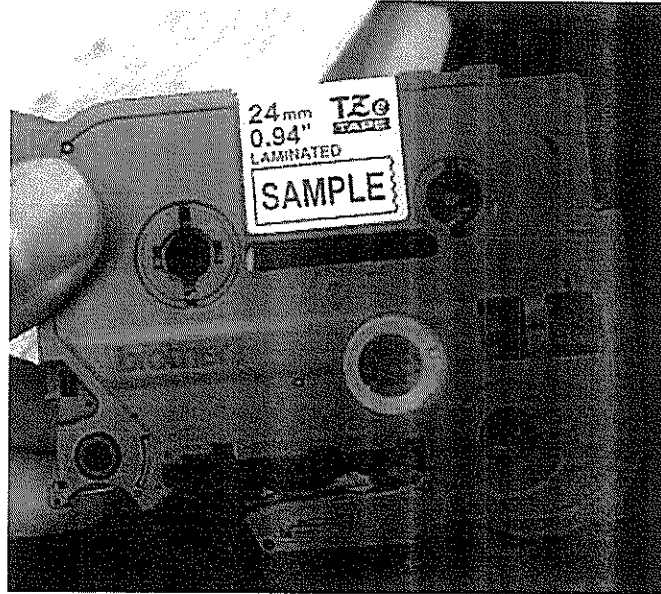
Item No. 27

Clear Punched Pocket Filing, A4, 10s/pack

LOT 3

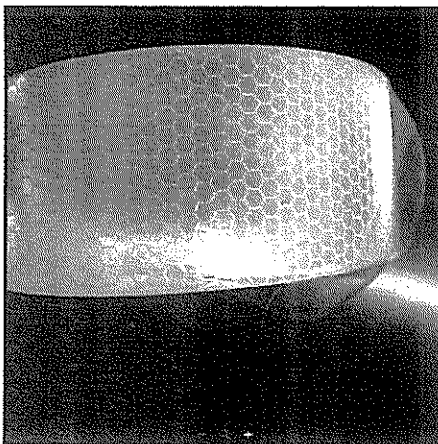
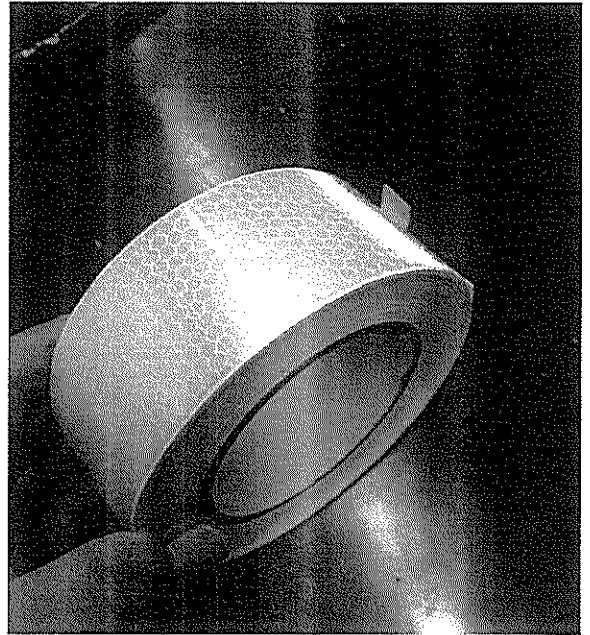
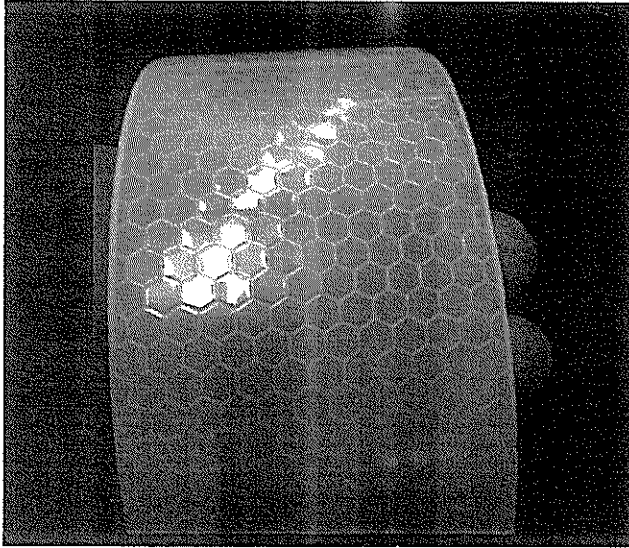


