

## **BIDS AND AWARDS COMMITTEE**

### **Section I. Invitation to Re-Bid**

#### **Supply of Labor and Materials for the Construction of Emergency Exits:**

**Lot I – Supply of Labor and Materials for the Construction of Three  
Emergency Exits at the Plenary Hall;**

**Lot II – Supply of Labor and Materials for the Construction of Two (2)  
Emergency Exits Stair at the Reception Hall**

The Philippine International Convention Center (PICC), through the 2017 Approved Budget intends to apply the sum of Lot I - Sixteen Million Six Hundred Sixty Thousand Pesos (P16,660,000.00), VAT Inclusive, and 2019 Approved Budget of Lot II – Nine Million Six Hundred Fifty-Five Thousand Eight Hundred Eleven Pesos and Seventy-Two Centavos (P9,655,811.72), VAT Inclusive, being the total Approved Budget for the Contract (ABC) of the aforesaid requirements. Bids received in excess of the ABCs shall be automatically rejected at bid opening.

The PICC now invites bids for procurement of the abovementioned requirement. Completion of the Works is within three hundred sixty (360) calendar days for Lot I and Lot II is within one hundred twenty (120) calendar days. Bidders should have completed, a contract similar to the project within the last five (5) years and have key personnel and equipment for the prosecution of the contract. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures, using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

Interested bidders may obtain further information from PICC-BAC and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm.

A complete set of Bid Documents may be acquired by interested bidders from March 7, 2019 to 10:00 a.m. of April 12, 2019, at the address stated below upon payment of the applicable fee, pursuant to the latest Guidelines issued by the GPPB, in the amount of THIRTEEN THOUSAND SEVEN HUNDRED FIFTY PESOS (P13,750.00) for Lot I and TEN THOUSAND PESOS (P10,000.00) for Lot II. It may also be downloaded free of charge, from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and at the PICC website provided that participating Bidders shall pay the applicable fee for the Bidding Documents, not later than the submission of their bids.

The PICC-BAC will hold a Pre-Bid Conference on March 20, 2019 at 10:00 a.m., at the PICC BAC Conference Room, Ground Floor, Delegation Building, which shall be open to prospective bidders. Bids must be duly received by the BAC Secretariat at the address specified below on or before 10:00 am. of April 12, 2019. Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

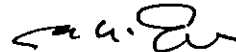
Bid opening shall be conducted on April 12, 2019, at 10:00 a.m. at the PICC BAC Conference Room, Ground Floor, Delegation Building, PICC. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

In case the Pre-bid Conference, the deadline for the submission of Bid Documents and the opening of bids fall on a non-working day, legal holiday or special non-working holiday, the activity involved shall be moved to 2:00 p.m. of the next working day.

The PICC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

BIDS AND AWARDS COMMITTEE (BAC)  
PHILIPPINE INTERNATIONAL CONVENTION CENTER  
PICC Complex, 1307 Pasay City  
7894758, 7894759 and 7894760  
Telefax No. 7894761



**MELPIN A. GONZAGA**  
Chairman

**Section III. Bid Data Sheet**

### Section III - Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is <b><i>PHILIPPINE INTERNATIONAL CONVENTION CENTER.</i></b></p> <p>The name of the Contract are:</p> <p style="text-align: center;"><b><i>Lot I – Supply of Labor and Materials for the Construction of Three Emergency Exits at the Plenary Hall;</i></b></p> <p style="text-align: center;"><b><i>Lot II – Supply of Labor and Materials for the Construction of Two (2) Emergency Exits Stair at the Reception Hall</i></b></p>
2	The Funding Source is: <i>PICC Approved Budget for CY 2017 and 2019</i>
3.1	No further instructions.
5.1	Must have a PCAB license – at least “C & D” license category with principal classification of General Building.
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.
5.4(a)	No further instructions.
5.4(b)	For this purpose, similar contracts shall refer to vertical constructions or building foundation works such as Jet Grouting, Mat Foundation or Bored Pile driving foundation, within the last five (5) years from the deadline of submission and opening of bids
8.1	<p>Subcontracting shall be allowed for a maximum of thirty percent (30%) of the total contract amount and subject to the approval of PICC. The sub-contractor shall be required to submit the following documents:</p> <ol style="list-style-type: none"> <li>1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership. The certificate shall be submitted together with Annex “A”.</li> </ol> <p style="padding-left: 40px;">If any document mentioned in “Annex “A” is not current, the new document should be submitted.</p> <ol style="list-style-type: none"> <li>2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the sub-contracted item/s;</li> <li>3. Statement of the Single Largest Completed Contract (SLCC) similar to the items to be sub-contracted, entered into within the last five (5) years and whose value must be at least fifty percent (50%) of the amount of the sub-contracted item/s. Attach the following;             <ol style="list-style-type: none"> <li>a. Certified photocopy of the SLCC; and</li> <li>b. Certificate of Final Acceptance issued by the Owner or the Constructors Performance Evaluation System (CPES) Final Rating, showing at least a “Satisfactory” rating.</li> </ol> </li> </ol>

