

BIDS AND AWARDS COMMITTEE

SECTION I - INVITATION TO RE-Bid

SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF EXISTING GLASS DOORS

The Philippine International Convention Center (PICC), through its Approved Budget for CY 2018, intends to apply the sum of **THREE HUNDRED EIGHTEEN THOUSAND NINE HUNDRED EIGHTY-NINE PESOS AND SEVENTY-SIX CENTAVOS (P318,989.76), VAT Inclusive**, being the Approved Budget for the Contract (ABC), of the aforesaid requirement consisting of two (2) lots.

DESCRIPTION	ABC
Lot I – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices	P188,989.76
Lot II – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors	P130,000.00

The PICC now invites bids for the procurement of the abovementioned requirement. Work shall be completed within thirty (30) calendar days/lot. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the project, whose value must be at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II – Instruction to Bidders. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bidding will be conducted through open competitive bidding procedures, using a non-discretionary “Pass/Fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is open to all interested bidders, subject to the conditions for eligibility as provided in the RIRR of RA 9184. Interested bidders may obtain further information from the PICC-BAC and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bid Documents may be acquired by interested Bidders from _____, 2018 to ____:00 a.m. of _____, 2018, at the address stated below and upon payment in cash of a non-refundable fee, pursuant to the latest guidelines issued by the GPPB, in the amount of Four Hundred Pesos (P400.00) for Lot I and Three Hundred Pesos (P300.00) for Lot II. It may also be downloaded, free of charge, from the website of the Philippine Government Electronic Procurement System (Phil-GEPS) and PICC website, provided that participating Bidders shall pay the applicable fee for the Bidding Documents.

Bids must be duly received by the BAC Secretariat, at the address specified below, on or before **10:00 a.m. of December 21, 2018**. Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.1 Section III.

Bid opening shall be conducted on **December 21, 2018**, at **10:00 a.m.** at the PICC-BAC Conference Room, Ground Floor, Delegation Building, PICC. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

In case the Pre-bid Conference, the deadline for submission of the Bid Documents and the opening of bids fall on a non-working day, legal holiday or special non-working holiday, the activity involved shall be moved to 2:00 p.m. of the next working day.

The PICC-BAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to its award, in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:
BIDS AND AWARDS COMMITTEE (BAC)
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, Pasay City 1307
7894758, 7894759, and 7894760
Telefax No. 7894761


MELPIN A. GONZAGA
Chairman

Section I. Invitation to Bid

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is PHILIPPINE INTERNATIONAL CONVENTION CENTER (PICC)
1.7	The lot(s) and reference is/are: SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF EXISTING GLASS DOORS Lot I – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices Lot II – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors
2	The Funding Source is: PICC APPROVED BUDGET FOR CY 2018
3.1	No further instructions.
5.1.1	Eligible Bidders The following persons shall be eligible to participate in this bidding: a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines; and d. Cooperative duly organized under the laws of the Philippines, and of which at least sixty percent (60%) interest belongs to citizens of the Philippines.
5.2	Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	The Bidder must have completed, within the last three (3) years a single contract, that is similar to this project the amount of which shall be at least fifty percent (50%) of the ABC. If the bidder submit bids for the two (2) lots, the lot with the larger ABC shall be the basis for determining compliance with the required percentage. For this purpose, similar contract shall refer to supply and installation of emergency exit doors and/or glass doors.
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
10.1	The Procuring Entity's address is:

	Philippine International Convention Center PICC Complex, 1307 Pasay City BAC Secretariat Tel. No. 7894759; Telefax: 7894761							
12.1(a)	No further instructions.							
12.1(a)(ii)	The bidder's SLCC similar to the contract to be bid should have been completed within the last three (3) years prior to the deadline for submission and receipt of bids. The SLCC shall be supported with certified photocopy of its Contract and Certificate of Completion and Acceptance or Official Receipt /Sales Invoice issued for the contract.							
13.1	No additional requirements.							
13.1(b)	No further instructions.							
13.1(c)	No additional requirements.							
13.2	<p>The Total ABC is THREE HUNDRED EIGHTEEN THOUSAND NINE HUNDRED EIGHTY-NINE PESOS AND SEVENTY-SIX CENTAVOS (P318,989.76), VAT Inclusive, consisting of two (2) lots.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Description</th> <th style="width: 40%;">ABC</th> </tr> </thead> <tbody> <tr> <td>Lot I – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices</td> <td style="text-align: right;">P188,989.76</td> </tr> <tr> <td>Lot II – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors</td> <td style="text-align: right;">P130,000.00</td> </tr> </tbody> </table> <p>Any bid with a financial component exceeding the amount per lot shall not be accepted.</p>		Description	ABC	Lot I – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices	P188,989.76	Lot II – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors	P130,000.00
Description	ABC							
Lot I – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices	P188,989.76							
Lot II – Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors	P130,000.00							
15.4(a)(iv)	No incidental services are required.							
15.4(b)	No incidental services are required.							
16.1(b)	Bid Currencies The bid prices shall be quoted in Philippine Pesos.							
16.3	Payment shall be made in Philippine Pesos.							
17.1	Bid Validity Period Bids will be valid for one hundred twenty (120) calendar days from the date o							
18.1	The bid security shall be: <ul style="list-style-type: none"> • Notarized Bid Securing Declaration; or 							

	<ul style="list-style-type: none"> • Cash or Cashier's/Manager's check (confirmed by universal or commercial bank), in an amount equivalent to 2% of the ABC; or • Bank draft/guarantee issued by a Universal or Commercial Bank in the amount of 2% of the ABC; or • Surety Bond, callable upon demand and issued by a surety or insurance company in the amount of not less than 5% of the ABC, with attached certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such security.
18.2	The bid security shall be valid for one hundred twenty (120) calendar days from the date of opening of bids.
20.3	Each Bidder shall submit one (1) original copy and two (2) duplicate copies of the Eligibility documents and the Financial Bid Proposal signed by the bidder and/or the authorized representative.
21	The address for submission of bids is: PICC-Bids and Awards Committee (BAC) Secretariat Ground Floor, Delegation Building PICC Complex, 1307 Pasay City
	The deadline for submission of bids is December 21, 2018 at 10:00 a.m.
24.1	The place of bid opening is: BAC CONFERENCE ROOM Ground Floor, Delegation Building PICC Complex, 1307 Pasay City
24.2	The date and time of bid opening is December 21, 2018 at 10:00 a.m.
	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	Partial bids are not allowed.
28.4	No further instructions.
29.2	Post-Qualification Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements: a. Certified photocopy of the CY 2017 Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative;

	<p>c. Company Profile with Organizational Chart and sketch of office location;</p> <p>d. Certificate from the Manufacturer that the door offered for Lot I are fire rated for at least three (3) hours;</p> <p>e. Certification from PICC' Building Services Division that the participating bidder has conducted ocular inspection of the subject requirement; and</p> <p>f. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any.</p> <p>Failure of the bidder with the lowest calculated bid to submit the above requirements, or a finding against the veracity of such requirements shall be ground for forfeiture of the bid security and disqualification of the bidder for award.</p>
32.4(f)	No additional requirement.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is The Philippine International Convention Center (PICC)
1.1(f)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(i)	The Funding Source is PICC APPROVED BUDGET FOR CY 2018
1.1(k)	The Project Site is <i>PICC, PICC Complex, 1307 Pasay City</i>
2.1	No further instructions.
5.1	The PICC's address for Notices is: PICC-Bids and Awards Committee PICC Complex, 1307 Pasay City
6.2	The Contractor is required to provide all of the services, including additional services, if any, specified in Section VII – Technical Specifications: For purposes of this Clause the Authorized Representative of PICC is Engr. Alberto C. Gonzales, Asst. Director, TSD-BSD.
10.4	Not applicable.
10.5	Payment using LC is not allowed.
11.3	<p>Payment</p> <p>Full payment shall be made upon completion of the project and will be process upon submission of the following documents.</p> <ul style="list-style-type: none"> ➤ Letter request of the CONTRACTOR for the release of payment. ➤ Invoice <ol style="list-style-type: none"> 1. PICC shall have the right to deduct from the CONTRACTOR'S billing such amount as may be necessary to cover the third party liabilities, as well as uncorrected discovered defects in the project. 2. Payment is subject to retention of five percent (5%) referred to as the "retention money". It shall be due for release upon final acceptance of the works. The CONTRACTOR, may, however, request the substitution of the retention money with a special bank guarantee of amounts equivalent to the retention money substituted for and acceptable to Government. These should be posted in favor to PICC and shall be valid for a duration as determined by PICC and will answer for the purpose for which the five percent (5%) retention is intended, i.e., to cover uncorrected discovered defects and third party liabilities.