Item No. 30
Label Stickers 24mmx90mm



Item No. 32

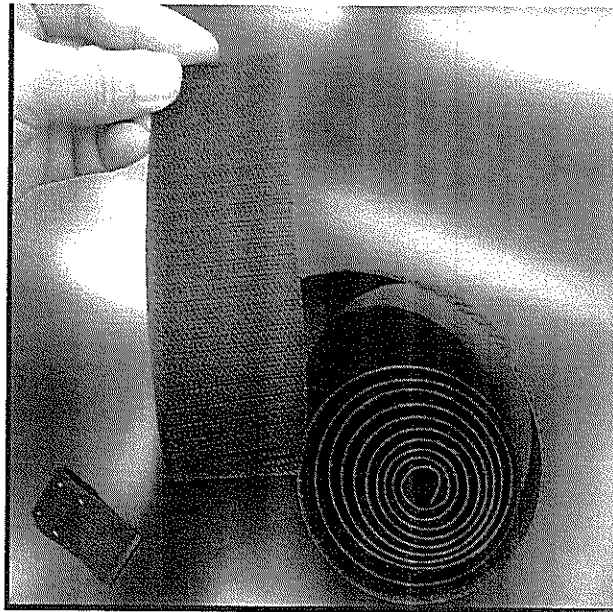
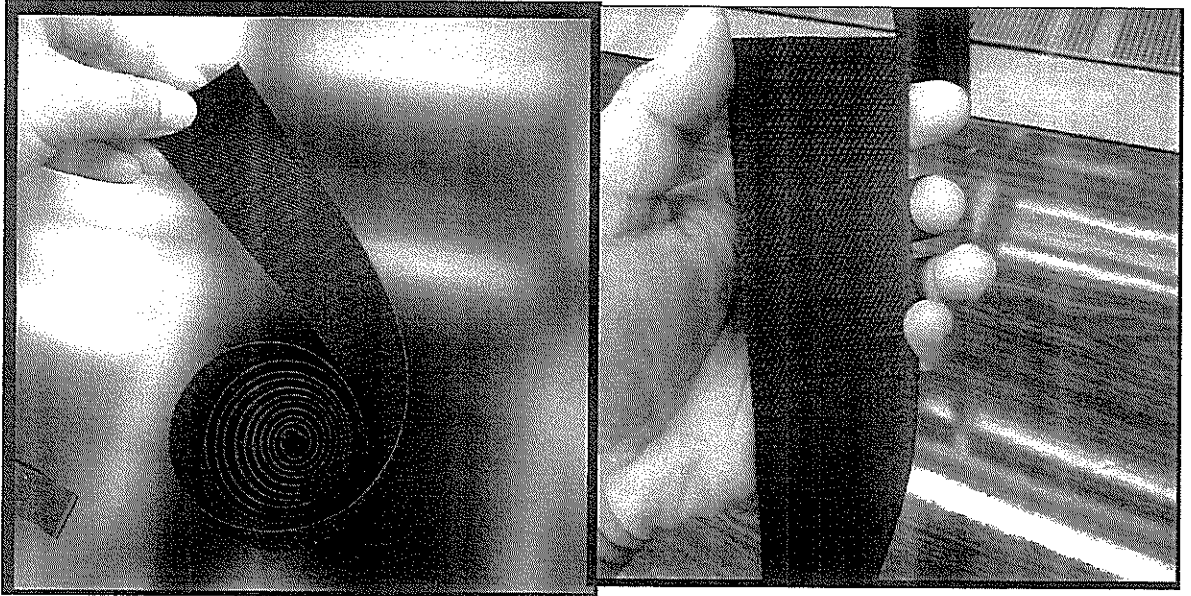
**Label Tape, compatible with Brother P
Touch Makers, Standard Laminated
Adhesive Cassette TZe221 TZ221 Black Print
on white 9mm x 8m**



Note: Sample Size is 2 inches but the requirements for the item 3 inches

Item No. 34

**Reflectorized Traffic Sticker, Warning
Conspicuity Tape self adhesive 3"**



Item No. 52

Velcro, magic tape, 50mm, 5 meters (Gray)

Bid Data Sheet

| ITB Clause | |
|------------|--|
| 5 | <p>The following persons shall be eligible to participate in this bidding:</p> <ol style="list-style-type: none"> a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the of the outstanding capital stock belongs to citizens of the Philippines; and d. Cooperatives duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines |
| 5.3 | <p>For this purpose, similar contract shall refer to supply and delivery of various office supplies, ink cartridges and printing services.</p> <p><i>The Bidder must have completed within the last three (3) years, a contract that is similar to this requirement, the amount of which shall be at least fifty percent (50%) of the ABC. If the bidder submits bids for two (2) or more lots, the lot with the largest ABC shall be the basis of determining compliance with the required percentage.</i></p> |
| 7.1 | Sub-contracting is not allowed |
| 12 | Not applicable |
| 14.1 | <p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>For Lot I</p> <ol style="list-style-type: none"> a. In the amount of not less than ₱2,186.46, or Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. Surety Bond in the amount of not less than ₱5,466.16, <p>For Lot II</p> <ol style="list-style-type: none"> a. In the amount of not less than ₱3,654.77, or Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. Surety Bond in the amount of not less than ₱9,136.94. <p>For Lot III</p> <ol style="list-style-type: none"> a. In the amount of not less than ₱3,355.07, or Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. Surety Bond in the amount of not less than ₱8,387.68. |

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Item Number | Description | Delivered, Weeks/Months |
|-------------|--|---|
| LOT I | PAPER & BY PAPER PRODUCTS | Full delivery within thirty (30) calendar days from receipt of Notice to Proceed |
| LOT II | LIQUID PRODUCTS, PENS/PENCILS, ERASERS/RUBBER PRODUCTS, PLASTIC PRODUCTS and METAL PRODUCTS | Full delivery within thirty (30) calendar days from receipt of Notice to Proceed |
| LOT III | TOOLS/DEVICES/OFFICE MACHINE, BATTERIES, COMPUTER RELATED ACCESSORIES AND VARIOUS ADHESIVE MATERIALS/TAPES | Full delivery within thirty (30) calendar days from receipt of Notice to Proceed |
| LOT IV | VARIOUS INK CARTRIDGES | Full delivery within <i>ninety (90)</i> calendar days from receipt of Notice to Proceed |
| LOT V | PRINTING SERVICES | Full delivery within forty-five (45) calendar days from receipt of Notice to Proceed |

