

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

October 5, 2018

TWO (2) – YEAR CONTRACT FOR SECURITY SERVICES

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions in the bid documents for the above captioned procurement. Said amendments are as follows:

I. Section III. Bid Data Sheet

ITB Clause 29.2 – Post Qualification

- Item d – "*Copies of past and present contracts for the last five (5) years prior to the deadline for submission and receipts of bids*" has been deleted.

II. Section V. Special Conditions of Contract

- GCC Clause 11.3 - The term "*Mega link*" has been deleted.

III. Section VII. Technical Specifications

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Specific Provisions		
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The qualification regarding height and weight of the guards has been revised as follows:

c. At least 1.68 meters in height and 60 kgs for men and 1.60 meters in height for women. There is no restriction in the weight for women.

Item no. 3 has been revised as follows;

3. In the event that award has been made to a winning bidder who is not the present Security Contractor, the winning bidder agrees to absorb at least fifty percent (50%) of the security guards from the present Contractor, ***except for the Detachment Commander***, to be screened by PICC Security Officer and approved by the PICC General Manager.

Corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.



MELPIN A GONZAGA
Chairman

Received by:

 (Signature over printed name)
 Telephone/Fax No. _____
 Date: _____
 Name of Company: _____

21	<p>The address for submission of bids is:</p> <p>PICC-Bids and Awards Committee (BAC) Secretariat Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The deadline for submission of bids is October 19, 2018 at 10:00 a.m.</p>
24.1	<p>The place of bid opening is:</p> <p>BAC CONFERENCE ROOM Ground Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is October 19, 2018 at 10:00 a.m..</p>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	Partial bids are not allowed.
28.4	No further instructions.
29.2	<p>Post-Qualification</p> <p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ul style="list-style-type: none"> a. Certified photocopy of the CY 2017 Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative; c. Certificate of Ocular Inspection; d. Security plan suitable for PICC; e. Company profile with its organizational set-up and sketch of office location; f. List of existing/licensed firearms with certified photocopies of licenses issued by PNP (indicate quantities, kind, and location) g. List of existing/ licensed communication devices (handheld radios, radio based transceiver), with certified photocopies of licenses issued by NTC; h. Certified photocopy of license to operate radio communications equipment issued by the National Telecommunications Commission; i. List of vehicles; and j. Certificate of Satisfactory Completion and Acceptance of previous PICC contracts within the last five (5) years, if any.

	Failure of the bidder with the lowest calculated bid to submit the above requirements, or a finding against the veracity of such requirements shall be ground for forfeiture of the bid security and disqualification of the bidder for award.
32.4(f)	No additional requirement.

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- a) Certified photocopy of notarized Agreement (with attachments) between PICC and the CONTRACTOR; and
- b) Certificate of Deposit issued by its depository bank with ATM access.

The following documents are also required to be submitted for the subsequent bi-monthly billings:

- a) Semi-monthly billing invoice duly certified as true and correct by the PICC' Security Officers;
- b) The official guard detail duly signed by the CONTRACTOR'S Head Supervisor and the PICC security officers;
- c) Duly accomplished and guards' approved daily time records;
- d) Certified True Copy of the latest paid-up payroll complete with guards' signatures; and
- e) Affidavit or Sworn Statement of the CONTRACTOR'S Head Supervisor re: payment of salaries and other benefits of guards for the period covered.

In addition to the above documents, the following will have to be included at the end of each quarter:

- a. Certified True Copy of SSS official receipt for SSS Quarterly Remittances or special bank receipt together with SSS R5 Form;
- b. Certified True Copy of official receipt for Pag-ibig Quarterly Remittances; and
- c. Certified True Copy of official receipt issued by Employees' Compensation Commission (ECC) and Philhealth (Medicare) for Quarterly Remittances.

For every absence of a security or supervisor below the required number of personnel, the corresponding deduction from the billing shall be made on the basis of guard's daily rate per eight (8)-hour shift.