	<p>4. Net Financial Contracting Capacity (NFCC): Computation of NFCC must be at least equal to the amount of the sub-contracted item/s, calculated as follows;</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started,</p> <p>or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the amount of the sub-contracted item/s</p> <p>5. Photocopy of PCAB License, with at least “C &amp; D” license category.</p> <p>Subcontracting shall not relieve the Bidder from any liability or obligation that may arise from the contract.</p>								
9.1	The PICC-BAC will hold a pre-bid conference for this Project on March 20, 2019, 10:00 a.m. at <i>BAC Conference Room, G/F, Delegation Building.</i>								
10.1	<p>The Procuring Entity’s address is:</p> <p style="text-align: center;"><i>Philippine International Convention Center PICC Complex, 1307 Pasay City</i></p> <p><i>For this purpose, the contact person is:</i></p> <p style="text-align: center;"><i>Engr. Alberto C. Gonzales Asst. Director, BSD-TSD Tel.No. 789-4789 loc. 7044</i></p>								
10.4	No further instructions.								
12.1(a)(iii)	For JV, provide a JV license issued by PCAB, with at least C and D category, with principal classification of General Building.								
12.1(b)(ii.2)	<p>The minimum work experience requirements for key personnel are the following:</p> <table border="1" data-bbox="431 1647 1393 2245"> <thead> <tr> <th data-bbox="431 1647 889 1709">Key Personnel</th> <th data-bbox="889 1647 1393 1709">General Experience</th> </tr> </thead> <tbody> <tr> <td data-bbox="431 1709 889 1871"><b>Project Engineer:</b> The Project Engineer shall be a Licensed Civil Engineer /Architect</td> <td data-bbox="889 1709 1393 1871">Must have at least 5-years of experience in vertical construction of commercial, institutional and industrial building</td> </tr> <tr> <td data-bbox="431 1871 889 2058"><b>Project Foreman:</b> The Project Foreman shall be an Engineering/ Architecture undergraduate or Vocational graduate of CE Technology</td> <td data-bbox="889 1871 1393 2058">Must have at least eight (8) years of experience in vertical construction of commercial, institutional and industrial building</td> </tr> <tr> <td data-bbox="431 2058 889 2245"><b>Project Leadman:</b> The project Leadman shall be an Engineering/ Architecture under- graduate or Vocational graduate of CE Technology</td> <td data-bbox="889 2058 1393 2245">Must have at least six (6) years of experience in vertical construction of commercial, institutional and industrial building</td> </tr> </tbody> </table>	Key Personnel	General Experience	<b>Project Engineer:</b> The Project Engineer shall be a Licensed Civil Engineer /Architect	Must have at least 5-years of experience in vertical construction of commercial, institutional and industrial building	<b>Project Foreman:</b> The Project Foreman shall be an Engineering/ Architecture undergraduate or Vocational graduate of CE Technology	Must have at least eight (8) years of experience in vertical construction of commercial, institutional and industrial building	<b>Project Leadman:</b> The project Leadman shall be an Engineering/ Architecture under- graduate or Vocational graduate of CE Technology	Must have at least six (6) years of experience in vertical construction of commercial, institutional and industrial building
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	<p><b>Safety Officer:</b> The Safety Officer shall be graduate in any 4 or 5 year course</p>	<p>Must have at least 5-years experience in Occupational Safety and Health and with certificate from DOLE as Safety Officer</p>																																																			
12.1(b)(iii.3)	<p>The minimum major equipment requirements are the following:</p> <table border="1"> <thead> <tr> <th>Item No.</th> <th>Number of units required</th> <th>Description of Equipment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>One (1) units</td> <td>Bagger mixer</td> </tr> <tr> <td>2</td> <td>Two (2) units</td> <td>Heavy duty concrete cutter</td> </tr> <tr> <td>3</td> <td>Two (2) units each</td> <td>1" and 2" diameter concrete vibrator</td> </tr> <tr> <td>5</td> <td>Two (2) units</td> <td>1" and 2" diameter concrete poker vibrator</td> </tr> <tr> <td>6</td> <td>Two (2) units</td> <td>Bar cutter can cut 25mm diameter re-bars</td> </tr> <tr> <td>7</td> <td>Two (2) units</td> <td>Welding machine (for steel), heavy duty</td> </tr> <tr> <td>8</td> <td>Two (2) units</td> <td>Welding machine (for aluminum) heavy duty</td> </tr> <tr> <td>9</td> <td>Two (2) units</td> <td>Oxy-acetylene</td> </tr> <tr> <td>10</td> <td>Two (2) units</td> <td>Acetylene tanks</td> </tr> <tr> <td>11</td> <td>Two (2) units</td> <td>Oxygen tanks</td> </tr> <tr> <td>12</td> <td>Two (2) units</td> <td>Blow torch</td> </tr> <tr> <td>13</td> <td>Two (2) units</td> <td>Hydraulic hammer</td> </tr> <tr> <td>14</td> <td>Four (4) units</td> <td>Demolition hammer</td> </tr> <tr> <td>15</td> <td>Two (2) units</td> <td>Air compressor</td> </tr> <tr> <td>16</td> <td>Two (2) units</td> <td>Submersible pump</td> </tr> <tr> <td>17</td> <td>Four (4) units</td> <td>Electric Drill</td> </tr> </tbody> </table> <p>Such equipment shall be made available for verification and inspection at the place specified by the Lowest Complying Bidder during the post-qualification period.</p>		Item No.	Number of units required	Description of Equipment	1	One (1) units	Bagger mixer	2	Two (2) units	Heavy duty concrete cutter	3	Two (2) units each	1" and 2" diameter concrete vibrator	5	Two (2) units	1" and 2" diameter concrete poker vibrator	6	Two (2) units	Bar cutter can cut 25mm diameter re-bars	7	Two (2) units	Welding machine (for steel), heavy duty	8	Two (2) units	Welding machine (for aluminum) heavy duty	9	Two (2) units	Oxy-acetylene	10	Two (2) units	Acetylene tanks	11	Two (2) units	Oxygen tanks	12	Two (2) units	Blow torch	13	Two (2) units	Hydraulic hammer	14	Four (4) units	Demolition hammer	15	Two (2) units	Air compressor	16	Two (2) units	Submersible pump	17	Four (4) units	Electric Drill
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13.2(b)	<p>The ABC are:</p> <p>Lot I - Supply of Labor and Materials for the Construction of Three Emergency Exits at the Plenary Hall - SIXTEEN MILLION SIX HUNDRED SIXTY THOUSAND PESOS (P16,660,000.00).</p> <p>Lot II – Supply of Labor and Materials for the Construction of Two (2) Emergency Exits Stair at the Reception Hall - NINE MILLION SIX HUNDRED FIFTY-FIVE THOUSAND EIGHT HUNDRED ELEVEN PESOS AND SEVENTY-TWO CENTAVOS (P9,655,811.72)</p> <p>Any bids with a financial component exceeding this amount shall not be accepted.</p>																																																				
14.2	No further instructions.																																																				
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17.1	Bids will be valid until One Hundred Twenty (120) calendar days from the date of opening of bids.
18.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>For Lot I</p> <ol style="list-style-type: none"> <li>1. The amount of not less than P333,200.00, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of not less than P833,000.00, if bid security is in Surety Bond. Attach certification issued by the Office of the Insurance Commission that the Insurance Company is authorized to issue such surety.</li> </ol> <p>For Lot II</p> <ol style="list-style-type: none"> <li>1. The amount of not less than P193,116.23, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of not less than P482,790.58, if bid security is in Surety Bond. Attach certification issued by the Office of the Insurance Commission that the Insurance Company is authorized to issue such surety.</li> </ol>
18.2	The bid security shall be valid until <i>One Hundred Twenty (120) calendar days from the date of submission and opening of bids.</i>
20.3	Each Bidder shall submit <i>One (1)</i> original and <i>two (2)</i> copies of the first and second components of its bid.
21	<p>The address for submission of bids:</p> <p style="text-align: center;">PHILIPPINE INTERNATIONAL CONVENTION CENTER PICC-BAC SECRETARIAT OFFICE Ground Floor, Delegation Building</p> <p>The deadline for submission of bids is <i>April 12, 2019 at 10:00 a.m..</i></p>
24.1	<p>The place of bid opening:</p> <p style="text-align: center;">PICC-BAC CONFERENCE ROOM Ground Floor, Delegation Building</p> <p>The date and time of bid opening is <i>April 12, 2019 at 10:00 a.m.</i></p>
24.2	No further instructions.
24.3	No further instructions.
27.3	Partial bid is allowed.
27.4	No further instructions.
28.2	Post-Qualification Documents:

	<p>Within a non-extendible period of five (5) calendar days from receipt of the notice from the BAC that it submitted the Lowest Calculated Bid, The Bidder shall submit the following;</p> <ol style="list-style-type: none"> <li>1. 2017 Income and Business Tax returns filed and paid through Electronic Filing and Payment System (eFPS).</li> <li>2. Sections III and V of the Bid Documents, signed on each and every page by the bidder's authorized representative;</li> <li>3. Company profile with organizational chart and sketch of office location;</li> <li>4. Resume of the key personnel, who will be assigned to the project such as, Project Engineer, Project Foreman, Project Leadman and Safety Officer;</li> <li>5. Name/s of authorized representative who will represent, execute, attend and transact pertaining to the project in behalf/in the absence of the Contractor (Owner);</li> <li>6. List of completed vertical construction within the last three (3) years with contact person and telephone numbers;</li> <li>7. List of the major equipment, proof of ownership/certificate to procure/lease contract of such equipment;</li> <li>8. Certification from PICC Building Services Division that the participating bidder has conducted inspection of the subject requirements; and</li> <li>9. Certificate of Satisfactory Completion and Acceptance of previous PICC projects undertaken within the last three (3) years, if any.</li> </ol>
31.4(f)	<p>The following documents shall be submitted, together with the Performance Bond, within ten (10) calendar days after the receipt of the Notice of Award. Such documents shall form part of the contract;</p> <ol style="list-style-type: none"> <li>1. Construction Schedule and S-curve;</li> <li>2. Manpower Schedule;</li> <li>3. Construction Method;</li> <li>4. Equipment Utilization Schedule;</li> <li>5. Construction Safety and Health Program; and</li> <li>6. PERT/CPM.</li> </ol>
32.2	<p>The performance security shall be in the following amount:</p> <ol style="list-style-type: none"> <li>1.The amount of (10% of the total contract amount), if performance security is in cash, cashier's/manager's check, bank draft/guarantee issued by a Universal or Commercial Bank;</li> <li>2.The amount of (30% of the total contract amount), if performance security is in Surety Bond duly certified by the Insurance Commission as authorized to issue such security.</li> </ol>