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date

Technical Specifications

| Item | Qty. | Unit | Specification | Statement of Compliance |
|--|------|--------|---|-------------------------|
| LOT 1 - PAPER & BY PAPER PRODUCTS | | | | |
| 1 | 6 | pack | BinCard, 100pcs/pack, Size: 7 1/4" x 3 1/2" | |
| 2 | 79 | piece | Binder Ring, 2 Ring holes, Legal Size for 210x330mm/Black | |
| 3 | 10 | piece | Binder Tabs, File divider, Colored Long | |
| 4 | 51 | book | Book, Record, 500 pages, 214mm x 278mm | |
| 5 | 1 | box | Carbon Film A4, Size: 210mm x 297mm, Black | |
| 6 | 22 | piece | Data File Box, made of chipboard with closed end | |
| 7 | 29 | piece | Data Folder made of chipboard, taglia lock | |
| 8 | 4 | box | Envelope, Brownkraft, A4, Documentary, 500pcs/box | |
| 9 | 3 | box | Envelope, Brownkraft, Legal, Documentary, 500pcs/box | |
| 10 | 9 | box | Envelope, Expandable Kraft, Legal 100pcs/ box | |
| 11 | 2 | box | Envelope, White, Local-10xx-500 pieces/box | |
| 12 | 6 | box | Folder, Pressboard, Color: Green size: 369mm x 242mm (-5mm), 100pcs/ box | |
| 13 | 5 | pack | Folder, Tagboard with TAB, Size: A4, 100 pcs/pack | |
| 14 | 19 | pack | Folder, Tagboard with TAB, Size: Legal, , 100 pcs/pack | |
| 15 | 7 | pack | Index Card, Ruled both sides, Size: 5"x8", 120 gsm, 100pcs/pack | |
| 16 | 11 | bundle | Loose-Leaf Cover, Size: Legal (216mmx355mm), Material: Chipboard, machine pressed, Color: Green, 50 sets/bundle | |
| 17 | 58 | pad | Note Pad, Stick On, Size: 2"x3", 100 sheets per pad | |
| 18 | 74 | pad | Note Pad, Stick On, Size: 3"x3", 100 sheets per pad | |
| 19 | 29 | pad | Note Pad, Stick On, Size: 3"x4", 100 sheets per pad | |
| 20 | 102 | piece | Notebook, Stenographer, spiral, 40 leaves | |
| 21 | 10 | piece | Notebook, Tickler Size: 76mm x 127mm | |
| 22 | 4 | ream | Paper, Book, subs 24,Color: Blue, Size: Long (216mm x 330mm), 500 sheets/ream | |
| 23 | 6 | ream | Paper, Book, subs 24,Color: Green, Size: Long (216mm x 330mm), 500 sheets/ream | |
| 24 | 1 | ream | Paper, Book, subs 24,Color: Pink, Size: Long (216mm x 330mm), 500 sheets/ream | |
| 25 | 3 | ream | Paper, Book, subs 24,Color: Yellow, Size: Long (216mm x 330mm), 500 sheets/ream | |
| 26 | 4 | ream | Paper, Book A3, 70 gsm. size: 297mm x 420mm 500 sheets/ream | |
| 27 | 4 | ream | Paper, A4, Bright Color (various pastel color e.g. pink, mint green, lavender, peach) 250 pcs./ream | |
| 28 | 5 | pack | Paper, Elite Specialty Board, Color: P. Cream 8 1/2 x 11 , Vellum, 220 GSM,10 sheets/pack | |
| 29 | 27 | pack | Paper, Elit Specialty Board, Color: White, 8 1/2 x 11 , Vellum, 220 GSM,10 sheets/pack | |

| | | | |
|--|------|--------|--|
| 30 | 10 | piece | Paper, Manila, 36"x48" |
| 31 | 50 | ream | Paper, Multi-copy, 80gsm, size: 8.5" x 11" (Short),500 sheets/ream |
| 32 | 60 | pack | Paper, Photo Glossy , finish , A4 size,210mm x 297mm, 200 gsm. 20 sheets/pack |
| 33 | 30 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Light Green) |
| 34 | 10 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Light Peach) |
| 35 | 10 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Mango Yellow) |
| 36 | 10 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Brown Coffee) |
| 37 | 124 | pack | Paper, Sticker, Inkjet Friendly,A4 size, matt, (10sheets/pack) |
| LOT 2 - LIQUID PRODUCTS, PENS/PENCILS, ERASERS/RUBBER PRODUCTS, PLASTIC PRODUCTS and METAL PRODUCTS | | | |
| 1 | 163 | bottle | Alcohol, Ethyl, 68% - 70 % soln. scented, 500 ml |
| 2 | 50 | piece | Acrylic Counter Name Holder 12" x 3", Clear |
| 3 | 6 | bottle | Correction Fluid, 15 ml water base, white opaque |
| 4 | 36 | piece | Envelope, expanding plastic |
| 5 | 43 | piece | Eraser, Rubber rectangular, for pencil draft/ writing |
| 6 | 7 | jar | Glue, all purpose, 200 grams min. |
| 7 | 3 | bottle | Ink, Stamp Pad, 50ml, Purple, with applicator |
| 8 | 66 | piece | Marker, Permanent, bullet type, Black |
| 9 | 78 | piece | Marker, Whiteboard, bullet type, Black |
| 10 | 78 | piece | Marker, Whiteboard, bullet type, Blue |
| 11 | 51 | piece | Marker, Whiteboard, bullet type, Red |
| 12 | 302 | piece | Pen, Ball, Black, Fine ball point 0.7mm |
| 13 | 303 | piece | Pen, Ball, Blue, Fine ball point 0.7mm |
| 14 | 87 | piece | Pen, Ball, Red, Fine ball point 0.7mm |
| 15 | 5 | piece | Pen, Ball, Green, Fine ball point 0.7mm |
| 16 | 4 | piece | Pen, Calligraphy, Disposable, acid free water based pigment, ink is water resistant and ink proof, 2.0 |
| 17 | 47 | set | Pen, Marker Fluorescent - 3 colors/set |
| 18 | 2 | set | Pen, Furniture Repair marker, 12 pieces per set |
| 19 | 13 | piece | Pencil, Mechanical, 0.5mm Lead, Push type |
| 20 | 7 | box | Pencil, lead with eraser, No.1, 12 pcs/box , wood cased |
| 21 | 7 | box | Pencil, lead with eraser, No.2, 12 pcs/box , wood cased |
| 22 | 176 | piece | Sign Pen, Black, liquid/gel ink, 0.5mm needle tip |
| 23 | 147 | piece | Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip |
| 24 | 28 | piece | Sign Pen, Red, liquid/gel ink, 0.5mm needle tip |
| 25 | 17 | piece | ClearBook, Legal size, 20 pockets, Black and Blue |
| 26 | 4 | piece | ClearBook, A4 size, 20 pockets, Black and Blue |
| 27 | 100 | piece | Clear Punched Pocket Filing, A4, 10s/pack |
| 28 | 9 | piece | Document Tray, Legal Size, 2 layers, plastic, color: gray |
| 29 | 2516 | yard | Elastic Garter, 1", P15.00 x 2516yards, color: Black |
| 30 | 28 | box | Fastener, paper, vinyl, plastic, FP-50, 70mm |

