

BIDS AND AWARDS COMMITTEE

SECTION I - INVITATION TO RE-BID

SUPPLY OF LABOR AND MATERIALS FOR THE FABRICATION/CONSTRUCTION OF EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING FOR ACCESSING ITS ROOF DECK

The Philippine International Convention Center (PICC), through its Approved Budget for CY 2018, intends to apply the sum of **THREE HUNDRED NINETY-FIVE THOUSAND PESOS (P395,000.00), VAT Inclusive**, being the Approved Budget for the Contract (ABC), of the aforesaid requirement.

The PICC now invites bids for the procurement of the abovementioned requirement. Work shall be completed within twenty-five (25) calendar days. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the project, whose value must be at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II – Instruction to Bidders. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bidding will be conducted through open competitive bidding procedures, using a non-discretionary “Pass/Fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is open to all interested bidders, subject to the conditions for eligibility as provided in the RIRR of RA 9184. Interested bidders may obtain further information from the PICC-BAC and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bid Documents may be acquired by interested Bidders from February 1, 2019 to 10:00 a.m. of February 14, 2019, at the address stated below and upon payment in cash of a non-refundable fee, pursuant to the latest guidelines issued by the GPPB, in the amount of Five Hundred Pesos (P500.00). It may also be downloaded, free of charge, from the website of the Philippine Government Electronic Procurement System (Phil-GEPS) and PICC website, www.picc.gov.ph, provided that participating Bidders shall pay the applicable fee for the Bidding Documents.

Bids must be duly received by the BAC Secretariat, at the address specified below, on or before **10:00 a.m. of February 14, 2019**. Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.1 Section III.

Bid opening shall be conducted on **February 14, 2019, at 10:00 a.m.** at the PICC-BAC Conference Room, Ground Floor, Delegation Building, PICC. Bids will be opened in the presence of the bidders’ representatives who choose to attend. Late bids shall not be accepted.

In case the Pre-bid Conference, the deadline for submission of the Bid Documents and the opening of bids fall on a non-working day, legal holiday or special non-working holiday, the activity involved shall be moved to 2:00 p.m. of the next working day.

The PICC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to its award, in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:
BIDS AND AWARDS COMMITTEE (BAC)
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, Pasay City 1307
7894758, 7894759, and 7894760
Telefax No. 7894761


MELPIN A. GONZAGA
Chairman

**PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC COMPLEX 1307 PASAY CITY**



BIDDING DOCUMENTS

**TITLE: SUPPLY OF LABOR AND MATERIALS FOR
THE FABRICATION/CONSTRUCTION OF
EXTERIOR STEEL STAIRWAYS AT THE
POWERHOUSE BUILDING FOR ACCESSING
ITS ROOF DECK (Re-bid)**

ABC: P395,000.00

Reference No. P.R. No. TSD MSD 18-023

ITB - 2019
January 30, 2019

TABLE OF CONTENTS

SECTION I. INVITATION TO BID.....	4
SECTION II. INSTRUCTIONS TO BIDDERS	6
SECTION III. BID DATA SHEET	37
SECTION IV. GENERAL CONDITIONS OF CONTRACT.....	42
SECTION V. SPECIAL CONDITIONS OF CONTRACT.....	59
SECTION VI. SCHEDULE OF REQUIREMENTS.....	63
SECTION VII. TECHNICAL SPECIFICATIONS.....	65
SECTION VIII. BIDDING FORMS.....	70

Section I. Invitation to Bid

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is PHILIPPINE INTERNATIONAL CONVENTION CENTER (PICC)
1.7	The lot(s) and reference is/are: SUPPLY OF LABOR AND MATERIALS FOR THE FABRICATION/CONSTRUCTION OF EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING FOR ACCESSING ITS ROOF DECK
2	The Funding Source is: PICC APPROVED BUDGET FOR CY 2018
3.1	No further instructions.
5.1.1	Eligible Bidders The following persons shall be eligible to participate in this bidding: <ul style="list-style-type: none"> a. Duly licensed Filipino citizens/sole proprietorships; b. Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; c. Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines; and d. Cooperative duly organized under the laws of the Philippines, and of which at least sixty percent (60%) interest belongs to citizens of the Philippines.
5.2	Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	The Bidder must have completed, within the last three (3) years a single contract, that is similar to this project the amount of which shall be at least fifty percent (50%) of the ABC. For this purpose, similar contract shall refer to steel fabrication works .
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
10.1	The Procuring Entity's address is: Philippine International Convention Center PICC Complex, 1307 Pasay City BAC Secretariat Tel. No. 7894759; Telefax: 7894761

12.1(a)	No further instructions.
12.1(a)(ii)	The bidder's SLCC similar to the contract to be bid should have been completed within the last three (3) years prior to the deadline for submission and receipt of bids. The SLCC shall be supported with certified photocopy of its Contract/Notice of Award and Certificate of Completion and Acceptance or Official Receipt /Sales Invoice issued for the contract.
13.1	No additional requirements.
13.1(b)	No further instructions.
13.1(c)	No additional requirements.
13.2	<p>The Total ABC is THREE HUNDRED NINETY-FIVE THOUSAND PESOS (P395,000.00), VAT Inclusive.</p> <p>Any bid with a financial component exceeding the amount shall not be accepted.</p>
15.4(a)(iv)	No incidental services are required.
15.4(b)	No incidental services are required.
16.1(b)	<p>Bid Currencies</p> <p>The bid prices shall be quoted in Philippine Pesos.</p>
16.3	Payment shall be made in Philippine Pesos.
17.1	<p>Bid Validity Period</p> <p>Bids will be valid for one hundred twenty (120) calendar days from the date of opening of bids.</p>
18.1	<p>The bid security shall be:</p> <ul style="list-style-type: none"> • Notarized Bid Securing Declaration; or • Cash or Cashier's/Manager's check (confirmed by universal or commercial bank), in an amount equivalent to 2% of the ABC; or • Bank draft/guarantee issued by a Universal or Commercial Bank in the amount of 2% of the ABC; or • Surety Bond, callable upon demand and issued by a surety or insurance company in the amount of not less than 5% of the ABC, with attached certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such security.
18.2	The bid security shall be valid for one hundred twenty (120) calendar days from the date of opening of bids.