## **Section V. Special Conditions of Contract**

**Section V- Special Conditions of Contract**

GCC Clause								
1.17	<p>The schedule of Completion are;</p> <table border="1" data-bbox="448 401 1477 799"> <thead> <tr> <th data-bbox="448 401 959 443">Description</th> <th data-bbox="964 401 1477 443">Contract Period</th> </tr> </thead> <tbody> <tr> <td data-bbox="448 443 959 625">Lot I – Supply of Labor and Materials for the Construction of Three (3) Emergency Exits at the Plenary Hall</td> <td data-bbox="964 443 1477 625">Three Hundred Sixty (360) calendar days, reckoned seven (7) calendar days after the receipt of Notice to Proceed</td> </tr> <tr> <td data-bbox="448 625 959 799">Lot II – Supply of Labor and Materials for the Construction of Two (2) Fire/ Emergency Exit Stairs at the Reception Hall</td> <td data-bbox="964 625 1477 799">Two Hundred Forty (240) calendar days, reckoned seven (7) calendar days after the receipt of Notice to Proceed</td> </tr> </tbody> </table>		Description	Contract Period	Lot I – Supply of Labor and Materials for the Construction of Three (3) Emergency Exits at the Plenary Hall	Three Hundred Sixty (360) calendar days, reckoned seven (7) calendar days after the receipt of Notice to Proceed	Lot II – Supply of Labor and Materials for the Construction of Two (2) Fire/ Emergency Exit Stairs at the Reception Hall	Two Hundred Forty (240) calendar days, reckoned seven (7) calendar days after the receipt of Notice to Proceed
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Lot II – Supply of Labor and Materials for the Construction of Two (2) Fire/ Emergency Exit Stairs at the Reception Hall	Two Hundred Forty (240) calendar days, reckoned seven (7) calendar days after the receipt of Notice to Proceed							
1.22	<p>The <b>Procuring Entity</b> is:</p> <p style="text-align: center;">PHILIPPINE INTERNATIONAL CONVENTION CENTER PICC Complex, 1307 Pasay City</p>							
1.23	<p>The <b>Procuring Entity’s Representative</b> is:</p> <p style="text-align: center;">ENGR. ALBERTO C. GONZALES Asst. Director, BSD-TSD</p>							
1.24	<p>The <b>Site</b> is located at Plenary Hall, PICC Complex, Pasay City</p>							
1.28	<p>The <b>Start Date</b> is the 7<sup>th</sup> calendar day after the date of receipt of the Notice to Proceed.</p>							
1.31	<p>The <b>Works</b> consist of furnishing of all labor, materials, equipment and other incidental necessary or convenient to the complete execution for the Construction of Emergency Exits at Plenary and Reception Halls.</p>							
5.1	<p>The PICC shall give possession of all parts of the Site to the Contractor beginning on the date of effectivity of contract until the date of its termination and/or project completion.</p>							
6.5	<p>The Contractor shall employ the following <b>Key Personnel</b>:</p> <p><i>[List key personnel by name and designation]</i></p> <p>NOTE: The names of the Key Personnel and their designation shall be filled out by winning contractor prior to contract signing.</p>							
7.4(c)	<p>No further instructions.</p>							
7.7	<p>No further instructions.</p>							



8.1	No further instructions.								
10	<i>NONE</i>								
12.2	The defects liability period for this project shall be one (1) year from contract completion.								
12.3	No further instructions.								
12.5	<p>Warranty:</p> <p>The warranty against Structural Defects/Failure, except those occasioned on force majeure, shall cover the period for fifteen (15) years reckoned from the date of issuance of the Certificate of Final Acceptance by the Technical Services Department.</p>								
12.6	<p>The Contractor shall post a warranty security in the form of cash, bank guarantee, GSIS or surety bond callable on demand, in accordance with the following schedule:</p> <table border="1" data-bbox="440 959 1385 1432"> <thead> <tr> <th>Form of Warranty</th> <th>Amount of Warranty Security Not Less than the Percentage (%) of Total Contract Price</th> </tr> </thead> <tbody> <tr> <td>(a) Cash</td> <td>Five Percent (5%)</td> </tr> <tr> <td>(b) Bank guarantee confirmed by Universal or Commercial bank:</td> <td>Ten Percent (10%)</td> </tr> <tr> <td>(c) Surety bond callable upon demand issued by GSIS or any surety or insurance company duly certified by the Insurance Commission</td> <td>Thirty Percent (30%)</td> </tr> </tbody> </table> <p>The warranty security shall be effective for one (1) year from the date of issuance of the Certificate of Final Acceptance.</p>	Form of Warranty	Amount of Warranty Security Not Less than the Percentage (%) of Total Contract Price	(a) Cash	Five Percent (5%)	(b) Bank guarantee confirmed by Universal or Commercial bank:	Ten Percent (10%)	(c) Surety bond callable upon demand issued by GSIS or any surety or insurance company duly certified by the Insurance Commission	Thirty Percent (30%)
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(c) Surety bond callable upon demand issued by GSIS or any surety or insurance company duly certified by the Insurance Commission	Thirty Percent (30%)								
13	No additional provision.								
18.3(h)(i)	No further instructions.								
21.2	<p>The Arbiter is:</p> <p>Construction Industry Arbitration Commission</p>								
29.1	No day works are applicable to the contract.								
31.1	The Contractor shall submit the Program of Work to the PICC Representative within seven (7) calendar days after receipt of the Notice to Proceed.								

34.3	The Funding Source are the 2017 Approved PICC Budget for Lot I and 2019 Approved PICC Budget for Lot II.
39.1	<p>The amount of the advance payment is fifteen percent (15%) of the Contract Price in lump sum. Request for advance payment shall be processed only after submission of a surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission, in the amount equivalent to fifteen percent (15%) of the contract price.</p> <p>The advance payment shall be repaid by the contractor by an amount equal to fifteen percent (15%) of the total contract amount.</p>
40.1	<p><b>Payment</b></p> <ol style="list-style-type: none"> <li>1. The first progress payment shall be equivalent to at least twenty percent (20%) of the work that has been accomplished as certified by the end-user.</li> <li>2. Successive payments may be made on a monthly basis. The CONTRACTOR shall submit a statement of work accomplished (SWA) or progress payments for work accomplished. The SWA should show the amounts which the Contractor considers itself to be entitled to up to the end of the month, to cover the following:             <ol style="list-style-type: none"> <li>a. The cumulative value of the works it executed to date, based on the items in the Bill of Quantities; and</li> <li>b. Adjustments for approved variation orders executed.</li> </ol> </li> <li>3. The PICC's representative shall check the contractor's monthly SWA and certify the amount to be paid to the contractor as progress payments. Materials and equipment delivered on the site but not completely put in place shall not be included for payment.</li> <li>4. The CONTRACTOR must also submit the following to process the progress payments:             <ol style="list-style-type: none"> <li>a. Photographs of work accomplished.</li> <li>b. Key plan highlighting work accomplished.</li> </ol> </li> <li>5. The PICC shall deduct the following from the certified gross amounts to be paid to the contractor's progress payments.             <ol style="list-style-type: none"> <li>a. Cumulative value of the works previously certified and paid for.</li> <li>b. Portion of the advance payment to be recouped for the month.</li> <li>c. Retention money</li> </ol> </li> <li>6. Final payment shall be made after full accomplishment of the project. Payment shall be processed upon submission of the following:             <ol style="list-style-type: none"> <li>a. Certificate of Completion</li> <li>b. As-Built Plan in a soft and hard copies. The hard copies shall be in A3 bond size, three (3) copies signed by the CONTRACTOR and PICC authorized representative.</li> <li>c. Statement of Account</li> </ol> </li> <li>7. PICC shall pay the CONTRACTOR the amounts certified by PICC's Representative within twenty-eight (28) calendar days from the date request for payment with complete attachments was received. No payment interest shall be made for the delayed payments and adjustments.</li> </ol>

42	<p>Retention</p> <ol style="list-style-type: none"><li>1. Payments are subject to retention of ten percent (10%) referred to as the "retention money". It shall be due for release upon final acceptance of the works, which is one (1) year from project completion, subject to submission of warranty security, the form and amount as stated in SCC 12.6.</li><li>2. The Contractor may request the substitution of the retention money with irrevocable standby letter of credit from a commercial bank, bank guarantees or surety bonds callable on demand, of amount equivalent to ten percent (10%) of the total contract amount</li></ol>
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## **Section VI. Specifications**

**LOT I - SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF THREE (3)  
EMERGENCY EXITS**

**LOCATION: Plenary Hall**

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**I. GENERAL SCOPE OF WORKS**

The works shall be supply of all materials, labor, tools, equipment and other services incidental necessary for the construction of three (3) emergency exits at Plenary Hall

The following features of the work shall be performed, but not limited to the following:

1.0 General Requirements and Preliminaries

1.1 Mobilization

Manpower, tools, equipment and temporary warehouse.