| | | | |
|--|-----|--------|---|
| 31 | 20 | pack | Folder, clear plastic, L type, Legal size 50pcs/pack |
| 32 | 24 | piece | Folder, Plastic, long with slider |
| 33 | 28 | pack | Index Tab, clear, 5 sets per box |
| 34 | 3 | box | Index Box, PVC/ Linotex, Assorted 5"x8" |
| 35 | 25 | box | Laminating Sheets, ready made: for ID 95mm x 115mm 125 microns, clear sheets 100pcs/box |
| 36 | 5 | roll | Laminator Film, 9" in width, 100 meters / roll 125 micro |
| 37 | 20 | box | Laminator Film, A4, 125 thickness, 100 sheets; 125 microns thick per side |
| 38 | 1 | box | Laminator Film, for A3 ,100 sheets, 250 microns |
| 39 | 4 | tube | Lead, mechanical, 0.5mm, 12 pcs./tube |
| 40 | 2 | tube | Lead, mechanical, 0.7mm, 12 pcs./tube |
| 41 | 4 | box | Push pin, hammer head type, 100pieces/box |
| 42 | 3 | bundle | Ring Binder, 6mm x 1.12mm, plastic, 10 pcs/ bundle |
| 43 | 3 | bundle | Ring Binder, 8mm x 1.12mm, plastic, 10 pcs/ bundle |
| 44 | 3 | bundle | Ring Binder, 10mm x 1.12mm, plastic, 10 pcs/ bundle |
| 45 | 3 | bundle | Ring Binder, 12mm x 1.12mm, plastic, 10 pcs/ bundle |
| 46 | 6 | piece | Ruler, Plastic, 450MM, 1 piece in individual plastic |
| 47 | 10 | roll | Cling Wrap/Food Wrap (stretch film) 18" x 500 M |
| 48 | 173 | box | Clip, Backfold, 19mm 12pcs/box, all metal |
| 49 | 91 | box | Clip, Backfold, 25mm 12pcs/box, all metal |
| 50 | 112 | box | Clip, Backfold, 32mm, 12 pcs/box, all metal |
| 51 | 94 | box | Clip, Backfold, 50mm, 12 pcs/box, all metal |
| 52 | 24 | box | Clip, Bulldog, 1.5" Metal, 4pcs/pack |
| 53 | 24 | pack | Clip, Bulldog, 2" Metal, 4pcs/pack |
| 54 | 24 | pack | Clip, Bulldog, 3" Metal, 4pcs/pack |
| 55 | 161 | box | Clip, Paper, vinyl coated, 33mm, 100pcs/box or 50-52 grams (min.) |
| 56 | 87 | box | Clip, Paper, vinyl coated, 50mm, 100pcs/box or 50-52 grams (min.) |
| 57 | 6 | piece | Ruler, Stainless steel metal 24 inches |
| 58 | 4 | box | Staple wire , Heavy Duty, 23/13 (For No. 9995 Stapler) |
| 59 | 43 | box | Staple wire standard, #35, 5000 pcs/box |
| LOT 3 - TOOLS/DEVICES/OFFICE MACHINE, BATTERIES,COMPUTER RELATED ACCESSORIES AND VARIOUS ADHESIVE MATERIALS/TAPES | | | |
| 1 | 591 | pack | Battery, size "AA",dry cell, 1.5 volts, 2 pieces per blister pack |
| 2 | 173 | pack | Battery, size "AAA",dry cell, 1.5 volts, 2 pieces per blister pack |
| 3 | 30 | pack | Battery, Energizer 2032, 3V Lithium 2 pcs/pack |
| 4 | 10 | piece | Battery, CR2450, Lithium Battery, 3V |
| 5 | 20 | pack | Blu Tack, 45g (4 pcs./pack) |
| 6 | 16 | unit | Calculator, Compact , electronic, Capacity: 12 digits, 1 unit in individual box |

| | | | |
|----|-----|-------|--|
| 7 | 24 | piece | Clipboard, Long with cover wire clip, PVC type, vertical with pen holder |
| 8 | 5 | piece | Dating & Stamping Machine |
| 9 | 6 | piece | Stamp, Self-Inking "Certified True Copy" |
| 10 | 1 | piece | Stamp, Self-Inking "Cancelled" |
| 11 | 1 | piece | Stamp, Self-Inking "Payee's Account Only" |
| 12 | 1 | piece | Stamp, Self-Inking, 4 lines: 1st line - Philippine International Convention Center, 2nd line - Office of the General Manager, 3rd line - Received with date, 4th line - By _____ 32mm x 52mm, as sample Trodat |
| 13 | 1 | piece | Stamp, Self-Inking, 4 lines: 1st line - Philippine International Convention Center, 2nd line - Facilities and Property Division, 3rd line - Received with date, 4th line - By _____ 32mm x 52mm, as sample Trodat |
| 14 | 56 | unit | Flash Drive (16 GB) |
| 15 | 2 | piece | Gun Tucker, Apexon AT-765 Heavy Duty Staple Gun |
| 16 | 1 | unit | Hard Drive, external, 2TB |
| 17 | 3 | piece | Ink Pad for Trodat Dater Code:5460 |
| 18 | 5 | piece | Ink Pad for Trodat 4911, Black |
| 19 | 8 | piece | Puncher, Paper, heavy duty, with two hole guide |
| 20 | 18 | piece | Scissor, metal, 8", multi-purpose |
| 21 | 6 | piece | Scissor, metal, 9.5", multi-purpose |
| 22 | 15 | piece | Scissors, symmetrical blade length: 65 mm, 1 piece |
| 23 | 17 | piece | Staple Remover, Plier Type |
| 24 | 31 | piece | Stapler, Standard Type, load cap: 200 staples min. |
| 25 | 2 | pad | Stamp Pad, Felt, bed dimension: 60mm x 100mm |
| 26 | 4 | box | Storage Box, Multi-Purpose, with cover and handle, stackable, four wheel based, clip on lock, High Impact Series, Size (cm) L66.5 / W45.0 / H26.5, transparent clear, 58 liters |
| 27 | 11 | piece | Tape Dispenser, Table Top, Hold rolls up to 24mm wide on 75mm core |
| 28 | 202 | piece | Correction Tape, 1 piece in individual plastic |
| 29 | 18 | piece | Glue Stick, All Purpose, 22 grams |
| 30 | 3 | box | Label Stickers 24mmx90mm, 10 pcs/fold, 1,000 pcs/box |
| 31 | 1 | pack | Label Colors Round Code, Circular Sticky Dots, 10 mm 50 pcs/pack |
| 32 | 4 | piece | Label, Tape compatible with Brother P touch Makers, Standard Laminated Adhesive Cassette TZe221 TZ221 Black Print on White 9mm x 8m |
| 33 | 1 | unit | Paper Trimmer, Cutting Machine, paper capacity: 20 - 25 sheets of multi-purpose, base size: approximately: 400 x 300mm, paper length ruler size: 33cm (min), paper width ruler scale: 30cm (min), ruler scale: centimeter, base paper size marking: B7, B6, A5, B5, A4, B4 |
| 34 | 3 | roll | Reflectorized Traffic Sticker, Warning Conspicuity Tape self-adhesive 3" |
| 35 | 35 | roll | Tape , Double sided w/o foam, width: 1/2", Usable length: 10 meters |
| 36 | 20 | roll | Tape , Double sided w/o foam, width: 1", Usable length: 10 meters |
| 37 | 8 | roll | Tape , Packaging, 3" x 50 yds.- TAN |