20.3	Each Bidder shall submit One (1) original copy and two (2) duplicate copies of the Eligibility documents and the Financial Bid Proposal signed by the bidder and/or the authorized representative.
21	The address for submission of bids is: PICC-Bids and Awards Committee (BAC) Secretariat Ground Floor, Delegation Building PICC Complex, 1307 Pasay City The deadline for submission of bids is February 14, 2019 at 10:00 a.m.
24.1	The place of bid opening is: BAC CONFERENCE ROOM Ground Floor, Delegation Building PICC Complex, 1307 Pasay City The date and time of bid opening is February 14, 2019 at 10:00 a.m.
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	Partial bids are not allowed.
28.4	No further instructions.
29.2	Post-Qualification Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements: <ul style="list-style-type: none"> a. Certified photocopy of the CY 2017 Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative; c. Company Profile with Organizational Chart and sketch of office location; d. Certification from PICC' Mechanical Services Division that the participating bidder has conducted ocular inspection of the subject requirement; and e. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last three (3) years, if any. Failure of the bidder with the lowest calculated bid to submit the above requirements, or a finding against the veracity of such requirements shall be ground for forfeiture of the bid security and disqualification of the bidder for award.
32.4(f)	No additional requirement.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is The Philippine International Convention Center (PICC)
1.1(i)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(j)	The Funding Source is PICC APPROVED BUDGET FOR CY 2018
1.1(k)	The Project Site is <i>PICC, PICC Complex, 1307 Pasay City</i>
2.1	No further instructions.
5.1	The PICC's address for Notices is: PICC-Bids and Awards Committee PICC Complex, 1307 Pasay City
6.2	The Contractor is required to provide all of the services, including additional services, if any, specified in Section VII – Technical Specifications: For purposes of this Clause the Authorized Representative of PICC is Engr. Mario B. Macanas, Asst. Director, TSD-MSD.
10.4	Not applicable.
10.5	Payment using LC is not allowed.
11.3	Payment Full payment shall be released in full within three (3) weeks after final acceptance by PICC or its representative of the Contractor's completed work, and submission of billing and complete supporting documents by Contractor as follows: <ol style="list-style-type: none"> 1) Service Report/Accomplishment Report 2) Invoice 3) Copy of delivery receipt for the return of replaced parts/materials, if any. Payment is subject to retention of five percent (5%) referred to as the "retention money". The said amount shall be released after the lapse of the warranty period.

13.4(c)	<p>Performance Security</p> <p>Within ten (10) calendar days from receipt of the Notice of Award, but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the following forms:</p> <table border="1" data-bbox="448 450 1358 965"> <thead> <tr> <th data-bbox="448 450 879 539">Form of Performance Security</th> <th data-bbox="879 450 1358 539">Amount of Performance Security (Equal to Percentage of the Total Contract Price)</th> </tr> </thead> <tbody> <tr> <td data-bbox="448 539 879 640">Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.</td> <td data-bbox="879 539 1358 640">Five percent (5%)</td> </tr> <tr> <td data-bbox="448 640 879 734">Bank draft/guarantee or issued by a Universal or Commercial Bank</td> <td data-bbox="879 640 1358 734">Five percent (5%)</td> </tr> <tr> <td data-bbox="448 734 879 965">Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td data-bbox="879 734 1358 965">Thirty percent (30%)</td> </tr> </tbody> </table>	Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)	Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)	Bank draft/guarantee or issued by a Universal or Commercial Bank	Five percent (5%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)								
Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)								
Bank draft/guarantee or issued by a Universal or Commercial Bank	Five percent (5%)								
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)								
16.1	<p>Inspection and Tests</p> <p>PICC may reject any materials and works that do not conform to the scope of works and specifications. The Contractor shall replace any rejected materials and rectify such rejected work/s to meet the standard set in the scope of works Section VII – Technical Specifications at no cost to PICC.</p>								
17.3	<p>Warranty period:</p> <p>The warranty shall be three (3) months for workmanship reckoned from the date of final turn-over and acceptance.</p>								
17.4	<p>The period for correction of defects in the warranty period is seven (7) calendar days upon receipt of notice from PICC project-in-charge.</p>								
21.1	<p>No additional provision.</p>								

Section VI. Schedule of Requirements

Section VI. Schedule of Requirements

Lot No.	Description	Completion Period
I	Supply of Labor and Materials for the Fabrication/Construction of exterior steel stairways at the Powerhouse Building for Accessing its roof decks	Work shall be completed within twenty-five (25) calendar days from the receipt of the Notice to Proceed.

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

Name of Company / Bidder

Signature over printed Name of Authorized Representative

Position

Date

Section VII. Technical Specifications

Section VII. Technical Specifications

Item No.	Article /Description	COMPLIANCE
	<p>SUPPLY OF LABOR AND MATERIALS FOR THE FABRICATION/CONSTRUCTION OF EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING FOR ACCESSING ITS ROOF DECK</p> <p>A. SPECIFIC WORKS</p> <p>Supply of labor, materials, tools, technical expertise, supervision and safety watch for the fabrication/construction of exterior steel stairways at the Powerhouse Building for accessing its Roof Deck. The scope of work includes but not necessarily limited to the following:</p> <ol style="list-style-type: none"> 1. Mobilization of equipment. 2. Install/assemble scaffolding/s at the job site to facilitate safe and faster completion of the proposed project. 3. Fabricate and install/construct support posts for the stairway landings and steel framing. Support pipes/base plates must be bolted to a cemented footing and with the following materials specifications: <ol style="list-style-type: none"> 3.1 Posts - Use B.I. Pipes, 3" O.D., Schedule 40 3.2 Handrails/Supports - Use B.I. Pipes, 2" O.D. Schedule 40 & 12mm square bar 3.3 Framings/Steps - Use Angle Bar, 2" x 2" x 1/4" T 3.4 Landings - Use Checkered Plate, 2mm thickness 4. Install/provide handrails and needed supports to fortify attachments to main frame. 5. Install/provide checkered steel plate coverings at each steps and landings. 6. Replace the existing rusted catwalks with checkered steel plate and provide additional framings and supports to secure a more safe walkway leading to the new exterior steel stairways. 7. Paint the finished and already approved stairways with a coat of epoxy primer and at least 2 coats of epoxy gray finish. 8. Project turnover 	