	<p>3. PICC shall pay the CONTRACTOR the amount certified by PICC's Representative within fourteen (14) calendar days from the date of the request for payment was received. No payment interest shall be made for the delayed payments and adjustments.</p>								
<p>13.4(c)</p>	<p>Performance Security</p> <p>Within ten (10) calendar days from receipt of the Notice of Award, but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the following forms:</p> <table border="1" data-bbox="674 244 1171 1109"> <thead> <tr> <th data-bbox="674 699 763 1109">Form of Performance Security</th> <th data-bbox="674 244 763 699">Amount of Performance Security (Equal to Percentage of the Total Contract Price)</th> </tr> </thead> <tbody> <tr> <td data-bbox="763 699 853 1109">Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.</td> <td data-bbox="763 244 853 699">Five percent (5%)</td> </tr> <tr> <td data-bbox="853 699 943 1109">Bank draft/guarantee or issued by a Universal or Commercial Bank</td> <td data-bbox="853 244 943 699">Five percent (5%)</td> </tr> <tr> <td data-bbox="943 699 1171 1109">Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td data-bbox="943 244 1171 699">Thirty percent (30%)</td> </tr> </tbody> </table>	Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)	Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)	Bank draft/guarantee or issued by a Universal or Commercial Bank	Five percent (5%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)								
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Bank draft/guarantee or issued by a Universal or Commercial Bank	Five percent (5%)								
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)								
<p>16.1</p>	<p>Inspection and Tests</p> <p>PICC may reject any materials and works that do not conform to the scope of works and specifications. The Contractor shall replace any rejected materials and rectify such rejected work/s to meet the standard set in the scope of works Section VII – Technical Specifications at no cost to PICC.</p>								
<p>17.3</p>	<p>Warranty period:</p> <p>ONE (1) - year reckoned from the date of final turn-over and acceptance.</p> <p>The obligation for the warranty shall be covered by either retention money in an amount equivalent to five percent (5%) of the total contract price, or a special bank guarantee equivalent to five percent (5%) of the total contract price. (Note: GPPB RES NO. 30-20170). The said amount shall be released after the lapse of the warranty period.</p>								

17.4	The period for correction of defects in the warranty period is seven (7) calendar days upon receipt of notice from PICC project-in-charge.
21.1	No additional provision.



Section VI. Schedule of Requirements

Section VI. Schedule of Requirements

Lot No.	Description	Completion Period
I	Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices	Work shall be completed within forty-five (45) calendar days after the receipt of the Notice to Proceed
II	Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors	Work shall be completed within forty-five (45) calendar days after the receipt of the Notice to Proceed

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date

Section VII. Technical Specifications

Section VII. Technical Specifications

Item No.	Article / Description	COMPLIANCE
1	<p>Lot I: Supply of labor and materials for the replacement of existing glass doors to emergency/fire exit doors with heavy duty door closers and panic lever devices</p> <p>A. General Scope of Works: The works shall be supply of all materials, labor, tools and equipment and other services incidental necessary for the replacement of existing glass doors to emergency/fire exit doors with heavy duty door closers and panic lever devices at the following areas:</p> <ul style="list-style-type: none"> - West Wing entrance leading to Satellite Kitchen, G/F of Delegation Building - Northwest side at the roof deck of Delegation Building <p>The following features of the work shall be performed but not limited to the following:</p> <ul style="list-style-type: none"> 1.0 General requirements <ul style="list-style-type: none"> 1.1 Mobilization Manpower, tools, materials and equipment. 1.2 Securing of Performance Surety 1.3 Health and Safety requirements <ul style="list-style-type: none"> a. Personal Protective Equipment (PPE) for workers. b. Installation of safety signage, same as the PICC standard signage, 22" x 32". 1.4 Demobilization Manpower, tools, equipment, including hauling-out of debris 2.0 Dismantling of existing glass doors and door jambs 3.0 Supply and installation of emergency/fire exit doors and its corresponding door jambs with heavy duty door closers and panic lever devices 4.0 Restoration of affected structures. Restoration shall include masonry and repainting of the affected areas. 5.0 Cleaning and hauling of debris <p>B. Specifications:</p> <ul style="list-style-type: none"> 1. For West Wing Entrance: <ul style="list-style-type: none"> 1-unit Double swing fire rated steel door (1.50meters x 2.40meters), 3-hours fire rating including door jamb and hinges complete with door closer and panic lever Door Closer: <ul style="list-style-type: none"> Capacity: 100kg Finish: with box cover Color: Aluminium 689 Panic Lever: with vertical rod top lock <ul style="list-style-type: none"> Door Width: up to 1,300mm Door Height: up to 2,270mm Door type: Double leaf Maximum door weight: 200kg 	