| | | | |
|--|-----|------|--|
| 38 | 20 | roll | Tape , Packaging, width: 48mm, Usable length: 50 meters |
| 39 | 1 | roll | Tape, Packaging 2" width: 48mm, Usable length: 25 meters, black |
| 40 | 1 | roll | Tape , Packaging 2" width: 48mm, Usable length: 25 meters, gray |
| 41 | 19 | roll | Tape, Double sided, Foam Type, width: 24mm, Usable length: 10 meters |
| 42 | 60 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Gray |
| 43 | 71 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Red |
| 44 | 1 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Yellow |
| 45 | 1 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Blue |
| 46 | 48 | roll | Tape, Masking, width: 24mm (±1mm), Usable length: 50 meters |
| 47 | 13 | roll | Tape, Masking, width: 48mm (±1mm), Usable length: 50 meters |
| 48 | 42 | roll | Tape, Transparent, width: 0.5" |
| 49 | 101 | roll | Tape, Transparent, width: 24mm (±1mm), Usable length: 50 meters |
| 50 | 12 | roll | Tape, Transparent, width: 48mm (±1mm), Usable length: 50 meters |
| 51 | 5 | roll | Tape, Warning Caution, Adhesive Barricade Tape with Bold Black Letter |
| 52 | 10 | roll | Velcro, magic tape, 50mm, 5 meters (Gray) |
| 53 | 2 | unit | Voice Recorder, digital, 4GB memory |
| Lot IV – VARIOUS INK CARTRIDGES | | | |
| 1 | 3 | cart | Ink, Brother, DCP J-105, Yellow, LC535XL-Y |
| 2 | 3 | cart | Ink, Brother, DCP J-105, Cyan, LC535XL-C |
| 3 | 3 | cart | Ink, Brother, DCP J-105, Magenta, LC535XL-M |
| 4 | 39 | cart | Ink Cart, Black,CZ107AA, (HP678) |
| 5 | 27 | cart | Ink Cart, Colored, CZ108AA, (HP678) |
| 6 | 17 | cart | Ink, Brother, Cartridge Black, BT6000 |
| 7 | 49 | cart | Ink, Brother, Cartridge Magenta, BT5000 |
| 8 | 49 | cart | Ink, Brother, Cartridge Cyan, BT5000 |
| 9 | 30 | cart | Ink, Brother, Cartridge Yellow, BT5000 |
| 10 | 32 | cart | Ink, Brother, Cartridge Black, BT60 |
| 11 | 3 | roll | Ribbon, 5 panel color ribbon, YMCKO, <i>for Hiti model CS-200e</i> |
| 12 | 2 | cart | Ink, Cart HP F4480, Black, CC640WA (HP60) |
| 13 | 2 | cart | Ink, Cart HP F4480, Tricolor, CC643WA (HP60) |
| 14 | 2 | cart | Ink, Cart HP K209a, Black, CD887AA (HP703) |
| 15 | 2 | roll | Ink, Cart HP K209a, Tricolor, CD888AA (HP703) |
| 16 | 12 | cart | Ink, Brother, Cartridge Black, LC3617 BK |
| 17 | 8 | cart | Ink, Brother, Cartridge Magenta, LC3617 M |
| 18 | 8 | cart | Ink, Brother, Cartridge Cyan, LC3617 C |
| 19 | 8 | cart | Ink, Brother, Cartridge Yellow, LC3617 Y |
| Lot V – PRINTING SERVICES | | | |
| 1 | 1 | box | Business Card, 2.00 in. x 3.50 in.,C2S 220 lbs.one side printing, with PICC Logo |
| 2 | 11 | box | Letter Envelope, 9.50 in. x 4.125 in. Bookpaper 80 lbs., with PICC Logo |

Cost Breakdown

| Item No. | Qty. | Unit | Article /Description | Unit Price | Total Amount | Offer brand |
|---|------|--------|---|------------|--------------|-------------|
| Lot I – EQUIPMENT CONTROL COMPONENTS | | | | | | |
| 1 | 6 | pack | BinCard, 100pcs/pack, Size: 7 1/4" x 3 1/2" | | | |
| 2 | 79 | piece | Binder Ring, 2 Ring holes, Legal Size for 210x330m/Black | | | |
| 3 | 10 | piece | Binder Tabs, File divider, Colored Long | | | |
| 4 | 51 | book | Book, Record, 500 pages, 214mm x 278mm | | | |
| 5 | 1 | box | Carbon Film A4, Size: 210mm x 297mm, Black | | | |
| 6 | 22 | piece | Data File Box, made of chipboard with closed end | | | |
| 7 | 29 | piece | Data Folder made of chipboard, taglia lock | | | |
| 8 | 4 | box | Envelope, Brownkraft, A4, Documentary, 500pcs/box | | | |
| 9 | 3 | box | Envelope, Brownkraft, Legal, Documentary, 500pcs/box | | | |
| 10 | 9 | box | Envelope, Expandable Kraft, Legal 100pcs/ box | | | |
| 11 | 2 | box | Envelope, White, Local-10xx-500 pieces/box | | | |
| 12 | 6 | box | Folder, Pressboard, Color: Green size: 369mm x 242mm (-5mm), 100pcs/ box | | | |
| 13 | 5 | pack | Folder, Tagboard with TAB, Size: A4, 100 pcs/pack | | | |
| 14 | 19 | pack | Folder, Tagboard with TAB, Size: Legal, , 100 pcs/pack | | | |
| 15 | 7 | pack | Index Card, Ruled both sides, Size: 5"x8",120 gsm, 100pcs/ pack | | | |
| 16 | 11 | bundle | Loose-Leaf Cover, Size: Legal (216mmx355mm), Material: Chipboard, machine pressed, Color: Green, 50 sets/bundle | | | |
| 17 | 58 | pad | Note Pad, Stick On, Size: 2"x3", 100 sheets per pad | | | |
| 18 | 74 | pad | Note Pad, Stick On, Size: 3"x3", 100 sheets per pad | | | |
| 19 | 29 | pad | Note Pad, Stick On, Size: 3"x4", 100 sheets per pad | | | |
| 20 | 102 | piece | Notebook, Stenographer, spiral, 40 leaves | | | |
| 21 | 10 | piece | Notebook, Tickler Size: 76mm x 127mm | | | |
| 22 | 4 | ream | Paper, Book, subs 24,Color: Blue, Size: Long (216mm x 330mm), 500 sheets/ream | | | |
| 23 | 6 | ream | Paper, Book, subs 24,Color: Green, Size: Long (216mm x 330mm), 500 sheets/ream | | | |
| 24 | 1 | ream | Paper, Book, subs 24,Color: Pink, Size: Long (216mm x 330mm), 500 sheets/ream | | | |
| 25 | 3 | ream | Paper, Book, subs 24,Color: Yellow, Size: Long (216mm x 330mm), 500 sheets/ream, | | | |

