

SUPPLEMENTAL BID BULLETIN

**Republic of the Philippines
PHILIPPINE INTERNATIONAL CONVENTION CENTER
PICC Complex, 1307 Pasay City
BIDS AND AWARDS COMMITTEE (BAC)**

June 21, 2021

**SUPPLY OF LABOR, MATERIALS AND INSTALLATION OF CARPETS AT THE
PLENARY HALL/ RECEPTION HALL LOBBY STAIRS**

ADDENDUM NO. 01

This Addendum is issued to amend/revise certain provisions of the Bid Documents for the above-captioned procurement. Said amendments are as follows:

I. Checklist- "Technical Component" has been changed to read as:

- Legal Documents
 - (a) **Certified photocopy of the Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); if any of the documents mentioned in Annex "A" is not current, the new document should be submitted;
Or in case of an expired PhilGEPS Registration Certificate (Platinum Membership):**
 - (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
 - (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
 - (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Provided, that the current PhilGEPS Registration Certificate (Platinum Membership) shall be part of the post-qualification documents to be submitted by the Lowest Calculated Bidder.

- Financial Documents
 - Item "n"- deleted

II. Section III-(Bid Data Sheet) has been changed to read as:

- ITB Clause 20.2- Post-qualification documents
 - Item "a"- Certified Photocopy of the **CY 2020** Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)
 - **Item "c"- Sample of the Broadloom Carpet (at least .30 meter x .30 meter) with underlay/backing, with carpet protector treatment and complete details exactly the same as indicated in the Carpet's Technical Specification (Section A-Carpet Specifications) supported by a product brochure and Certification from the manufacturer that carpet fibers and materials are 100% New Zealand wool as per existing carpet sample.**
 - Item "f" -**Certificate of Ocular Inspection issued by the end-user.**

III. Section V-(Special Conditions of Contract) has been changed to read as:

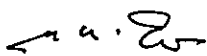
- GCC Clause 5- Warranty
 - 10 years warranty on materials
 - 1 year warranty on installation
 - **The contractor shall be required to put up a warranty security. The obligation for the warranty shall be covered by either retention money in an amount equivalent to five percent (5%) of every progress payment, or a special bank guarantee equivalent to five percent (5%) of the total contract price. The warranty security shall be effective for one (1)- year from the date of issuance of Certificate of Final Acceptance.**

IV. Section VII- (Technical Specifications) has been changed to read as:

- Section B-Contractor's Qualifications
 - **Certificate of Satisfactory Completion from Philippine International Convention Center, if any.**

Corrected copies are attached. Bidders are advised to replace their original copies with the corrected copies.

For guidance and information of all concerned.


MELPIN A GONZAGA
Chairman

Received by:

(Signature over printed name)
Telephone/Fax No. _____
Date: _____
Name of Company: _____

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) *Certified photocopy of the Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); if any of the documents mentioned in Annex "A" is not current, the new document should be submitted; Or in case of an expired PhilGEPS Registration Certificate (Platinum Certificate)*
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
And
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
And
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Provided, that the current PhilGEPS Registration Certificate (Platinum Membership) shall be part of the post-qualification documents to be submitted by the Lowest Calculated Bidder

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications and Schedule of Requirements, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the

BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (m) Original of duly signed and accomplished Financial Bid Form; **and**

17.1	<p>The place of bid</p> <p style="text-align: center;">BAC CONFERENCE ROOM MR10, 3rd Floor, Delegation Building PICC Complex, 1307 Pasay City</p> <p>The date and time of bid opening is June 29, 2021 at 11:00 a.m.</p> <p>In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and the opening of Bids shall be at 2:00 p.m. of the next working day.</p>
19.3	<p style="text-align: center;">Total ABC is TWO MILLION THREE HUNDRED NINETY-NINE THOUSAND SIX HUNDRED SEVENTEEN PESOS AND TWENTY-SEVEN CENTAVOS (PhP2,399,617.27), VAT Inclusive.</p>
20.2	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:</p> <ul style="list-style-type: none"> a. Certified Photocopy of the <i>CY 2020</i> Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); b. Sections III and V of the bid documents, signed on each and every page by the bidder's authorized representative; c. <i>Sample of the Broadloom Carpet (at least size 0.30 meter x 0.30 meter) with underlay/backing, with carpet protector treatment and complete details exactly the same as indicated in the Carpet's Technical Specification Section A – Carpet Specifications) supported by a product brochure and Certification from the manufacturer that the carpet fibers and materials are 100% New Zealand wool as per existing carpet;</i> d. Company Profile with sketch of office location; e. Certificate of Satisfactory Completion & Acceptance of previous PICC projects undertaken within the last five (5) years, if any. f. <i>Certificate of Ocular Inspection issued by the end-user</i>
21.2	<p>No additional requirement</p>