	<p>2. For Northwest side: 1-unit single swing steel door (0.90meters x 2.10meters), 3-hours fire rating including door jamb and hinges complete with door closer and panic lever Door Closer: Capacity: 100kg Finish: with box cover Color: Aluminum 689</p> <p>Panic Lever: Door Width: up to 1,300mm Door Height: up to 2,270mm Door type: Single leaf Maximum door weight: 200kg</p>	
2	<p>Lot II: Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors</p> <p>A. General Scope of Works and Specifications:</p> <p>The works shall be supply of all materials, labor, tools, equipment and other services incidental necessary for the replacement of existing glass doors to a lighter weight at the various areas of PICC in accordance with plans, specifications and subject to the terms and conditions of the contract.</p> <p>The following features of the work shall be performed but not limited to the following:</p> <p>1.0 General requirements</p> <p>1.1 Mobilization Manpower, tools, materials and equipment.</p> <p>1.2 Securing of Performance Surety</p> <p>1.3 Health and Safety requirements</p> <p>a. Personal Protective Equipment (PPE) for workers. b. Installation of safety signage, same as the PICC standard signage, 22" x 32".</p> <p>1.4 Demobilization Manpower, tools, equipment, including hauling-out of debris</p> <p>2.0 Replacement of existing glass doors at Executive Lounge leading to balcony, 2F of Secretariat Building.</p> <p>a. Number of pieces to be replaced: six (6) pieces b. Location: Executive Lounge leading to balcony c. Size: 0.90mtrs x 2.40mtrs. d. Specifications:</p> <ul style="list-style-type: none"> - Glass type: 6mm tempered glass, bronze - Glass frame: Aluminum analok frame (same as existing) 	

A

- Floor Hinge: Heavy duty, load capacity: 1,000 kg.
- Mid panel: Narra plywood (same as existing)

3.0 Restoration of affected structures.

4.0 Cleaning and hauling of debris.

GENERAL CONDITIONS:

A. Interpretation

1. The Contract Documents, Specifications and Drawings are mutually complimentary. What is noted in one although not shown in other shall be considered contained in all, in case of conflict. The Specifications shall prevail over the Drawings. The documents forming the Contract shall be interpreted in the following order of priority:
 - a. Contract/Construction Agreement
 - b. Letter of Acceptance
 - c. Contractor's Bid
 - d. Special Conditions of the Contract
 - e. Specifications
 - f. Drawings
 - g. Bill of Quantities
 - h. Any other document listed in the Special Conditions of the Contract as forming part of the Contract.
2. The Bidder is required to inspect and examine the site and the surroundings of the proposed project to arrive at an accurate estimate of labor, materials, equipment, facilities and services necessary to carry-out the works.
3. The CONTRACTOR shall submit sample materials for approval prior to any works to be started/installed.
4. The CONTRACTOR shall provide all supervision, labor, materials, plant and Contractor's equipment, which may be required.
5. The CONTRACTOR shall be liable to all fire and accident claims and other related claims arising for the injuries and damages, which occurred in the vicinity.
6. The CONTRACTOR shall free the PICC and its personnel from and against all liability for damages arising from injuries or liabilities to persons or damages to property occasioned by any act of omissions of the CONTRACTOR including any and all expenses which may be incurred by PICC and its personnel in the defense of any claim, action or suit.
7. Any work that may affect the operation, security and image of the Center shall be coordinated properly to PICC's Representative and shall be done in accordance with Center's approved schedule.
8. Cost of rework and restoration of damaged properties due to CONTRACTOR's poor workmanship or negligence shall be borne by the contractor.

9. The CONTRACTOR must submit list of personnel assigned to the project including their Police/NBI Clearances before commencing to the above scope of works.

10. The CONTRACTOR's personnel assigned to the project must wear their company's ID at all times while working inside the Center.