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| 26 | 4 | ream | Paper, Book A3, 70 gsm. size: 297mm x 420mm 500 sheets/ream | | | |
| 27 | 4 | ream | Paper, A4, Bright Color (various pastel color e.g. pink, mint green, lavender, peach) 250 pcs./ream | | | |
| 28 | 5 | pack | Paper, Elite Specialty Board, Color: P. Cream 8 1/2 x 11 , Vellum, 220 GSM,10 sheets/pack | | | |
| 29 | 27 | pack | Paper, Elit Specialty Board, Color: White, 8 1/2 x 11 , Vellum, 220 GSM,10 sheets/pack | | | |
| 30 | 10 | piece | Paper, Manila, 36"x48" | | | |
| 31 | 50 | ream | Paper, Multi-copy, 80gsm, size: 8.5" x 11" (Short),500 sheets/ream | | | |
| 32 | 60 | pack | Paper, Photo Glossy , finish , A4 size,210mm x 297mm, 200 gsm. 20 sheets/pack | | | |
| 33 | 30 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Light Green) | | | |
| 34 | 10 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Light Peach) | | | |
| 35 | 10 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Mango Yellow) | | | |
| 36 | 10 | piece | Paper, Morocco, Pre-cut, 8.5" x 13", (color: Brown Coffee) | | | |
| 37 | 124 | pack | Paper, Sticker, Inkjet Friendly, A4 size, matt, (10sheets/pack) | | | |
| Sub – total | | | | | | |
| LOT 2 - LIQUID PRODUCTS, PENS/PENCILS, ERASERS/RUBBER PRODUCTS, PLASTIC PRODUCTS and METAL PRODUCTS | | | | | | |
| 1 | 163 | bottle | Alcohol, Ethyl, 68% - 70 % soln. scented, 500 ml | | | |
| 2 | 50 | piece | Acrylic Counter Name Holder 12" x 3", Clear | | | |
| 3 | 6 | bottle | Correction Fluid, 15 ml water base, white opaque | | | |
| 4 | 36 | piece | Envelope, expanding plastic | | | |
| 5 | 43 | piece | Eraser, Rubber rectangular, for pencil draft/ writing | | | |
| 6 | 7 | jar | Glue, all purpose, 200 grams min. | | | |
| 7 | 3 | bottle | Ink, Stamp Pad, 50ml, Purple, with applicator | | | |
| 8 | 66 | piece | Marker, Permanent, bullet type, Black | | | |
| 9 | 78 | piece | Marker, Whiteboard, bullet type, Black | | | |
| 10 | 78 | piece | Marker, Whiteboard, bullet type, Blue | | | |
| 11 | 51 | piece | Marker, Whiteboard, bullet type, Red | | | |
| 12 | 302 | piece | Pen, Ball, Black, Fine ball point 0.7mm | | | |
| 13 | 303 | piece | Pen, Ball, Blue, Fine ball point 0.7mm | | | |
| 14 | 87 | piece | Pen, Ball, Red, Fine ball point 0.7mm | | | |
| 15 | 5 | piece | Pen, Ball, Green, Fine ball point 0.7mm | | | |

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|----|------|--------|--|--|--|--|
| 16 | 4 | piece | Pen, Calligraphy, Disposable, acid free water based pigment, ink is water resistant and ink proof, 2.0 | | | |
| 17 | 47 | set | Pen, Marker Fluorescent - 3 colors/set | | | |
| 18 | 2 | set | Pen, Furniture Repair marker, 12 pieces per set | | | |
| 19 | 13 | piece | Pencil, Mechanical, 0.5mm Lead, Push type | | | |
| 20 | 7 | box | Pencil, lead with eraser, No.1, 12 pcs/box , wood cased | | | |
| 21 | 7 | box | Pencil, lead with eraser, No.2, 12 pcs/box , wood cased | | | |
| 22 | 176 | piece | Sign Pen, Black, liquid/gel ink, 0.5mm needle tip | | | |
| 23 | 147 | piece | Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip | | | |
| 24 | 28 | piece | Sign Pen, Red, liquid/gel ink, 0.5mm needle tip | | | |
| 25 | 17 | piece | ClearBook, Legal size, 20 pockets , Black and Blue | | | |
| 26 | 4 | piece | ClearBook, A4 size, 20 pockets , Black and Blue | | | |
| 27 | 100 | piece | Clear Punched Pocket Filing, A4, 10s/pack | | | |
| 28 | 9 | piece | Document Tray, Legal Size, 2 layers, plastic, color: gray | | | |
| 29 | 2516 | yard | Elastic Garter, 1", P15.00 x 2516yards, color: Black | | | |
| 30 | 28 | box | Fastener, paper, vinyl, plastic, FP-50, 70mm | | | |
| 31 | 20 | pack | Folder, clear plastic, L type, Legal size 50pcs/pack | | | |
| 32 | 24 | piece | Folder, Plastic, long with slider | | | |
| 33 | 28 | pack | Index Tab, clear, 5 sets per box | | | |
| 34 | 3 | box | Index Box, PVC/ Linotex, Assorted 5"x8" | | | |
| 35 | 25 | box | Laminating Sheets, ready made: for ID 95mm x 115mm 125 microns, clear sheets 100pcs/box | | | |
| 36 | 5 | roll | Laminator Film, 9" in width, 100 meters / roll 125 micro | | | |
| 37 | 20 | box | Laminator Film, A4, 125 thickness, 100 sheets; 125 microns thick per side | | | |
| 38 | 1 | box | Laminator Film, for A3 ,100 sheets, 250 microns | | | |
| 39 | 4 | tube | Lead, mechanical, 0.5mm, 12 pcs./tube | | | |
| 40 | 2 | tube | Lead, mechanical, 0.7mm, 12 pcs./tube | | | |
| 41 | 4 | box | Push pin, hammer head type, 100pieces/box | | | |
| 42 | 3 | bundle | Ring Binder, 6mm x 1.12mm, plastic, 10 pcs/ bundle | | | |
| 43 | 3 | bundle | Ring Binder, 8mm x 1.12mm, plastic, 10 pcs/ bundle | | | |