Special Conditions of Contract

GCC Clause									
1	The Procuring Entity is <i>The Philippine International Convention Center (PICC)</i>								
2.2	<p>Payment</p> <p>Two weeks after every delivery and acceptance of the Facilities and Property Division's authorized representative and upon submission of the following:</p> <ul style="list-style-type: none"> • Billing Invoice • Delivery Receipt • Contract/Request for Services/Purchase order • Notice of Award • Notice to Proceed 								
3	<p>Performance Security</p> <p>Within ten (10) calendar days from receipt of the Notice of Award, but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the following forms:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Form of Performance Security</th> <th style="text-align: left;">Amount of Performance Security (Equal to Percentage of the Total Contract Price)</th> </tr> </thead> <tbody> <tr> <td>Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>Bank draft/guarantee issued by a Universal or Commercial Bank</td> <td style="text-align: center;">Five percent (5%)</td> </tr> <tr> <td>Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td style="text-align: center;">Thirty percent (30%)</td> </tr> </tbody> </table>	Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)	Cash or Cashier's/Manager's Check issued by a Universal or Commercial Bank.	Five percent (5%)	Bank draft/guarantee issued by a Universal or Commercial Bank	Five percent (5%)	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)
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Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)								
5	<p>Warranty</p> <ul style="list-style-type: none"> • 10 years warranty on materials • 1 year warranty on installation • <i>The contractor shall be required to put up a warranty security. The obligation for the warranty shall be covered by either retention money in an amount equivalent to five percent (5%) of every progress payment, or a special bank guarantee equivalent to five percent (5%) of the total contract price. The warranty security shall be effective for</i> 								

	<i>one (1)- year from the date of issuance of Certificate of Final Acceptance.</i>
6	The period for correction of defects in the warranty period is seven (7) calendar days upon receipt of notice from PICC project-in-charge.

persons or damages to property occasioned by any act of omissions of the CONTRACTOR including any and all expenses which may be incurred by PICC and its personnel in the defense of any claim, action or suit.

7. The CONTRACTOR shall ensure that any work that may affect the operation, security and image of the Center shall be coordinated properly with the FPD representative and shall be done in accordance with the Center's approved policies and regulations.
8. The CONTRACTOR shall bear all cost of rework and restoration of damaged properties due to CONTRACTOR's poor workmanship or negligence.
9. The CONTRACTOR must submit a list of personnel to be assigned to the project with a Police/NBI Clearance and a negative COVID-19 swab test result before the start of the installation of the carpet.
10. The CONTRACTOR shall dismantle and pull-out the existing carpets and shall place or haul them at the designated storage room in PICC.
11. The CONTRACTOR must use odorless carpet adhesive and provide an attic stock equivalent to broadloom carpets to be put in storage.
12. The CONTRACTOR agrees that the time of work shall be at a time and a day when there are no office activities or events in PICC. It should be scheduled either on a weekend, in the evening or in the most convenient time in favor of PICC.
13. Any works that may affect the operation and security measures of PICC shall be coordinated properly and shall be done in accordance with PICC approved schedule

B. CONTRACTOR'S QUALIFICATION

1. Only qualified CONTRACTORS shall be required to submit a proposal or quotation to the PICC- Bids and Awards Committee (BAC);
2. The CONTRACTOR must have been in the carpet manufacturing and installation business with at least 5 years of experience in such;
3. The CONTRACTOR must submit a list of past clients (the last 5 years) indicating the corresponding services rendered, address of client and the contract amount involved in the previous projects;
4. Suppliers or contractors with projects at PICC who have incurred delayed/late deliveries or negative slippage in their activities/projects or were rated "unsatisfactory" in their previous performance at PICC are not qualified to participate in this bidding.
5. *Certificate of Satisfactory Completion from Philippine International Convention Center, if any*