B. CONDITIONS

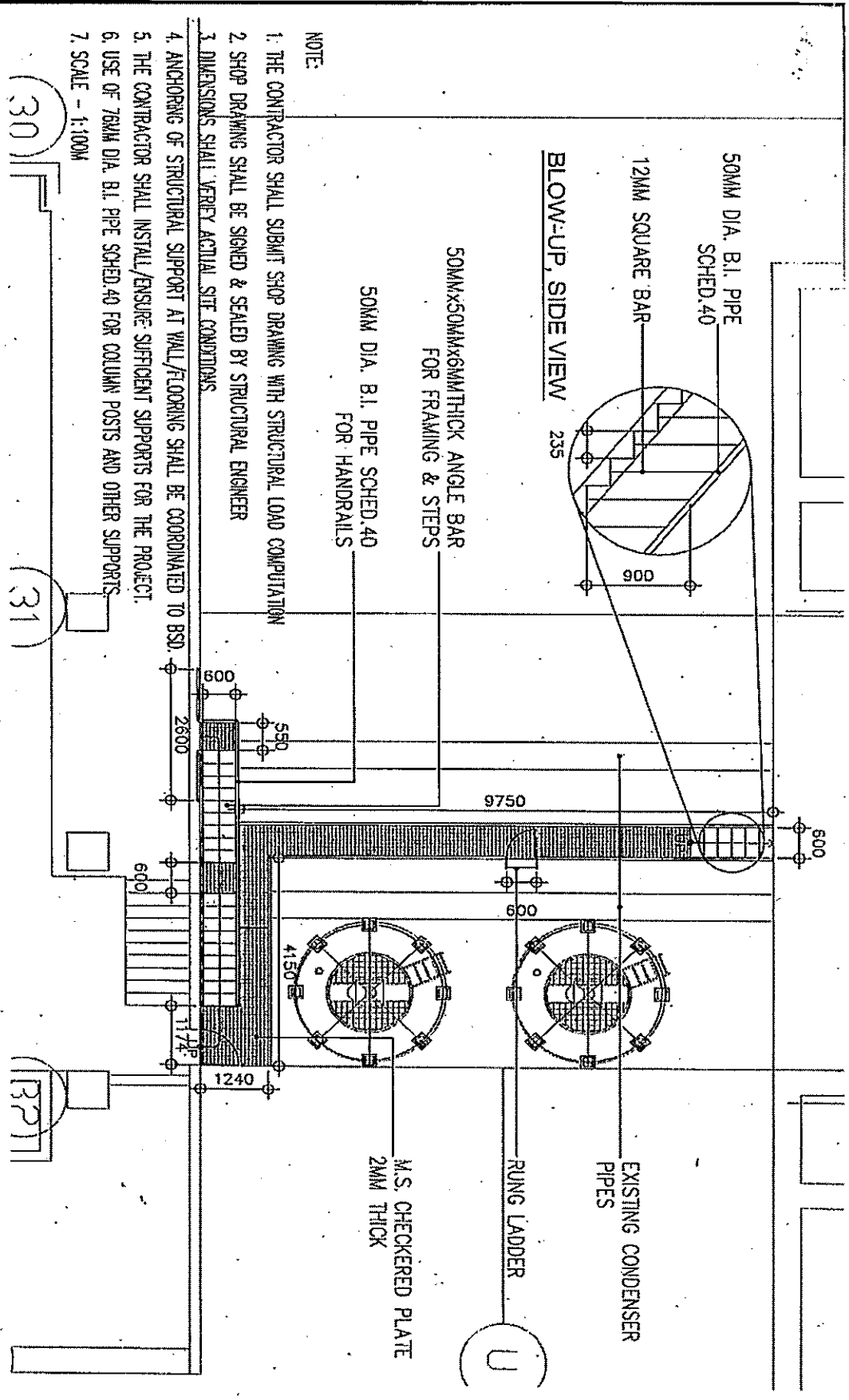
1. The Contractor must conduct site survey and inspection.
2. The Contractor shall provide a sufficient number of safety personnel for the duration of the work. Safety personnel shall monitor the Contractor's personnel as they carry out the work and be responsible for hazard assessment, first aid, safety watch, spotter duties, gas monitoring, hot works monitoring etc.
3. All painting materials will be stored at a designated place at the cooling tower area. Wastes generated and paint containers should be segregated and stored temporarily at a designated area at the site during the duration of work. Said wastes shall be brought-out of PICC premises after project completion and acceptance. Disposal shall be of the Contractor's responsibility.
4. Upon the receipt of letter of award, the Contractor shall post a performance security in favor of PICC. Said security shall be equivalent to five percent (5%) of total contract price if in the form of cash, cashier's check or manager's check, or ten percent (10%) if in the form of bank guarantee, or thirty percent (30%) of total contract price if in the form of surety bond (callable upon demand) issued by any reputable surety or insurance company accredited by PICC. Said performance security will be released only after the final work acceptance by PICC. However, this will be forfeited by PICC as payment or part of the payment (if it will not suffice) for any damage/s done as a result of negligence or poor workmanship of the Contractor.
5. Any work that may affect the operation and security measures of PICC shall be coordinated properly and shall be done in accordance with the PICC' approved schedule.
6. The contractor shall report to PICC on or before the bidding, any perceived or evident condition that would prevent him from performing first class work.
7. Thickness of the above-mentioned materials to be used in the actual fabrication could be thicker than the required but it must not be thinner.
8. The metal frame sections that would be covered with the checkered plates must be painted first with epoxy

primer and epoxy paint finishes in gray color and in two (2) coats before the installation of the said metal sheet. Total or complete painting could be done after the completion/approval of the finished stairways.

9. "Hot works" can only be done in a designated area and that, a personal fire extinguisher/s should always be stationed in the area for emergency purpose.
10. Power supply for welding works shall be provided by the PICC.
11. The Contractor must submit NBI/Police Clearance of its personnel to be assigned at the PICC.
12. Contractor's personnel must be in their company uniform and ID while inside the PICC premises.
13. The Contractor should free the PICC and its personnel from and against all liabilities arising from injuries or liabilities to persons or damages to property occasioned by any act or omissions by the Contractor including any and all expenses, legal or otherwise which may be incurred by PICC and its personnel in the defense of any claim, action or suit.