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| 44 | 3 | bundle | Ring Binder, 10mm x 1.12mm, plastic, 10 pcs/bundle | | | |
| 45 | 3 | bundle | Ring Binder, 12mm x 1.12mm, plastic, 10 pcs/bundle | | | |
| 46 | 6 | piece | Ruler, Plastic, 450MM, 1 piece in individual plastic | | | |
| 47 | 10 | roll | Cling Wrap/Food Wrap (stretch film) 18" x 500 M | | | |
| 48 | 173 | box | Clip, Backfold, 19mm 12pcs/box, all metal | | | |
| 49 | 91 | box | Clip, Backfold, 25mm 12pcs/box, all metal | | | |
| 50 | 112 | box | Clip, Backfold, 32mm, 12 pcs/box, all metal | | | |
| 51 | 94 | box | Clip, Backfold, 50mm, 12 pcs/box, all metal | | | |
| 52 | 24 | box | Clip, Bulldog, 1.5" Metal, 4pcs/pack | | | |
| 53 | 24 | pack | Clip, Bulldog, 2" Metal, 4pcs/pack | | | |
| 54 | 24 | pack | Clip, Bulldog, 3" Metal, 4pcs/pack | | | |
| 55 | 161 | box | Clip, Paper, vinyl coated, 33mm, 100pcs/box or 50-52 grams (min.) | | | |
| 56 | 87 | box | Clip, Paper, vinyl coated, 50mm, 100pcs/box or 50-52 grams (min.) | | | |
| 57 | 6 | piece | Ruler, Stainless steel metal 24 inches | | | |
| 58 | 4 | box | Staple wire , Heavy Duty, 23/13 (For No. 9995 Stapler) | | | |
| 59 | 43 | box | Staple wire standard, #35, 5000 pcs/box | | | |
| Sub – total | | | | | | |
| LOT 3 - TOOLS/DEVICES/OFFICE MACHINE, BATTERIES, COMPUTER RELATED ACCESSORIES AND VARIOUS ADHESIVE MATERIALS/TAPES | | | | | | |
| 1 | 591 | pack | Battery, size "AA", dry cell, 1.5 volts, 2 pieces per blister pack | | | |
| 2 | 173 | pack | Battery, size "AAA", dry cell, 1.5 volts, 2 pieces per blister pack | | | |
| 3 | 30 | pack | Battery, Energizer 2032, 3V Lithium 2 pcs/pack | | | |
| 4 | 10 | piece | Battery, CR2450, Lithium Battery, 3V | | | |
| 5 | 20 | pack | Blu Tack, 45g (4 pcs./pack) | | | |
| 6 | 16 | unit | Calculator, Compact , electronic, Capacity: 12 digits, 1 unit in individual box | | | |
| 7 | 24 | piece | Clipboard, Long with cover wire clip, PVC type, vertical with pen holder | | | |
| 8 | 5 | piece | Dating & Stamping Machine | | | |
| 9 | 6 | piece | Stamp, Self-Inking "Certified True Copy" | | | |
| 10 | 1 | piece | Stamp, Self-Inking "Cancelled" | | | |
| 11 | 1 | piece | Stamp, Self-Inking "Payee's Account Only" | | | |
| 12 | 1 | piece | Stamp, Self-Inking, 4 lines: 1st line - Philippine International Convention Center, 2nd line - Office of the General Manager, 3rd line - Received with date, 4th line - By _____ 32mm x 52mm, as sample Trodat | | | |

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|----|-----|-------|--|--|--|--|
| 13 | 1 | piece | Stamp, Self-Inking, 4 lines: 1st line - Philippine International Convention Center, 2nd line - Facilities and Property Division, 3rd line - Received with date, 4th line - By _____ 32mm x 52mm, as sample Trodat | | | |
| 14 | 56 | unit | Flash Drive (16 GB) | | | |
| 15 | 2 | piece | Gun Tucker, Apexon AT-765 Heavy Duty Staple Gun | | | |
| 16 | 1 | unit | Hard Drive, external, 2TB | | | |
| 17 | 3 | piece | Ink Pad for Trodat Dater Code:5460 | | | |
| 18 | 5 | piece | Ink Pad for Trodat 4911, Black | | | |
| 19 | 8 | piece | Puncher, Paper, heavy duty, with two hole guide | | | |
| 20 | 18 | piece | Scissor, metal, 8", multi-purpose | | | |
| 21 | 6 | piece | Scissor, metal, 9.5", multi-purpose | | | |
| 22 | 15 | piece | Scissors, symmetrical blade length: 65 mm, 1 piece | | | |
| 23 | 17 | piece | Staple Remover, Plier Type | | | |
| 24 | 31 | piece | Stapler, Standard Type, load cap: 200 staples min. | | | |
| 25 | 2 | pad | Stamp Pad, Felt, bed dimension: 60mm x 100mm | | | |
| 26 | 4 | box | Storage Box, Multi-Purpose, with cover and handle, stackable, four wheel based, clip on lock, High Impact Series, Size (cm) L66.5 / W45.0 / H26.5, transparent clear, 58 liters | | | |
| 27 | 11 | piece | Tape Dispenser, Table Top, Hold Rolls up to 24mm wide on 75mm core | | | |
| 28 | 202 | piece | Correction Tape, 1 piece in individual plastic | | | |
| 29 | 18 | piece | Glue Stick, All Purpose, 22 grams | | | |
| 30 | 3 | box | Label Stickers 24mmx90mm, 10 pcs/fold, 1,000 pcs/box | | | |
| 31 | 1 | pack | Label Colors Round Code, Circular Sticky Dots, 10 mm 50 pcs/pack | | | |
| 32 | 4 | piece | Label, Tape compatible with Brother P touch Makers, Standard Laminated Adhesive Cassette TZe221 TZ221 Black Print on White 9mm x 8m | | | |
| 33 | 1 | unit | Paper Trimmer, Cutting Machine, paper capacity: 20 - 25 sheets of multi-purpose, base size: approximately: 400 x 300mm, paper length ruler size: 33cm (min), paper width ruler scale: 30cm (min), ruler scale: centimeter, base paper size marking: B7, B6, A5, B5, A4, B4 | | | |
| 34 | 3 | roll | Reflectorized Traffic Sticker, Warning Conspicuity Tape self- adhesive 3" | | | |