B. Workmanship:

The work throughout shall be executed in the best and most thorough manner to the satisfaction of PICC and its engineers and supervisors who will jointly interpret the meaning of the scope of work and its conditions and shall have the power to reject any work, method of accomplishing every part of work and material used which in their judgment are not in full accordance therewith and are disadvantageous to PICC.

C. Liquidated Damages:

In case of delay in the completion period inclusive of duly granted time extensions, if any, the Contractor shall be liable for damages and shall pay the PICC for liquidated damages in an amount equivalent to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed services for every day of delay.

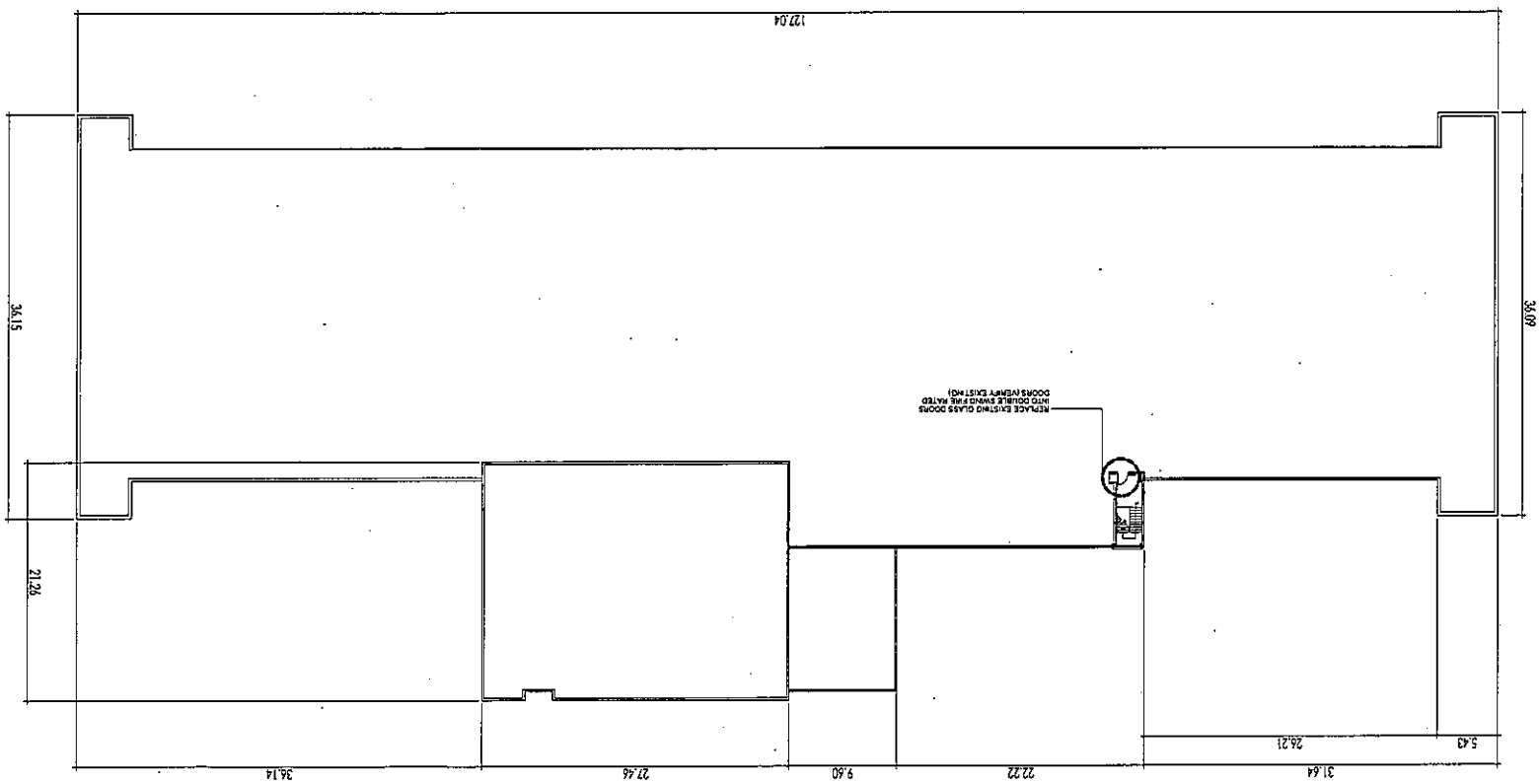
The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, the procuring entity shall rescind the award without prejudice to other courses of action and remedies open to it.