1.2 Securing of Performance Surety Bond and Special Bank Guarantee certificate.

1.3 Health and Safety requirements

- a. Personal Protective Equipment (PPE) for workers
- b. Installation of 2 - safety signage, same as the PICC standard signage, 22" x 32".
- c. Provide board-up, (painted Corrugated GI Sheet) to cover the construction area.
- d. Provide portable fire extinguishers (at least 2 units) and other fire extinguishing materials
- e. Provide portalet for the whole duration of the project

1.4 Demobilization

Manpower, tools, equipment, temporary warehouse, including hauling-out of construction debris.

2.0 Construction of three (3) emergency exits

2.1 Exact location of the three (3) emergency exits are as follows:

- 2.1.1 Southwest side (to serve 2<sup>nd</sup> and 3<sup>rd</sup> floors of Plenary Hall balcony).
- 2.1.2 North west side (to serve Time Tunnel occupants at 3<sup>rd</sup> floor of Plenary Hall).
- 2.1.3 East side (to serve the time tunnel occupants, 2<sup>nd</sup> and 3<sup>rd</sup> floor balcony of Plenary Hall).

2.2 Specific scope of works for each emergency exits.

2.2.1 Architectural Works

- 2.2.1.1 Installation of Tempered fix glass on aluminum powder coated fame (brown color)
- 2.2.1.2 Installation of Pre-painted GI rib type roofing on standard aluminum framing
- 2.2.1.3 Provision of Stainless steel railing Sch 40 at fire exit stairs and fire lane.
- 2.2.1.4 Installation of 300mm x 300mmx 3mm Vinyl tiles
- 2.2.1.5 Fire rated steel door, 3 hours with heavy duty door closer and heavy duty panic lever devices.
- 2.2.1.6 Painting works

- 2.2.2 Structural Works
- 2.2.2.1 Foundation
- Jet grouting
  - Structural concrete (pile cap)
  - Structural concrete (columns from basement to lagoon to ground floor.
  - Reinforcing bars
- 2.2.2.2 Ground floor framing (proposed fire exit to existing lading bay)
- Structural concrete
  - Reinforcing bars
- 2.2.2.3 Steel framing system
- 2.2.2.4 Demolition and restoration works
- 2.2.3 Electrical works
- 2.2.3.1 The work includes providing a complete assembly of lighting fixtures, or luminaires, control switches, photocell switches, contactors and battery-powered units and systems for interior use including fixtures.
- 2.2.3.2 Emergency lighting shall meet the requirements of UL 924, NFPA 70, NFPA 101 and shall be completely self-contained with sealed lead-acid rechargeable battery (6V, 4.5 AH with overcharge protection, 16-24 hrs. back-up duration, 24 hrs. recharging time). It shall be provided with premium grade, pure lead, maintenance –free battery (with 15-year extended life). It shall also be housed in an injected-molded thermoplastic housing with two fully adjustable light heads and provide lamps (2 x 2w LED, 100-240v, 50/60Hz, 0.2A) with wattage indicated.
- 2.2.3.3 Install wire of exit/emergency lights on separate conduits. Connect this as indicated in the plans.
- 2.2.3.4 After the installation is completed and before final acceptance of the project, the Engineer shall conduct the operating test. Equipment shall be demonstrated to operate in accordance with the requirements of this specification. The Contractor shall furnish all instruments, tools and personnel required for the tests. All defects disclosed as a result of such test that are due to the fault of the Contractor shall be remedied by the Contractor to the satisfaction of the Engineer.
- 2.2.3.5 The Contractor shall furnish PICC final certificates of inspection after the completion of the works. The Contractor shall prepare all as-built-drawings and all other paper works required by PICC.

## II. GENERAL CONDITIONS:

### A. Interpretation

1. The Contract Documents, Specifications and Drawings are mutually complimentary. What is noted in one although not shown in other shall be



considered contained in all, in case of conflict. The Specifications shall prevail over the Drawings. The documents forming the Contract shall be interpreted in the following order of priority:

- a. Contract/Construction Agreement
  - b. Letter of Acceptance
  - c. Contractor's Bid
  - d. Special Conditions of the Contract
  - e. Specifications
  - f. Drawings
  - g. Bill of Quantities
  - h. Any other document listed in the Special Conditions of the Contract as forming part of the Contract.
2. The CONTRACTOR shall examine all the issued documents relating to the work and must have verified all the existing conditions at the site. No consideration will be given for any alleged misunderstanding or misinterpretation of the specifications and materials to be used or work to be done

#### **B. Possession of Site.**

1. The CONTRACTOR admits that he has inspected the site where the work will be performed; that he has informed himself fully as to the conditions which might affect the nature, extent and cost of the work required; that PICC shall in no way responsible or any costs or expenses which may develop on account of failure of the CONTRACTOR to make accurate examination of present or future factors that may affect the cost of execution.
2. Tapping of equipment and other related works shall be properly coordinated with PICC's Representative for provision of electrical power source of outlet and assistance. For this purpose, the CONTRACTOR shall provide a sub-meter for power consumptions and shall be billed accordingly to the total kilowatt utilized.
3. The PICC shall allow the CONTRACTOR to tap from the existing water connections to be used in the construction of shed. For this purpose, the CONTRACTOR shall provide a sub-meter, with the supervision of PICC in the installation works. The sub-meter will determine the total water consumed and shall be billed accordingly.

#### **C. Contractors Obligation**

1. The above mentioned features of the work do not, in any way limit the responsibilities of the contractor to the general description of the work. The CONTRACTOR shall perform all works fully to the intent of construction of three (3) emergency exits.
2. A joint inspection must be conducted in between the Contractor and PICC's Representative, on the specific works to be done on the construction of three (3) emergency exits.
3. The CONTRACTOR is required to inspect and examine the site and the surroundings of the proposed project to arrive at an estimate of the labor, materials, equipment, facilities and services necessary to carry out the works
4. The CONTRACTOR shall submit sample of materials and MSDS of all materials for approval prior to any works to be started / installed.
5. The CONTRACTOR shall commence execution of the works on the Start Date and shall carry out the works in accordance with the program of work submitted by the CONTRACTOR, as updated with the approval of PICC's Representative and complete them by the intended completion date.

6. The CONTRACTOR shall provide all supervision, labor, materials, plant and Contractor's equipment, which may be required.
7. The CONTRACTOR shall be liable to all fire and accident claims and other related claims arising from the injuries and damages, which occurred in the vicinity.
8. The CONTRACTOR shall free the PICC and its personnel from and against all liability for damages arising from injuries or liabilities to persons or damages to property by any act of omissions of the contractor including any and all expenses which may be incurred by PICC and its personnel in the defense of any claim, action or suit.
9. Any work that may affect the operation, security and image of the Center shall be coordinated properly to PICC's Representative and shall be done in accordance with the Center's approved schedule.
10. Cost of rework and restoration or replacement of all damaged properties due to CONTRACTOR'S poor workmanship or negligence shall be borne by the Contractor.
11. The CONTRACTOR must submit list of personnel assigned to the project including their NBI clearance/Police Clearance before commencing the above scope of works.
12. The CONTRACTOR's personnel/workers must wear at all times their company's ID while working inside the Center.

#### **D. Workmanship**

The work throughout shall be executed in the best and most thorough manner to the satisfaction of PICC and its engineers and supervisors who will jointly interpret the meaning of the scope of work and its conditions and shall have the power to reject any work, method of accomplishing every part of work and material used which in their judgment are not in full accordance therewith and are disadvantageous to PICC.

#### **E. Liquidated Damages**

In case of delay in the completion period inclusive of duly granted time extensions, if any, the Contractor shall be liable for damages and shall pay the PICC for liquidated damages in an amount equivalent to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed services for every day of delay.

The total amount of liquidated damage shall not exceed ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, the procuring entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.

**LOT II - SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF TWO (2)  
EMERGENCY EXITS STAIR**

**LOCATION: Reception Hall**

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**I. GENERAL SCOPE OF WORKS**

The works shall be supply of all materials, labor, tools, equipment and other services incidental necessary for the construction of two (2) emergency exit stairs at Reception Hall.

