



## NOTICE TO PROCEED

16 May, 2023

Mr. Philip Ng  
President  
**SUMMIT FURNISHINGS INC.**  
2634 Rockefeller St., Brgy. San Isidro  
Makati City

Sir:

The attached Purchase Order No. 025-23, having been approved, Notice is hereby given to **SUMMIT FURNISHINGS INC.** for the **Supply and Delivery of Thirty Four (34) Pieces Office Chairs (APP No. 2023-MC-81)**, in the amount of **Three Hundred Six Thousand Pesos (P 306,000.00), VAT Inclusive**. You are required to present the shop drawing or actual sample (if available) with product brochure containing the complete specifications and actual fabric of the Office Chairs for approval of the end-user within fifteen (15) calendar days after the receipt of this notice. Complete delivery shall be within sixty (60) calendar days after the approval of the product sample.

Thus, you are responsible to effect the deliverables enumerated under the Terms of Reference and in accordance with the delivery schedule. You may coordinate with the PICC authorized representative, **Mr. Glenn L. Pelonio, Assistant Director, FPD at 8789-4789 loc. 7067**, for other details of the delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Office of the BAC Secretariat.

Very truly yours,

  
**RENATO B. PADILLA**  
General Manager

I acknowledge receipt of this Notice on

May 16, 2023

Name of the Representative of the Bidder:

Marita V. Lim

Authorized Signature: \_\_\_\_\_