Statement of Compliance

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

LOCATION: (KEY PLAN)		TITLE		NORTH WEST SIDE, ROOF DECK, DELEGATION BUILDING	
SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF EXISTING GLASS DOORS TO EMERGENCY/ FIRE EXIT DOORS WITH HEAVY DUTY CLOSERS AND PANIC LEVER DEVICES		REVISION		ENGR. ALBERTO O GONZALES ASST. DIRECTOR, BSD	
DATE		CHECKED BY		ENGR. WILSON B. DELOS REYES DIRECTOR, TSD	
PREPARED BY		DATE		01.27.18	
RECOMMENDING FOR APPROVAL		AR, RYLAND B. MENDOZA JR. BLDG. SERVICES OFFICER		APPROVED BY	
ATTY, RYLAND B. PADILLA GENERAL MANAGER		APPROVED BY			

ROOF DECK FLOOR PLAN - DELEGATION BLDG.



Section VIII. Bidding Forms

Section VIII. Bidding Forms

Bid Form

Date: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Supply of Labor and Materials for the Replacement of Existing Glass Doors** in conformity with the said Bidding Documents for the sum/s as follows:

Lot No.	Article / Description
Lot I	Supply of Labor and Materials for the Replacement of the Existing Glass Doors to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices
TOTAL AMOUNT: INCLUSIVE OF VALUE ADDED TAX (VAT) _____ (P) _____ (Amount in figures) _____ (Amount in Words)	
Lot II	Supply of Labor and Materials for the Replacement of the Existing Glass Doors to a Lighter Weight Glass Doors
TOTAL AMOUNT: INCLUSIVE OF VALUE ADDED TAX (VAT) _____ (P) _____ (Amount in figures) _____ (Amount in Words)	

Note: Submit Bill of Quantities

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Bill of Quantities, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 2018

[signature] _____ *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of _____

PROJECT: Supply of Labor and Materials for the replacement of existing glass door to a Lighter Weight Glass Doors (LOT-2)

LOCATION: PICC Complex, Vicente Sotto St., Pasay City

DATE:

Item No.	Description of Work	Quantity	Unit	Unit Cost		Total
				Material	Labor	
1.0	Preliminaries					
	Mobilization	1.00	lot	-		
	Demobilization	1.00	lot	-		
	Sub -total for Item 1					
2.0	Replacement of existing glass doors to aluminum analok doors (6mm tempered glass)					
A.	Secretariat Building					
a.	Second Floor					
	Executive lounge to balcony (0.90m x 2.40m)	6.00	pc.	L&M		
	Sub -total for Item 2					
Approved Budget Cost (ABC)						

Prepared By:

Print Name and Signature of the Authorized Representative

Name of Company

Address

Date Signed

Project: Supply of Labor and Materials for the Replacement of the Existing Glass Door to Emergency/Fire Exit Doors with Heavy Duty Door Closers and Panic Lever Devices (LOT-1)

Location: PICC, Vicente Sotto St., Pasay City

Date:

Item No.	Description of Work	Quantity	Unit	Total
1.0	Preliminaries			
	Mobilization	1.00	lot	-
	Demobilization	1.00	lot	-
	Sub-total for Item 1			
2.0	Dismantling and Hauling			
	Dismantling of Glass Door at Peco Area	1.00	set	-
	Dismantling of Glass Door at Roof Deck	1.00	set	-
	Sub-total for Item 2			
3.0	Emergency Exit @ Satellite Kitchen			
	Double swing fire rated steel door (WxH) (1.50 x 2.40) - 3hrs Fire Rating ; Including Door Jamb and Hinges	1.00	set	-
	Door Closer - Heavy Duty	2.00	pcs	-
	1-Standard Panic lever - Dorma for Steel Door	1.00	set	-
	1-Panic Lever with vertical rod top lock - Dorma for Steel Door	1.00	set	-
	Sub-total for Item 3			
4.0	Emergency Exit @ Roof Deck (From 5th floor Lobby)			
	Single swing steel Door (WxH) (0.90 x 2.10) - 3hrs Fire Rating ; Including Door Jamb and Hinges	1.00	set	-
	Door closer - Heavy Duty	1.00	pcs	-
	Panic Device- Dorma for Steel Door	1.00	set	-
	Sub-total for Item 4			
Approved Budget Cost (ABC)				

Prepared By:

Print Name and Signature of the Authorized Representative
 Name of Company
 Address
 Date Signed

PHILIPPINE INTERNATIONAL CONVENTION CENTER
BIDS AND AWARDS COMMITTEE

CHECKLIST OF REQUIREMENTS

Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in **two (2) separate sealed bid envelopes**, and which shall be submitted simultaneously. The first envelope shall contain the technical component of the bid including the eligibility requirements and the second shall contain the financial component of the bid.