Statement of Compliance

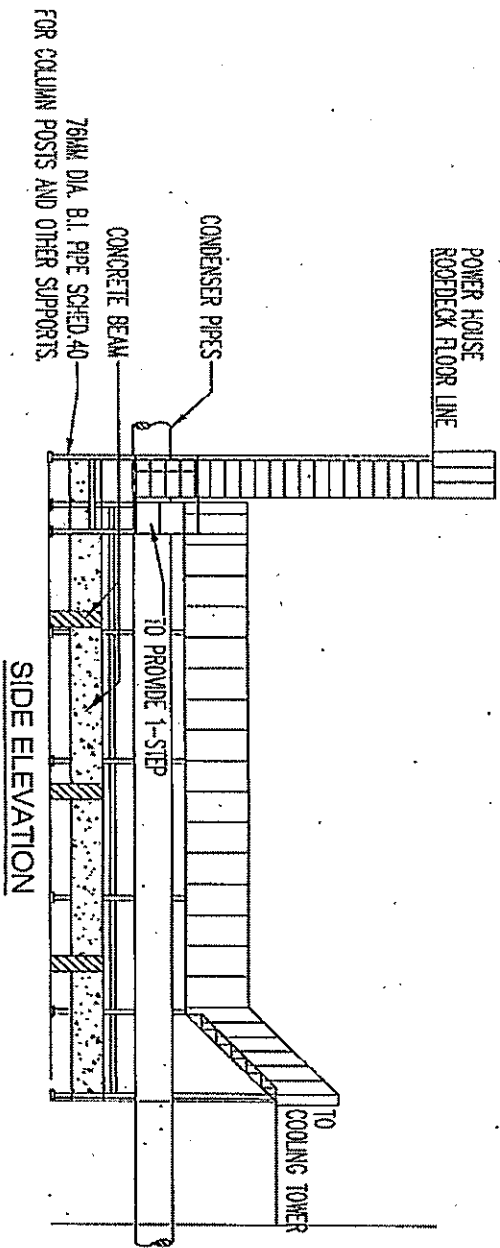
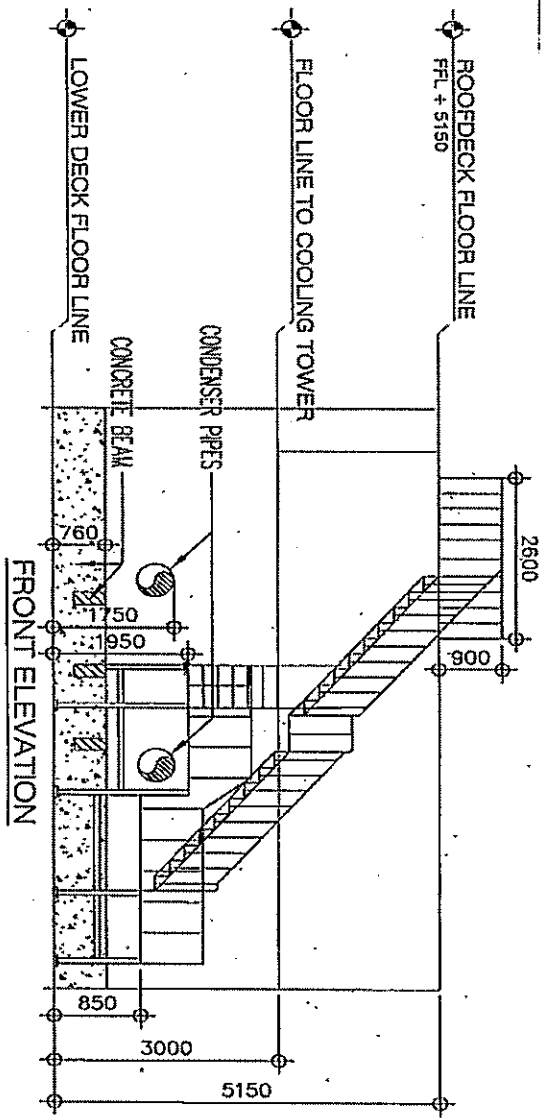
Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.




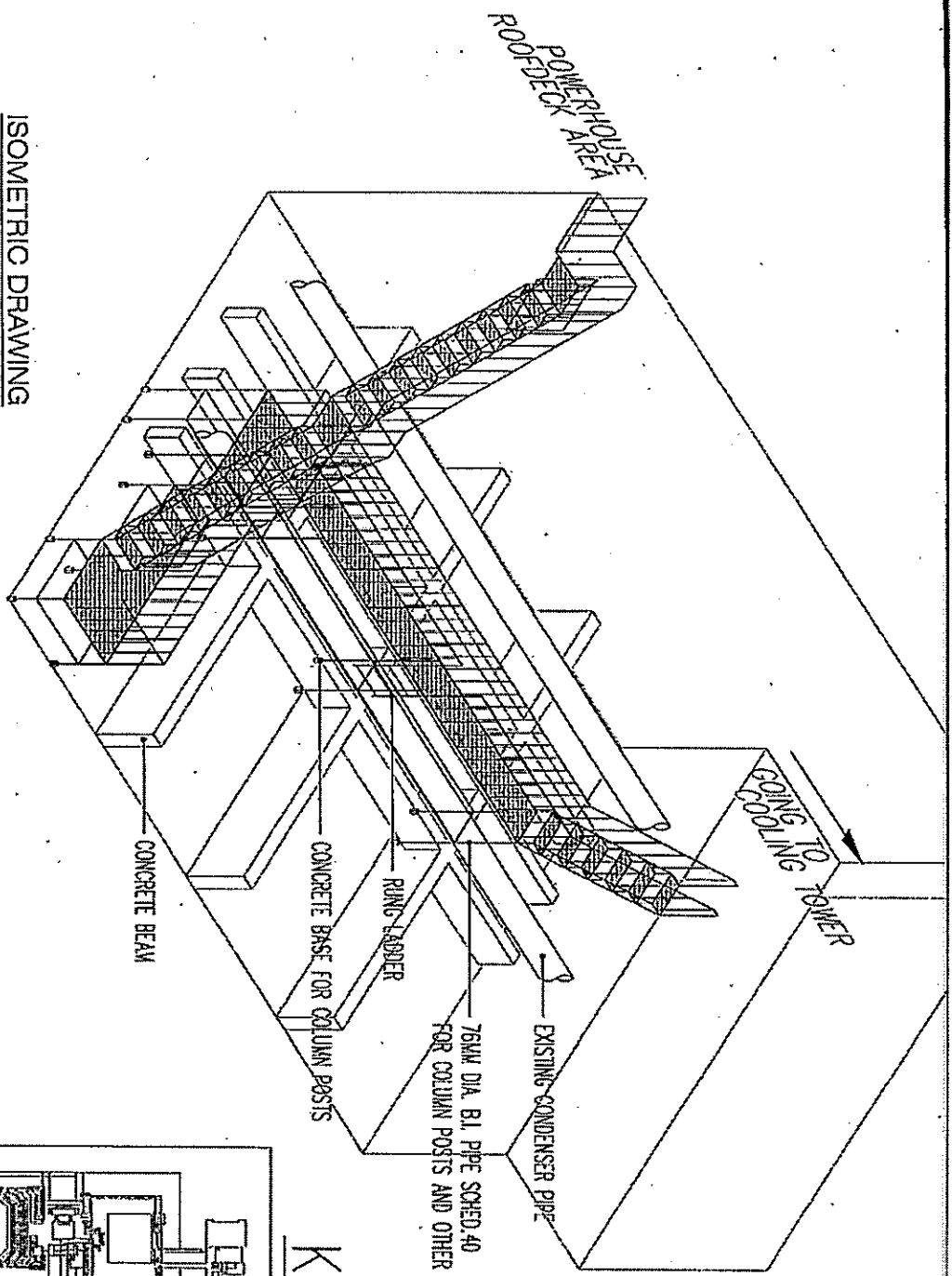
NOTE:

1. THE CONTRACTOR SHALL SUBMIT SHOP DRAWING WITH STRUCTURAL LOAD COMPUTATION
2. SHOP DRAWING SHALL BE SIGNED & SEALED BY STRUCTURAL ENGINEER
3. DIMENSIONS SHALL VERIFY ACTUAL SITE CONDITIONS
4. ANCHORING OF STRUCTURAL SUPPORT AT WALL/FLOORING SHALL BE COORDINATED TO BSD.
5. THE CONTRACTOR SHALL INSTALL/ENSURE SUFFICIENT SUPPORTS FOR THE PROJECT.
6. USE OF 76MM DIA. B.I. PIPE SCHED 40 FOR COLUMN POSTS AND OTHER SUPPORTS
7. SCALE - 1:100M

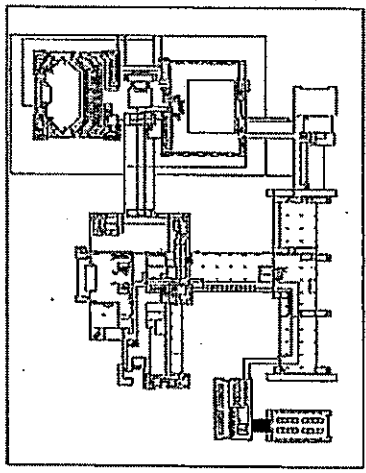
 <p>PICC Philippine International Construction Center</p>	TITLE	DATE	DRAWN BY	RECOMMENDING FOR APPROVAL	APPROVED BY
	<p>PROPOSED EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING</p>	08-08-18	ENGR. ROBERTO T. TUBILAD SENIOR STRUCTURAL ENGINEER	ENGR. WILSON B. DELOS REYES DIRECTOR, BSD	<p>ATTY. RENATO B. PABILLA GENERAL MANAGER</p>
LOCATION	REVISION	CHECKED BY	ENGR. MARCO B. MACANAS ASSISTANT DIRECTOR, MSD		
PICC COMPLEX, PASAY CITY	00				



		TITLE PROPOSED EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING		DATE 09-26-18		DRAWN BY ENGR. EDWIN T. LIBRADO SENIOR ENGINEER-TSR, ASD		RECOMMENDING FOR APPROVAL ENGR. WILSON B. DELOS REYES DIRECTOR, ISD		APPROVED BY ENGR. MARIO B. MACANAS ASSISTANT DIRECTOR, ASD	
LOCATION PICCC COMPLEX, PASAY CITY		REVISION 00		CHECKED BY ENGR. MARIO B. MACANAS ASSISTANT DIRECTOR, ASD		ACTIVE TO SETTING ENGR. WILSON B. DELOS REYES DIRECTOR, ISD		GENERAL MANAGER ENGR. WILSON B. DELOS REYES DIRECTOR, ISD		MANAGER ENGR. MARIO B. MACANAS ASSISTANT DIRECTOR, ASD	