The following features of the work shall be performed, but not limited to the following:

**3.0 General Requirements and Preliminaries**

**3.1 Mobilization**

Manpower, tools, equipment and temporary warehouse.

**3.2 Securing of Performance Surety Bond and Special Bank Guarantee certificate.**

**3.3 Health and Safety requirements**

- f. Personal Protective Equipment (PPE) for workers
- g. Installation of 2 - safety signage, same as the PICC standard signage, 22" x 32".
- h. Provide board-up, (painted Corrugated GI Sheet) to cover the construction area.
- i. Provide portable fire extinguishers (at least 2 units) and other fire extinguishing materials
- j. Provide portalet for the whole duration of the project

**1.4 Demobilization**

Manpower, tools, equipment, temporary warehouse, including hauling-out of construction debris.

**4.0 Construction of two (2) emergency exit stairs.**

**4.1 Exact location of the two (2) emergency exit stairs are as follows:**

- 4.1.1 Southeast side (facing the Forum Road)
- 4.1.2 Southwest side (facing the Courtyard)

**4.2 Specific scope of works for each fire/emergency exits.**

**4.2.1 Architectural Works**

- 4.2.1.1 Installation of Tempered fix glass on aluminum powder coated fame (brown color)
- 4.2.1.2 Installation of Pre-painted GI rib type roofing on standard aluminum framing
- 4.2.1.3 Provision of stainless steel railing Schedule 40 at fire exit stairs and fire lane.
- 4.2.1.4 Installation of 300mm x 300mm X 30mm Vinyl tiles
- 4.2.1.5 Fire rated steel door, 3 hours with heavy duty door closer; heavy duty panic lever devices.
- 4.2.1.6 Painting works

**4.2.2 Structural Works**

- 4.2.2.1 Foundation
  - Jet grouting
  - Structural concrete (pile cap)

- Structural concrete (columns from basement to lagoon to ground floor.
  - Reinforcing bars
- 4.2.2.2 Ground floor framing (proposed fire exit to existing loading bay)
- Structural concrete
  - Reinforcing bars
- 4.2.2.3 Steel framing system
- 4.2.2.4 Demolition and restoration works
- 4.2.3 Electrical works
- 4.2.3.1 The work includes providing a complete assembly of lighting fixtures, or luminaires, control switches, photocell switches, contactors and battery-powered units and systems for interior use including fixtures.
- 4.2.3.2 Emergency lighting shall meet the requirements of UL 924, NFPA 70, NFPA 101 and shall be completely self-contained with sealed lead-acid rechargeable battery (6V, 4.5 AH with overcharge protection, 16-24 hrs. back-up duration, 24 hrs. recharging time). It shall be provided with premium grade, pure lead, maintenance -free battery (with 15-year extended life). It shall also be housed in an injected-molded thermoplastic housing with two fully adjustable light heads and provide lamps (2 x 2w LED, 100-240v, 50/60Hz, 0.2A) with wattage indicated.
- 4.2.3.3 Install wire of exit/emergency lights on separate conduits. Connect this as indicated in the plans.
- 4.2.3.4 After the installation is completed and before final acceptance of the project, the PICC Representative shall conduct the operating test. Equipment shall be demonstrated to operate in accordance with the requirements of this specification. The Contractor shall furnish all instruments, tools and personnel required for the tests. All defects disclosed as a result of such test that are due to the fault of the Contractor shall be remedied by the Contractor to the satisfaction of the PICC Representative.
- 4.2.3.5 The Contractor shall furnish PICC final certificates of inspection after the completion of the works. The Contractor shall prepare all as-built-drawings and all other paper works required by PICC.

### **III. GENERAL CONDITIONS:**

#### **A. Interpretation**

1. The Contract Documents, Specifications and Drawings are mutually complimentary. What is noted in one although not shown in other shall be considered contained in all, in case of conflict. The Specifications shall prevail over the Drawings. The documents forming the Contract shall be interpreted in the following order of priority:

- a. Contract/Construction Agreement
  - b. Letter of Acceptance
  - c. Contractor's Bid
  - d. Special Conditions of the Contract
  - e. Specifications
  - f. Drawings
  - g. Bill of Quantities
  - h. Any other document listed in the Special Conditions of the Contract as forming part of the Contract.
2. The CONTRACTOR shall examine all the issued documents relating to the work and must have verified all the existing conditions at the site. No consideration will be given for any alleged misunderstanding or misinterpretation of the specifications and materials to be used or work to be done

**B. Possession of Site.**

1. The CONTRACTOR admits that he has inspected the site where the work will be performed; that he has informed himself fully as to the conditions which might affect the nature, extent and cost of the work required; that PICC shall in no way be responsible for any additional costs or expenses which may develop on account of failure of the CONTRACTOR to make accurate examination of present or future factors attendant to the execution.
2. Tapping of equipment and other related works shall be properly coordinated with PICC Representative for provision of electrical power. For this purpose, the CONTRACTOR shall provide a sub-meter for power consumptions and shall be billed accordingly to the total kilowatt utilized.
4. The PICC shall allow the CONTRACTOR to tap from the existing water connections to be used in the construction of two (2) emergency/fire exit stairs. For this purpose, the CONTRACTOR shall provide a sub-meter, with the supervision of PICC in the installation works. The sub-meter will determine the total water consumed and shall be billed accordingly.

**B. Contractor's Obligation**

1. The CONTRACTOR shall perform all works necessary to fully accomplished the project.
2. A joint inspection must be conducted by the Contractor and PICC Representative, on the specific works to be done on the construction of two (2) fire/emergency exit stairs.
3. The CONTRACTOR is required to inspect and examine the site and the surroundings of the proposed project to arrive at a reasonable estimate of the labor, materials, equipment, facilities and services necessary to carry out the works
4. The CONTRACTOR shall submit sample of materials and MSDS of all materials for approval before works can be started / installed.
5. The CONTRACTOR shall commence execution of the works on the Start Date and shall carry out the works in accordance with the program of work submitted by the CONTRACTOR, as updated with the approval of PICC Representative and complete them by the intended completion date.
6. The CONTRACTOR shall provide all supervision, labor, materials, plant and Contractor's equipment, which may be required.
7. The CONTRACTOR shall be liable to all fire and accident claims and other related claims arising from the injuries and damages, which occurred in the vicinity.

8. The CONTRACTOR shall free the PICC and its personnel from and against all liability for damages arising from injuries or liabilities to persons or damages to property by any act of omissions of the contractor including any and all expenses which may be incurred by PICC and its personnel in the defense of any claim, action or suit.
9. Any work that may affect the operation, security and image of the Center shall be coordinated properly with PICC Representative and shall be done in accordance with the Center's approved schedule.
10. Cost of rework and restoration or replacement of all damaged properties due to CONTRACTOR'S poor workmanship or negligence shall be borne by the Contractor.
11. The CONTRACTOR must submit list of personnel assigned to the project including their NBI clearance/Police Clearance before commencing the above scope of works.
12. The CONTRACTOR's personnel/workers must wear at all times their company's ID while working inside the Center.

### **C. Workmanship**

The work throughout shall be executed in the best and most thorough manner to the satisfaction of PICC and its engineers and supervisors who will jointly interpret the meaning of the scope of work and its conditions and shall have the power to reject any work, method of accomplishing every part of work and material used which in their judgment are not in full accordance therewith and are disadvantageous to PICC.

### **D. Liquidated Damages**

In case of delay in the completion period inclusive of duly granted time extensions, if any, the Contractor shall be liable for damages and shall pay the PICC for liquidated damages in an amount equivalent to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed services for every day of delay.

The total amount of liquidated damage shall not exceed ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, the procuring entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.