The CONTRACTOR hereby guarantees that all employer's share being paid by PICC for the CONTRACTOR, such as SSS premiums, Pag-ibig, Philhealth, and others and the corresponding employee's share being pre-deducted, shall be remitted properly and promptly to the concerned agencies and any unjustified delay or non-remittance of these amounts shall be sufficient ground for the termination of this Contract.

All payments under this Contract shall be subject to the usual accounting and auditing requirements of PICC.

6. 20 pieces raincoat
7. 70 pairs handcuff
8. 75 sets first aid kits
9. 75 pieces-whistle
10. 75 pieces-flashlight
11. 10 pieces-traffic flashlight
12. 3 units-bullhorn
13. 1 unit-desktop computer with printer
14. 1 unit-typewriter
15. 1 unit-4-door filing steel cabinet
16. sufficient logbooks for each post and other necessary office
17. supplies for the entire duration of the contract
18. 4 units-steel lockers (9 compartments each)

III. SPECIFIC PROVISIONS

1. The security guards/Shift Supervisors/Detachment Commander employed by the CONTRACTOR must be duly licensed by the PNP-Supervisory Office of Security & Investigation Agencies (SOSIA), Camp Crame, and shall possess the following qualifications:
 - a) Filipino citizen;
 - b) At least 2nd year college education, preferably with units in Criminology;
 - c) **At least 1.68 meters in height and 60 kgs. for men and 1.60 meters in height for women. There is no restriction in the weight for women;**
 - d) Must be of good moral character, honest, reliable, competent, courteous, polite and of cooperative disposition;
 - e) Must be physically and mentally fit as evidenced by a Medical Certificate issued by a duly licensed medical practitioner and must have passed the neuro-psycho screening test conducted and as certified by a professional evaluation center duly accredited by Camp Crame, PNP;
 - f) Must be well-groomed, possess a pleasing personality, trim in physical appearance or well-built;
 - g) Must submit a Certified photocopy of results of drug-free test undertaken by the security guards;
 - h) Must submit Certified photocopies of Certificates showing that each guard had finished Basic Security Training Course, First Aid Treatment and Emergency Response; and
 - i) The Detachment Commander must be well-versed in interrogation and investigative work; this will be determined in the interview to be conducted by the PICC Security Officer.
2. The PICC SECURITY OFFICER shall have the right to screen, select, accept and/or reject the CONTRACTOR's individual guards to be assigned to PICC.

3. In the event that award is made to a winning bidder who is not the present Security Contractor, the winning bidder agrees to absorb at least fifty percent (50%) of the security guards from the present Contractor, **except for the Detachment Commander**, to be screened by PICC security officer and approved by the PICC General Manager.
4. The PICC SECURITY OFFICER shall have the right to inspect the guards at any time to ensure that the guards are in good health and are properly equipped to provide proper security to any person or property within the PICC premises. This right of inspection by the PICC shall not relieve the CONTRACTOR from full responsibility for any inadequate security and protection of person and property within PICC' premises.
5. The CONTRACTOR's security guards/Shift Supervisors/Detachment Commander shall, at all times, be in proper and clean uniforms as may be prescribed by the PICC and with visible and legible identification patches or IDs. The CONTRACTOR, at its expense, must provide the uniforms and other necessary security paraphernalia.
6. CONTRACTOR's Security guards assigned for the operation of the PICC' walk- thru metal detector, x-ray baggage machines, and security cameras must have undergone training seminars on the operation of said machines;
7. Any security guard who, in the opinion of the PICC, is wanting in competence, honesty, integrity, or whose services will be considered prejudicial to the interest of the PICC, shall immediately be replaced by the CONTRACTOR upon receipt of written notice from the PICC.
8. Replacement of security guards/Shift Supervisors/Detachment Commander shall be governed by the procedures established by the PICC Management.
9. The CONTRACTOR shall submit itself, its representatives, and all its security guards/Shift Supervisors/Detachment Commander to the rules and regulations of the PICC on, among others, sanitation, security, and safety and to the supervision of the PICC Security Officer.
10. The PICC reserves the right to require the CONTRACTOR to increase/decrease the number of security guards/Shift Supervisors assigned to specified premises when, in its opinion, the exigencies of the service require.