ISOMETRIC DRAWING



KEY PLAN

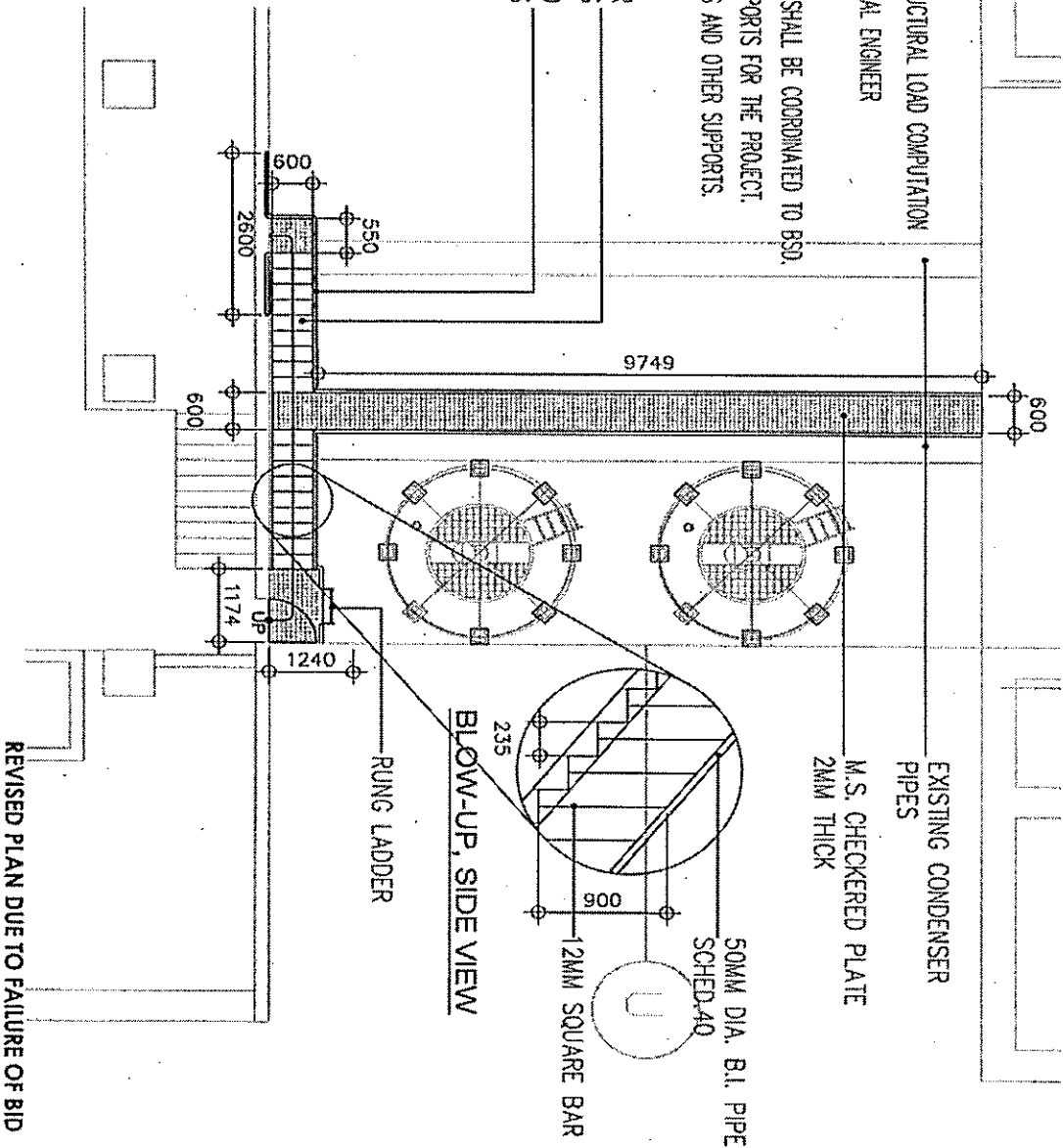
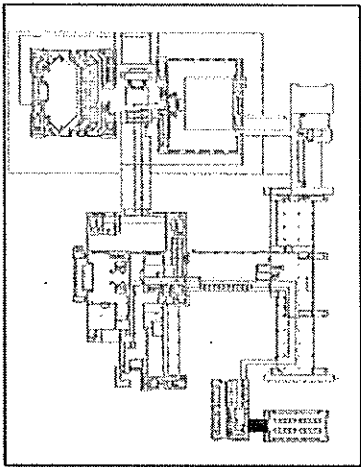
		TITLE PROPOSED EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING		DATE 08-08-18		DRAWN BY ENGR. MARIO B. MACANAS ASSISTANT DIRECTOR, ASD		RECOMMENDING FOR APPROVAL ENGR. WILSON B. DELOS REYES DIRECTOR, ISD		APPROVED BY ENGR. RICHARD B. SODILLA GENERAL MANAGER	
LOCATION PICCC COMPLEX, PASAY CITY		REVISION 00		CHECKED BY ENGR. MARIO B. MACANAS		RECOMMENDING FOR APPROVAL ENGR. WILSON B. DELOS REYES		APPROVED BY ENGR. RICHARD B. SODILLA		Go to Settings to activate Windows	

NOTE:


1. THE CONTRACTOR SHALL SUBMIT SHOP DRAWING WITH STRUCTURAL LOAD COMPUTATION
2. SHOP DRAWING SHALL BE SIGNED & SEALED BY STRUCTURAL ENGINEER
3. DIMENSIONS SHALL VERIFY ACTUAL SITE CONDITIONS.
4. ANCHORING OF STRUCTURAL SUPPORT AT WALL/FLOORING SHALL BE COORDINATED TO BSD.
5. THE CONTRACTOR SHALL INSTALL/ENSURE SUFFICIENT SUPPORTS FOR THE PROJECT.
6. USE OF 76MM DIA. B.I. PIPE SCHED.40 FOR COLUMN POSTS AND OTHER SUPPORTS.
7. SCALE - 1:100M