## **Section VII. Drawings**

***Note: See Attached***

## **Section VIII. Bill of Quantities**



**LOT I - SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF THREE (3) EMERGENCY EXITS (PLenary HALL)**

Project: Supply of Labor and Materials for the Construction of Three (3) Emergency Exit Stair  
 Location: Plenary Hall, PICC Complex  
 ABC: Pnp 16/660/000/00  
 Source of Fund: PICC CAPEX  
 Duration: 360 Calendar Days

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST		ESTIMATED DIRECT COST	INDIRECT COST		TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
				LABOR (3)	MATERIALS (4)		OCM (6)	CP (7)				
1.0	Preliminaries	(1)				1331194			(5)+(6)+(7)	(9)	(10)	(11)
1.1	Mobilization											
	Inclusion: Board-up (pre-painted G.I. Sheets), Health & Safety requirements, water and electric supply consumption & Portable toilet	1.00	lot							(5)+(9) x 12%	(5)+(8-9)	(10/1)
1.2	Demobilization											
	Inclusion: hauling of debris outside of PICC, restoration of affected areas and cleaning.	1.00	lot									
2.00	Construction											
2.1	FIRE EXIT 1											
2.1.1	Part A - Structural Works											
	1 Concrete Structural Works	10.33	cum.									
	2 Slab on fill	15.48	cum.									
	3 Reinforcing Bars	2,829.74	kg.									
	4 Formworks	158.21	sq.m.									
	5 Structural Steel	11,966.40	kg.									
	6 Structural Steel Plate	252.30	kg.									
	7 Roof Framing System	634.84	kg.									
	8 Anchor Bolts	73.00	pcs.									
	9 Drilling of Steel pipe	150.00	l.m.									
	10 Installation of steel pipe	150.00	l.m.									
	11 Jet Grouting	150.00	l.m.									
	12 Demolition	9.72	sq.m.									
	13 Structural Excavation	99.89	cum.									
	14 Structural Backfill	123.86	cum.									
	15 Gravel fill	4.64	cum.									
	16 Sand	3.10	cum.									
	17 Moisture Barrier	142.39	sq.m.									
	18 Other items necessary to complete the works in accordance of the intent of plans and specification.	1.00	lot									

Printed Name and Signature:  
 Company:  
 Address:  
 Date:

Project: Supply of Labor and Materials for the Construction of Three (3) Emergency Exit Stair  
 Location: Plenary Hall, PICC Complex  
 A&C: PIP 16,650,000.00  
 Source of Fund: PICC CAPEX  
 Duration: 360 Calendar Days

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST		ESTIMATED DIRECT COST	INDIRECT COST		TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
				LABOR (3)	MATERIALS (4)		OCM (6)	CP (7)				
<b>2.1.2 Part B - Architectural Works</b>												
1	Tempered Fix Glass on Aluminum Powder Coated Frame (Brown Color)	86.00	sq.m.			(133)(1x4)	(6)	(7)	(8) (5x6)(5x7)	(9) (5+8) x 12%	(10) (5+8+9)	(11) (10/1)
2	Pre Painted G.I. Rib Type Roofing on Standard Aluminum Framing	22.00	sq.m.									
3	50mm Dia. Stainless Steel Railing (For Exit Stair)	69.00	l.m.									
4	35mm Dia. Stainless Steel Railing (For Exit Stair)	72.00	l.m.									
5	25mm Dia. Stainless Steel Railing (For Exit Stair)	116.00	l.m.									
6	300 x 300 Floor Vinyl Tiles	36.00	sq.m.									
7	Fire rated Metal Doors w/ Panic Device Locksets Handles	3.00	set									
8	Stainless Steel Railings (For Fire Exit Lane)	62.00	l.m.									
9	Painting Works	1.00	lot									
10	Metal Louvers	4.70	sq.m.									
11	Cladding	17.82	sq.m.									
<b>2.1.3 Part C - Electrical System</b>												
1	Roughing-in (Supply and installation in place including all necessary elbows, fittings, boxes, pullboxes, supports and other accessories) IMC, 15mm	14.00	lm									
2	Wires & Cables (Supply and installation in place including connectors, tapes etc.) THHN, 3.5 mm	91.00	lm									
3	Lighting Fixtures (Supply and installation in place including supports, boxes, flexible metal conduits, tapes etc.) Pillight, 6" dia, surface mtd, 12w LED	5.00	set									
	Emergency Light	3.00	set									
	Fire Exit Sign Light (LED)	3.00	set									
4	Wiring Devices (Supply and installation in place including utility boxes, plate covers, screws, connectors, tapes, etc.) Three-way switch, single gang Three-way switch, two gang	2.00 1.00	set set									
<b>2.2 FIRE EXIT 2</b>												
<b>2.2.1 Part A - Structural Works</b>												
1	Concrete Structural Works	5.74	cu.m.									
2	Slab on fill	9.59	cu.m.									
3	Reinforcing Bars	2,129.52	kg.									
4	Formworks	64.20	sq.m.									
5	Structural Steel	11,966.40	kg.									

Printed Name and Signature: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Date: \_\_\_\_\_



Project: Supply of Labor and Materials for the Construction of Three (3) Emergency Exit Stair  
 Location: Planary Hall, PICC Complex  
 AEC: Php 16,660,000.00  
 Source of Fund: PICC CAPEX  
 Duration: 360 Calendar Days

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST		ESTIMATED DIRECT COST	INDIRECT COST		TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
				LABOR (3)	MATERIALS (4)		OCM (6)	CP (7)				
6	Structural Steel Plate	252.30	kg.									
7	Roof Framing System	634.84	kg.									
8	Anchor Bolts	73.00	pcs.									
9	Drilling of steel pipe	90.00	l.m.									
10	Installation of steel pipe	90.00	l.m.									
11	Jet Grouting	90.00	l.m.									
12	Demolition	9.72	sq.m.									
13	Structural Excavation	38.34	cu.m.									
14	Structural Backfill	76.68	cu.m.									
15	Gravel Fill	2.88	cu.m.									
16	Sand	1.92	cu.m.									
17	Moisture Barrier	57.78	sq.m.									
18	Other items necessary to complete the works in accordance of the intent of plans and specification.	1.00	lot									
<b>2.2.2 Part B - Architectural Works</b>												
1	Color	86.00	sq.m.									
2	Framing	22.00	sq.m.									
3	50mm dia. Stainless Steel Railing (For Exit Stair)	69.00	l.m.									
4	35mm dia. Stainless Steel Railing (For Exit Stair)	72.00	l.m.									
5	25mm dia. Stainless Steel Railing (For Exit Stair)	116.00	l.m.									
6	300 x 300 Floor Vinyl Tiles	36.00	sq.m.									
7	Fire rated Metal Doors w/ Panic Device Locksets Handles	3.00	set									
8	Painting Works	1.00	lot									
9	Metal Louvers	4.70	sq.m.									
10	Cladding	17.82	sq.m.									
<b>2.2.3 Part C - Electrical System</b>												
1	Roughing-in (Supply and installation in place including all necessary elbows, fittings, boxes, pullboxes, supports and other accessories) IMC, 15mm	14.00	lm									

Printed Name and Signature:  
 Company:  
 Address:  
 Date:

Project: Supply of Labor and Materials for the Construction of Three (3) Emergency Exit Stair  
 Location: Planary Hall, PCC Complex  
 ABC: Php 16,660,000.00  
 Source of Fund: PCC CAPEX  
 Duration: 360 Calendar Days

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST		ESTIMATED DIRECT COST (5)	INDIRECT COST		TOTAL INDIRECT COST (8)	VAT (9)	TOTAL COST (10)	UNIT COST (11)
				LABOR (3)	MATERIALS (4)		OCM (6)	CP (7)				
2	Wires & Cables (Supply and installation in place including connectors,tapes etc.) THHN, 3.5 mm	91.00	lm			(1x3)+(1x4)			(5x6)+(5x7)	(5+8) x 12%	(5+8+9)	(10/11)
3	Lighting Fixtures (Supply and installation in place including supports, boxes, flexible metal conduits, tapes etc.)											
	Pinlight, 6" dia. surface mtd, 12w LED	5.00	set									
	Emergency Light	3.00	set									
	Fire Exit Sign Light (LED)	3.00	set									
4	Wiring Devices (Supply and installation in place including utility boxes, plate covers, screws, connectors, tapes, etc.)											
	Three-way switch, single gang	2.00	set									
	Three-way switch, two gang	1.00	set									
2.3	FIRE EXIT 3											
2.3.1	Part A - Structural Works											
1	Concreting Structural Works	10.51	cu.m.									
2	Slab on fill	15.52	cu.m.									
3	Reinforcing Bars	2,829.74	kg.									
4	Formworks	161.74	sq.m.									
5	Structural Steel	11,543.90	kg.									
6	Structural Steel Plate	252.30	kg.									
7	Anchor Bolts	73.00	pcs.									
8	Drilling of Steel pipe	150.00	l.m.									
9	Installation of steel pipe	150.00	l.m.									
10	Jet Grouting	150.00	l.m.									
11	Demolition	29.16	sq.m.									
12	Structural Excavation	96.94	cu.m.									
13	Structural Backfill	124.19	cu.m.									
14	Gravel Fill	4.66	cu.m.									
15	Sand	3.10	cu.m.									
16	Moisture Barrier	145.56	sq.m.									
17	Other items necessary to complete the works in accordance of the intent of plans and specification.	1.00	lot									