I. FIRST ENVELOPE: ELIGIBILITY AND TECHNICAL COMPONENTS:

A. ELIGIBILITY DOCUMENTS:

1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership. The certificate shall be submitted together with Annex "A".

If any of the documents mentioned in Annex "A" is not current, the new document should be submitted.

2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**ANNEX "A"**);
3. Statement of the Single Largest Completed Contract (SLCC) similar to the contract to be bid, entered into within the last three (3) years from the date of submission and opening of bids, and whose value is at least fifty percent (50%) of the ABC. (**ANNEX "B"**) Attach to such statement the following:
 - a. Certified photocopy of its Contract; and
 - b. Certificate of Completion and Acceptance or Official Receipt/s or sales invoice issued for the contract.
4. Net Financial Contracting Capacity (NFCC): (**ANNEX "C"**)

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

$NFCC = [(Current\ assets\ minus\ current\ liabilities)(15)]$ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.

B. TECHNICAL COMPONENT:

1. Bid Security:
 - Notarized Bid Securing Declaration (**ANNEX "D"**); or
 - Cash or Manager's Check / Cashier's check issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
 - Surety Bond, callable upon demand, issued by a private insurance company with attached Certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such surety, in the amount of not less than 5% of the ABC.
2. Sections VI – Schedule of requirements and VII- Technical Specifications of the Bidding Documents, fully accomplished;
3. Notarized Omnibus Sworn Statement (**ANNEX "E"**) with attached;
 - a. For Corporations, the duly notarized Secretary's Certificate; or
 - b. For Sole Proprietorship, the notarized Special Power of Attorney.

II. SECOND ENVELOPE: FINANCIAL COMPONENT OF THE BID (BID PROPOSAL FORMS)

1. Financial Bid Form (Section VIII of the Bidding Documents) with attach Bill of Quantities.
-

LIST OF ALL ON-GOING GOVERNMENT & PRIVATE CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

Business Name:

Business Address:

Name of Project / Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date Completion	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
Government:								
Private:								

Submitted by:

(Printed Name & Signature)

Designation:

Date:

SINGLE LARGEST COMPLETED CONTRACT
WHICH IS SIMILAR TO THE CONTRACT TO BE BID

Business Name:
Business Address:

Name of Contract	a. Owner' Name	Nature of Item/Service	a. Amount of Award	a. Date Awarded
	b. Address		b. Amount at Completion	b. Contract Effectivity
	c. Telephone Nos.		c. Duration	c. Date Completed

Note: This statement shall be supported with:

1. Contract
2. Certificate of Completion and Acceptance or Official Receipt/s or Sales Invoice issued for the contract

Note: The Single Largest Completed Contract shall be completed within the last three (3) years from the date of submission and receipt of bids, that is similar to the contract to be bid, the amount of which shall be at least fifty percent (50%) of the ABC.

Submitted by:

(Printed Name & Signature)

Designation:

Date:

ANNEX "C"

Name of the Procuring Entity

Project Reference Number
Name of the Project
Location of the Project

Standard Form Number: SF-GOOD-14
Revised on: May 24, 2004

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached Income Tax Return and Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

	Year 20__
1. Total Assets	
2. Current Assets	
3. Total Liabilities	
4. Current Liabilities	
5. Net Worth (1-3)	
6. Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.

The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR.

or

A committed Line of Credit, in an amount to at least ten percent (10%) of the ABC, issued by a Universal of Commercial Bank.

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date: _____

Note:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION
Invitation to Bid: [Insert Reference number]

To: *[Insert name and address of the Procuring Entity]*

I/We¹, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

¹ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

(c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED
REPRESENTATIVE]
[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of __, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

* This form will not apply for WB funded projects.