50MMx50MMx6MM THICK ANGLE BAR
FOR FRAMING & STEPS
50MM DIA. B.I. PIPE SCHED.40
FOR HANDRAILS

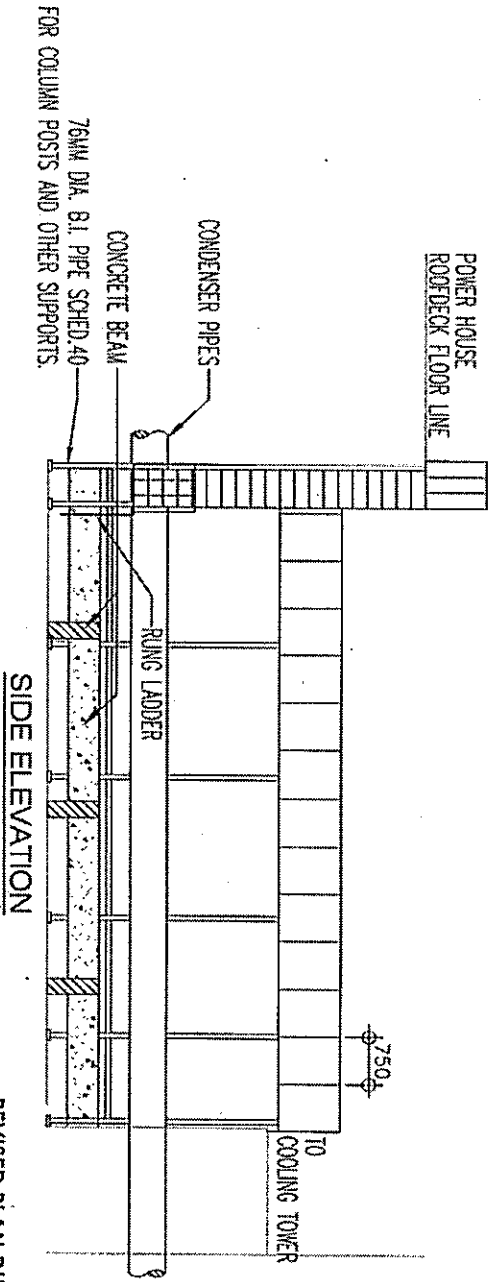
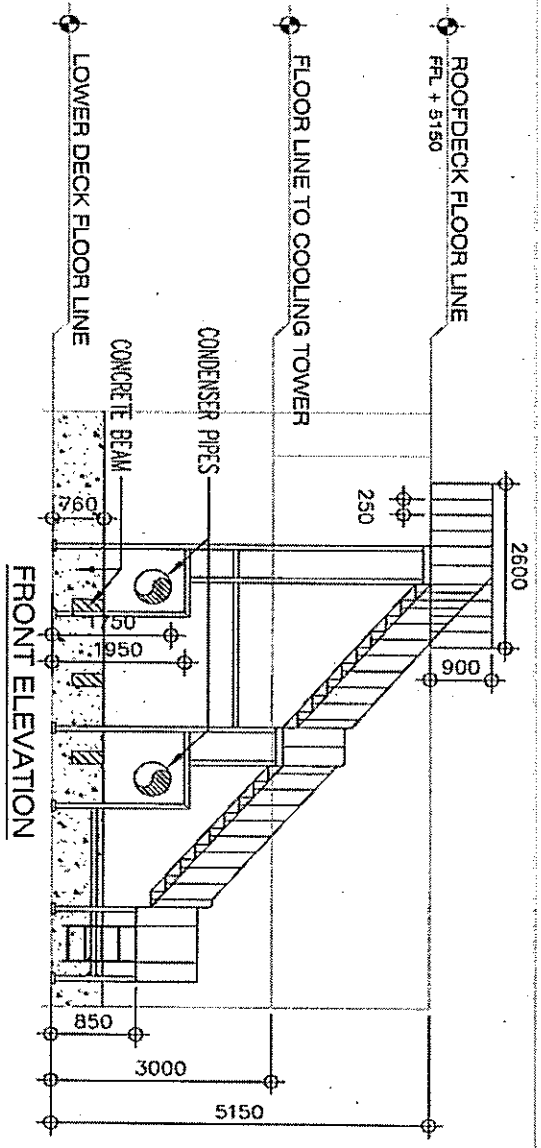
KEY PLAN




REVISED PLAN DUE TO FAILURE OF BID

 <p>PICC Partners International Construction Center</p>		<p>TITLE</p> <p>PROPOSED EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING</p>		<p>DATE</p> <p>08-08-18</p>		<p>DRAWN BY</p> <p>ENGR. ROYAL JUBILADO SR. STRUCTURAL ENGINEER</p>		<p>RECOMMENDING FOR APPROVAL</p> <p>ENGR. WILSON B. DELOS REYES DIRECTOR, ISD</p>	
<p>LOCATION</p> <p>PICC COMPLEX, PASAY CITY</p>		<p>REVISION</p> <p>01</p>		<p>CHECKED BY</p> <p>ENGR. MARIO B. MACANAS ASSISTANT DIRECTOR, ISD</p>		<p>APPROVED BY</p> <p>Atty. R. RODRIGUEZ ATTY. R. RODRIGUEZ LEGAL MANAGER</p>			

H



REVISED PLAN DUE TO FAILURE OF BID

		TITLE PROPOSED EXTERIOR STEEL STAIRWAYS AT THE POWERHOUSE BUILDING		DATE 09-26-18		DRAWN BY ENGR. <i>[Signature]</i> SUPERVISOR, EST. AND		RECOMMENDING FOR APPROVAL		APPROVED BY <i>[Signature]</i>	
LOCATION PICCC COMPLEX, PASAY CITY		REVISION 01		CHECKED BY ENGR. MARIO B. MACAVANA ASSISTANT DIRECTOR, ASD		ENGR. WILSON B. DELOS REYES DIRECTOR, ISD		ENGR. RICHARD B. PADILLA GENERAL MANAGER		Go to Settings to activate Windows	

Section VIII. Bidding Forms

Section VIII. Bidding Forms

Bid Form

Date: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply of Labor and Materials for the Fabrication/Construction of exterior steel stairways at the Powerhouse Building for Accessing its roof decks in conformity with the said Bidding Documents for the sum/s as follows:

TOTAL AMOUNT: INCLUSIVE OF VALUE ADDED TAX (VAT)

_____ (P _____)
(Amount in Words) (Amount in figures)

Note: Submit Bill of Quantities

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Bill of Quantities, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 2018

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

**PHILIPPINE INTERNATIONAL CONVENTION CENTER
BIDS AND AWARDS COMMITTEE**

CHECKLIST OF REQUIREMENTS

Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in **two (2) separate sealed bid envelopes**, and which shall be submitted simultaneously. The first envelope shall contain the technical component of the bid including the eligibility requirements and the second shall contain the financial component of the bid.

I. FIRST ENVELOPE: ELIGIBILITY AND TECHNICAL COMPONENTS:

A. ELIGIBILITY DOCUMENTS:

1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership. The certificate shall be submitted together with Annex "A".

If any of the documents mentioned in Annex "A" is not current, the new document should be submitted. In case of a recently expired Mayor's/Business permit, such shall be accepted together with the official receipt as proof that it has applied for a renewal, however the renewed permit shall be submitted as a post-qualification requirement.

2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**ANNEX "A"**);
3. Statement of the Single Largest Completed Contract (SLCC) similar to the contract to be bid, entered into within the last three (3) years from the date of submission and opening of bids, and whose value is at least fifty percent (50%) of the ABC. (**ANNEX "B"**) Attach to such statement the following:
 - a. Certified photocopy of the SLCC; and
 - b. Certificate of Acceptance or Official Receipt or Sales Invoice
4. Net Financial Contracting Capacity (NFCC): (**ANNEX "C"**)

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.

B. TECHNICAL COMPONENT:

1. Bid Security:
 - Notarized Bid Securing Declaration (**ANNEX "D"**); or
 - Cash or Manager's Check / Cashier's check issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
 - Surety Bond, callable upon demand, issued by a private insurance company with attached Certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such surety, in the amount of not less than 5% of the ABC.
2. Sections VI – Schedule of requirements and VII- Technical Specifications of the Bidding Documents, fully accomplished;
3. Notarized Omnibus Sworn Statement (**ANNEX "E"**) with attached;
 - a. For Corporations, the duly notarized Secretary's Certificate; or
 - b. For Sole Proprietorship, the notarized Special Power of Attorney.