Printed Name and Signature: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Date: \_\_\_\_\_



Project: Supply of Labor and Materials for the Construction of Three (3) Emergency Exit Stair  
 Location: Plenary Hall, PICC Complex  
 ABC: Pip 16,660,000.00  
 Source of Fund: PICC CAPEX  
 Duration: 360 Calendar Days

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST		ESTIMATED DIRECT COST	INDIRECT COST	TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
				LABOR (3)	MATERIALS (4)						
<b>2.3.2 Part B - Architectural Works</b>											
1	Tempered Fix Glass on Aluminum Powder Coated Frame (Brown Color)	91.00	sq.m.								
2	50mm dia. Stainless Steel Railing (For Exit Stair)	69.00	lm.								
3	35mm dia. Stainless Steel Railing (For Exit Stair)	72.00	lm.								
4	25mm dia. Stainless Steel Railing (For Exit Stair)	116.00	lm.								
5	300 x 300 Floor Vinyl Tiles	36.00	sq.m.								
6	Fire rated Metal Doors w/ Panic Device Locksets Handles	3.00	set								
7	Stainless Steel Railing (For Fire Exit Lane)	64.00	lm.								
8	Painting Works	1.00	lot								
9	Metal Louvers	4.70	sq.m.								
<b>2.3.3 Part C - Electrical System</b>											
Roughing-in (Supply and installation in place including all necessary elbows, fittings, boxes, pullboxes, supports and other accessories) IMC, 15mm											
1		14.00	lm								
2 Wires & Cables (Supply and installation in place including connectors, tapes etc.) THHN, 3.5 mm											
2		91.00	lm								
3 Lighting Fixtures (Supply and installation in place including supports, boxes, flexible metal conduits, tapes etc.)											
	Pinlight, 6" dia, surface mtd, 12W LED	5.00	set								
	Emergency Light	3.00	set								
4 Fire Exit Sign Light (LED)											
	Wiring Devices (Supply and installation in place including utility boxes, plate covers, screws, connectors, tapes, etc.)	3.00	set								
	Three-way switch, single gang	2.00	set								
	Three-way switch, two gang	1.00	set								
<b>3.0 Material Testing</b>											
3.1	Concrete	1.00	lot								
3.2	Deform Bar	1.00	lot								
<b>4.0 Static Load Test</b>											
4.1	One (1) Static Load Test (Cover the entire project)	1.00	lot								
<b>SUB-TOTAL</b>											

Printed Name and Signature:  
 Company:  
 Address:  
 Date:

**LOT II - SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF TWO (2) FIRE/EMERGENCY EXIT STAIRS (RECEPTION HALL)**

Supply of Labor and Materials for the Construction of  
 Project: additional fire/emergency exits at the Reception Hall  
 Location: Reception Hall, PICC Complex  
 ABC: Php9,655,811.72  
 Source of Fund: PICC CAPEX  
 Duration: 240 Calendar Days

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST		ESTIMATED DIRECT COST	INDIRECT COST		TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
				LABOR (3)	MATERIALS (4)		OCM (6)	CP (7)				
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
						(1x3)+(1x4)			(5x6)+(5x7)	(5+9) x 12%	(5+8+9)	(10/1)
<b>1.0</b>	<b>Preliminaries</b>											
1.1	Mobilization Inclusion: Board-up (pre-painted G.I. Sheets), Health & Safety (tools, PPE, Water, and electric supply consumption & Portable toilet)	1.00	lot									
1.2	Demobilization Inclusion: hauling of debris outside of PICC, restoration of affected areas and cleaning.	1.00	lot									
<b>2.00</b>	<b>Construction</b>											
<b>2.1</b>	<b>FIRE EXIT 4</b>											
	Part A - Structural Works											
1	Concreting Structural Works	7.30	cu.ft.									
2	Slab on fill	13.37	sq.ft.									
3	Reinforcing Bars	2,522.76	kg.									
4	Formworks	117.44	sq.ft.									
5	Structural Steel	6,596.51	kg.									
6	Structural Steel Plate	252.30	kg.									

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST	ESTIMATE D DIRECT COST	INDIRECT COST	TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST		
		(1)	(2)	LABOR COST (3)	MATERIALS (4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
						(1x3)+(1x4)			(5x6)+(5x7)	(5+8) x 12%	(5+8+9)	(10/2)
7	Roof Framing system	634.84	kg.									
8	Anchor Bolts	73.00	pcs.									
9	Drilling of steel pipe	120.00	Lm.									
10	Installation of steel pipe	120.00	Lm.									
11	Jet Grouting	120.00	Lm.									
12	Demolition	4.86	sq.m.									
13	Structural Excavation	64.48	sq.m.									
14	Structural Backfill	100.23	sq.m.									
15	Gravel Fill	3.76	sq.m.									
16	Sand	2.51	sq.m.									
17	Moisture Barrier	105.69	sq.m.									
	<b>Part B - Architectural Works</b>											
1	Tempered Fix Glass on Aluminum Powder Coated Frame (Brown Color)	55.00	sq.m.									
2	Pre Painted G.I. Rib Type Roofing on Standard Aluminum Framing	22.00	sq.m.									
3	50mm dia. Stainless Steel Railings (For Exit Stair)	36.00	Lm.									
4	35mm dia. Stainless Steel Railings (For Exit Stair)	37.00	Lm.									
5	25mm dia. Stainless Steel Railings (For Exit Stair)	32.00	Lm.									
6	300mm x 300mm Floor Vinyl Tiles	24.00	sq.m.									
7	Fire Rated Metal Doors w/ Panic Device Lockset Handles	2.00	set									





ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST	ESTIMATE D DIRECT COST	INDIRECT COST	TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST		
		(1)	(2)	LABOR COST (3)	MATERIALS (4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
						(1x3)+(1x4)			(5x6)+(5x7)	(5+8) x 12%	(5+8+9)	(10/1)
2.2	FIRE EXIT 5											
	Part A - Structural Works											
1	Concrete Structural Works	8.75	CU.M.									
2	Slab on fill	13.45	SQ.M.									
3	Reinforcing Bars	2,522.76	kg.									
4	Formworks	119.46	SQ.M.									
5	Structural Steel	19,602.85	kg.									
6	Structural Steel Plate	252.30	kg.									
7	Anchor Bolts	154.00	pcs.									
8	Drilling of steel pipe	120.00	L.M.									
9	Installation of steel pipe	120.00	L.M.									
10	Jet Grouting	120.00	L.M.									
11	Demolition	24.26	SQ.M.									
12	Structural Excavation	65.08	SQ.M.									
13	Structural Backfill	100.85	SQ.M.									
14	Gravel Fill	3.78	SQ.M.									
15	Sand	2.52	SQ.M.									
16	Moisture Barrier	107.51	SQ.M.									
	Part B - Architectural Works											
1	Tempered Fix Glass on Aluminum Powder Coated Frame (Brown Color)	107.00	SQ.M.									
3	50mm dia. Stainless Steel Railings (For Exit Stair)	137.00	L.M.									
4	35mm dia. Stainless Steel Railings (For Exit Stair)	109.00	L.M.									
5	25mm dia. Stainless Steel Railings (For Exit Stair)	148.00	L.M.									



ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT LABOR COST	ESTIMATE D DIRECT COST MATERIALS	INDIRECT COST	TOTAL INDIRECT COST OCM	VAT CP	TOTAL COST	UNIT COST			
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
6	300mm x 300mm Floor Vinyl Tiles	54.00	\$4.00			(1x3)+(1x4)			(5x6)+(5x7)	(5+8) x 12%	(5+8+9)	(10/1)	
7	Fire Rated Metal Doors w/ Panic Device Lockset Handles	4.00	set										
8	50mm dia. Stainless Steel Railings (For Exit Stair)	32.00	lqr.										
9	Painting Works	1.00	lot										
	Part C - Electrical System												
1	Roughing-in (Supply and installation in place including all necessary elbows, fittings, boxes, gullboxes, supports and other accessories) IMC, 15mm	14.00	lm										
2	Wires & Cables (Supply and installation in place including conductors, tapes, etc.) THHN, 3.5 mm	91.00	lm										
3	Lighting Fixtures (Supply and installation in place including supports, boxes, flexible metal conduits, tapes etc.) Profiled, 6" dia. surface post, 12w LED	5.00	set										
	Emergency Light	3.00	set										
	Fire Exit Sign Light (LED)	3.00	set										
4	Wiring Devices (Supply and installation in place including utility boxes, plate covers, screws, connectors, tapes, etc.)												

ITEM NO.	ITEM/DESCRIPTION	QTY.	UNIT	UNIT COST	ESTIMATE D DIRECT COST	INDIRECT COST	TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST		
		(1)	(2)	LABOR COST (3)	MATERIALS (4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	Three-way switch, single gang	2.00	set									
	Three-way switch, two gang	1.00	set			(1x3)+(1x4)			(5x6)+(5x7)	(5+8) x 12%	(5+8+9)	(10/1)
3.0	Material Testing											
3.1	Concrete	1.00	lot									
3.2	Deform Bar	1.00	lot									
4.0	Static Load Test											
4.1	One (1) Static Load Test (Cover the entire project)	1.00	lot									
SUB-TOTAL												

Print Name and Signature of the  
Authorized Representative:  
Name of Company:  
Address:  
Date Signed:



## **Section IX. Bidding Forms**

## Bid Form

---

Date: \_\_\_\_\_

To: PHILIPPINE INTERNATIONAL CONVENTION CENTER

Address: PICC Complex 1307 Pasay City

We, the undersigned, declare that:

- (a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract **SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF THREE EMERGENCY EXITS**;
- (b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

**LOT I - SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF THREE (3) EMERGENCY EXITS AT THE PLENARY HALL**

The total price of our Bid is:

Amount in Words: \_\_\_\_\_

(P \_\_\_\_\_), VAT Inclusive.

**LOT II - SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF TWO (2) FIRE/EMERGENCY EXIT STAIRS AT THE RECEPTION HALL**

The total price of our Bid is:

Amount in Words: \_\_\_\_\_

(P \_\_\_\_\_), VAT Inclusive.

- (c) Our Bid shall be valid for a period of *120 calendar days* from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: *[insert information]*;
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;

- (h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- (i) We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- (j) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Supply of Labor and Materials for the Construction of Emergency Exits of the Philippine International Convention Center.
- (k) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.
- (l) Attached to the Bid Form are the Bill of Quantities per lot;

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Signed: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**PHILIPPINE INTERNATIONAL CONVENTION CENTER  
BIDS AND AWARDS COMMITTEE**

**CHECKLIST OF REQUIREMENTS**

**SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF EMERGENCY EXITS**

Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in **two (2) separate sealed bid envelopes**, and which shall be submitted simultaneously. The first envelope shall contain the technical component of the bid including the eligibility requirements and the second shall contain the financial component of the bid.

**I. FIRST ENVELOPE: ELIGIBILITY AND TECHNICAL COMPONENTS:**

**B. ELIGIBILITY DOCUMENTS:**

1. Certified photocopy of the valid and current PhilGEPS Certificate of Registration – Platinum Membership. The certificate shall be submitted together with Annex "A".

If any document mentioned in "Annex "A" is not current, the new document should be submitted.

2. Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (**ANNEX "A"**);
3. Statement of the Single Largest Completed Contract (SLCC) similar to the contract to be bid, entered into within the last five (5) years from the date of submission and opening of bids, and whose value must be at least fifty percent (50%) of the ABC. (**ANNEX "B"**) Attach the following:
  - a. Certified photocopy of the SLCC; and
  - b. Certificate of Final Acceptance issued by the Owner or the Constructors Performance Evaluation System (CPES) Final Rating, showing at least a "Satisfactory" rating.

4. Net Financial Contracting Capacity (NFCC): (**ANNEX "C"**)

Computation of NFCC must be at least equal to the ABC to be bid, calculated as follows;

$$\text{NFCC} = [(\text{Current assets minus current liabilities}) (15)] \text{ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.}$$

or a committed Line of Credit from Universal or Commercial Bank, in lieu of its NFCC Computation. The committed Line of Credit must be at least equal to ten percent (10%) of the ABC to be bid.

5. Photocopy of PCAB License, with at least "C & D" license category.

**C. TECHNICAL COMPONENT:**

1. Bid Security:
  - Notarized Bid Securing Declaration (**ANNEX "D"**); or

- Cash or Manager's Check / Cashier's check issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank in the amount of not less than 2% of the ABC; or
  - Surety Bond, callable upon demand, issued by a private insurance company with attached Certification issued by the Office of the Insurance Commission that said insurance company is authorized to issue such surety, in the amount of not less than 5% of the ABC.
2. Sections VI – Specifications of the Bidding Documents, signed on each and every page by the bidder's authorized representative;
  3. Notarized Omnibus Sworn Statement (**ANNEX "E"**) with attached;
    - a. For Corporations, the duly notarized Secretary's Certificate; or
    - b. For Sole Proprietorship, the notarized Special Power of Attorney.

**II. SECOND ENVELOPE: FINANCIAL COMPONENT OF THE BID (BID PROPOSAL FORMS)**

1. Financial Bid Form (Section VIII of the Bidding Documents) with the Bill of Quantities per lot..

**Note:**

To facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the above-mentioned checklist when placed in an Envelope, with documents tabbed and labeled accordingly. See also Annex "F" for guidance.





**SINGLE LARGEST COMPLETED CONTRACT  
WHICH IS SIMILAR TO THE CONTRACT TO BE BID**

Business Name:

Business Address:

Name of Contract	a. Owner' Name b. Address c. Telephone Nos.	Nature of Item/Service	a. Amount of Award	a. Date Awarded
			b. Amount at Completion c. Duration	b. Contract Effectivity c. Date Completed

Note: This statement shall be supported with:

1. Contract
2. Certificate of Final Acceptance issued by the owner or the Constructors Performance Evaluation System (CPES)  
Final rating showing at least a "Satisfactory" rating.

*Note: The Single Largest Completed Contract shall be completed within the last five (5) years from the date of submission and receipt of bids, that is similar to the contract to be bid, the amount of which shall be at least fifty percent (50%) of the ABC.*

Submitted by:

(Printed Name & Signature)

Designation:

Date:

PHILIPPINE INTERNATIONAL CONVENTION CENTER

Name of the Project: SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF THREE (3) EMERGENCY EXITS

**FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK**

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached Income Tax Return and Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

	Year 20
1. Total Assets	
2. Current Assets	
3. Total Liabilities	
4. Current Liabilities	
5. Net Worth (1-3)	
6. Net Working Capital (2-4)	
7. Value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus value of all outstanding or uncompleted portions of the project under ongoing contracts, including awarded contracts yet to be started coinciding with contract to be bid.

NFCC = P \_\_\_\_\_

The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR.

or

A committed Line of Credit, in an amount to at least ten percent (10%) of the ABC, issued by a Universal of Commercial Bank.

Submitted by:

\_\_\_\_\_  
Name of Supplier / Distributor / Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative

Date: \_\_\_\_\_

Note:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

**BID SECURING DECLARATION FORM**

---

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_ ) S.S.**

x-----x

**BID SECURING DECLARATION**  
**Invitation to Bid: [Insert Reference number]**

To: *[Insert name and address of the Procuring Entity]*

I/We<sup>1</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

---

<sup>1</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]  
[Insert Signatory's Legal Capacity]  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ [date issued], [place issued]  
IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**Omnibus Sworn Statement**

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

**1. Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

**2. Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *duly notarized Special Power of Attorney*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

**6. Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

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Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_