



PURCHASE ORDER

Supplier: Summit Furnishings, Incorporated	P.O. No. 025-23
Address: 2634 Rockefeller St., San Isidro, Makati City	Date: May 5, 2023
	Mode of Procurement: AMP-SVP

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PICC	Delivery Period: sixty (60) calendar days
Department: Administrative Department	Payment Terms: 15 days charge
Section: Facilities and Property Division	

Item No.	Unit	Description	Qty	Unit Cost	TOTAL PRICE
S0004537	PIECE	Office Chair **** NOTHING FOLLOWS ****	34.00	P 9,000.00	P306,000.00

(Total Amount in Words) THREE HUNDRED SIX THOUSAND PESOS	P306,000.00
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In case of failure to make the full delivery within time specified above, a penalty of one-tenth(1/10) of one percent (1%) of the cost of the undelivered goods for every day of delay, as liquidated damages until such goods are finally delivered and accepted.

Very truly yours:

Renato A. Padilla
General Manager

Conforme:

Maxima U. Olingan
(Signature over Printed Name of Supplier)
May 11 2023
Date

Funds Available: STA - Furniture & Fixture P 306,000 -

P.R. No: ADM-FPD-2023-02-011