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| 35 | 35 | roll | Tape , Double sided w/o foam, width: 1/2", Usable length: 10 meters | | | |
| 36 | 20 | roll | Tape , Double sided w/o foam, width: 1", Usable length: 10 meters | | | |
| 37 | 8 | roll | Tape , Packaging, 3" x 50 yds.- TAN | | | |
| 38 | 20 | roll | Tape , Packaging, width: 48mm, Usable length: 50 meters | | | |
| 39 | 1 | roll | Tape, Packaging 2" width: 48mm, Usable length: 25 meters, black | | | |
| 40 | 1 | roll | Tape , Packaging 2" width: 48mm, Usable length: 25 meters, gray | | | |
| 41 | 19 | roll | Tape, Double sided, Foam Type, width: 24mm, Usable length: 10 meters | | | |
| 42 | 60 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Gray | | | |
| 43 | 71 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Red | | | |
| 44 | 1 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Yellow | | | |
| 45 | 1 | roll | Tape, Duct Tape/ Cloth Tape, 2" 48mm x 25 meters, Blue | | | |
| 46 | 48 | roll | Tape, Masking, width: 24mm (±1mm), Usable length: 50 meters | | | |
| 47 | 13 | roll | Tape, Masking, width: 48mm (±1mm), Usable length: 50 meters | | | |
| 48 | 42 | roll | Tape, Transparent, width: 0.5" | | | |
| 49 | 101 | roll | Tape, Transparent, width: 24mm (±1mm), Usable length: 50 meters | | | |
| 50 | 12 | roll | Tape, Transparent, width: 48mm (±1mm), Usable length: 50 meters | | | |
| 51 | 5 | roll | Tape, Warning Caution, Adhesive Barricade Tape with Bold Black Letter | | | |
| 52 | 10 | roll | Velcro, magic tape, 50mm, 5 meters (Gray) | | | |
| 53 | 2 | unit | Voice Recorder, digital, 4GB memory | | | |
| Sub – total | | | | | | |
| Lot IV – VARIOUS INK CARTRDGES | | | | | | |
| 1 | 3 | cart | Ink, Brother, DCP J-105, Yellow, LC535XL-Y | | | |
| 2 | 3 | cart | Ink, Brother, DCP J-105, Cyan, LC535XL-C | | | |
| 3 | 3 | cart | Ink, Brother, DCP J-105, Magenta, LC535XL-M | | | |
| 4 | 39 | cart | Ink Cart, Black,CZ107AA, (HP678) | | | |
| 5 | 27 | cart | Ink Cart, Colored, CZ108AA, (HP678) | | | |
| 6 | 17 | cart | Ink, Brother, Cartridge Black, BT6000 | | | |
| 7 | 49 | cart | Ink, Brother, Cartridge Magenta, BT5000 | | | |
| 8 | 49 | cart | Ink, Brother, Cartridge Cyan, BT5000 | | | |
| 9 | 30 | cart | Ink, Brother, Cartridge Yellow, BT5000 | | | |
| 10 | 32 | cart | Ink, Brother, Cartridge Black, BT6000 | | | |

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| 11 | 3 | roll | Ribbon, 5 panel color ribbon, YMCKO, <i>for Hiti model C5-200e</i> | | | |
| 12 | 2 | cart | Ink, Cart HP F4480, Black, CC640WA (HP60) | | | |
| 13 | 2 | cart | Ink, Cart HP F4480, Tricolor, CC643WA (HP60) | | | |
| 14 | 2 | cart | Ink, Cart HP K209a, Black, CD887AA (HP703) | | | |
| 15 | 2 | roll | Ink, Cart HP K209a, Tricolor, CD888AA (HP703) | | | |
| 16 | 12 | cart | Ink, Brother, Cartridge Black, LC3617 BK | | | |
| 17 | 8 | cart | Ink, Brother, Cartridge Magenta, LC3617 M | | | |
| 18 | 8 | cart | Ink, Brother, Cartridge Cyan, LC3617 C | | | |
| 19 | 8 | cart | Ink, Brother, Cartridge Yellow, LC3617 Y | | | |
| Sub – total | | | | | | |
| Lot V – PRINTING SERVICES | | | | | | |
| 1 | 1 | box | Business Card, 2.00 in. x 3.50 in., C2S 220 lbs. one side printing, with PICC Logo | | | |
| 2 | 11 | box | Letter Envelope, 9.50 in. x 4.125 in. Bookpaper 80 lbs., with PICC Logo | | | |
| 3 | 1150 | piece | Event Folder, as per sample | | | |
| 4 | 4 | ream | Letterhead, A4, Bookpaper 70 lbs, with PICC Logo | | | |
| 5 | 33 | roll | Ribbon, 7/8" x 50 yards, Blue, with new PICC Logo and website, (gold font) as per sample | | | |
| 6 | 31 | roll | Ribbon, 7/8" x 50 yards, Black, with new PICC Logo and website, (gold font) as per sample | | | |
| 7 | 8 | roll | Ribbon, 7/8" x 50 yards, Red, with new PICC Logo and website, (white font) as per sample | | | |
| Sub – total | | | | | | |

Prepared by:

Signature over printed name of Authorized Representative

Position

Date