II. SECOND ENVELOPE: FINANCIAL COMPONENT OF THE BID (BID PROPOSAL FORMS)

1. Financial Bid Form (Section VIII of the Bidding Documents) with Bill of Quantities
-

SINGLE LARGEST COMPLETED CONTRACT

WHICH IS SIMILAR TO THE CONTRACT TO BE BID

Business Name: _____
 Business Address: _____

Name of Contract	a. Owner' Name b. Address c. Telephone Nos.	Nature of Item/Service	a. Amount of Award		a. Date Awarded b. Contract Effectivity c. Date Completed
			b. Amount at Completion	c. Duration	

Note: This statement shall be supported with:

1. Contract
2. Certificate of Completion and Acceptance or Official Receipt/s or Sales Invoice issued for the contract

Note: The Single Largest Completed Contract shall be completed within the last three (3) years from the date of submission and receipt of bids, that is similar to the contract to be bid, the amount of which shall be at least fifty percent (50%) of the ABC.

Submitted by: _____
 (Printed Name & Signature)

Designation: _____

Date: _____

ANNEX "C"

Name of the Procuring Entity

Project Reference Number

Name of the Project

Location of the Project

Standard Form Number: SF-GOOD-14

Revised on: May 24, 2004

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached Income Tax Return and Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	
7.	Value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.

NFCC = P _____

The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR.

or

A committed Line of Credit, in an amount to at least ten percent (10%) of the ABC, issued by a Universal of Commercial Bank.

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date: _____

Note:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION
Invitation to Bid: [Insert Reference number]

To: *[Insert name and address of the Procuring Entity]*

I/We¹, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

¹ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

- (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

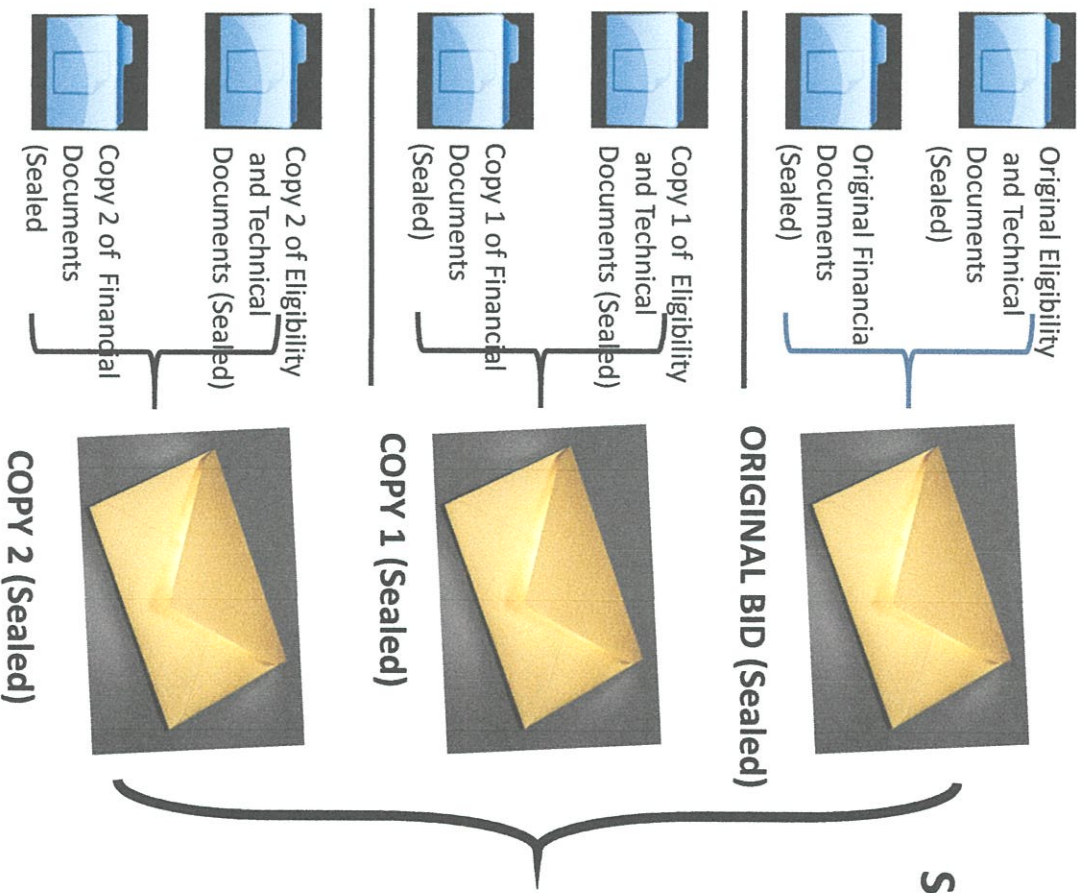
Doc. No. _____

Page No. _____

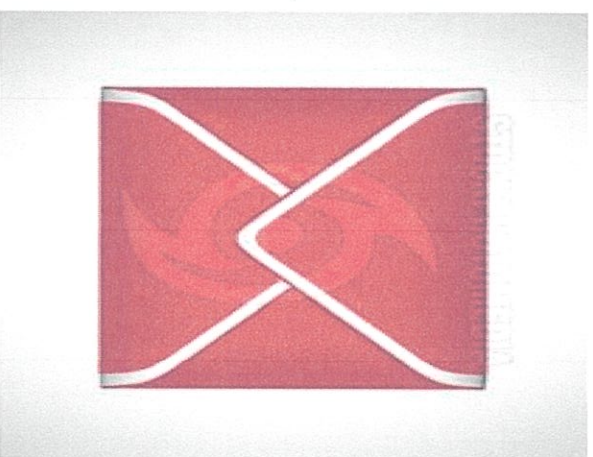
Book No. _____

Series of _____

ANNEX "F"



SEALING AND MARKING OF BIDS



MAIN ENVELOPE (Sealed)

- NAME OF CONTRACT TO BE BID
- NAME AND ADDRESS OF BIDDER
- BAC/PROCURING ENTITY
- DO NOT OPEN BEFORE _____